



UNITED STATES MARINE CORPS
Marine Aircraft Group 26
2nd Marine Aircraft Wing, FMF, Atlantic
Marine Corps Air Station, (Helicopter)
New River, Jacksonville, North Carolina 28545-6070

File
Lease/real estate

IN REPLY REFER TO
4000
S-4
18 June 1985

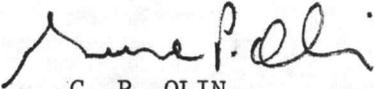
SECOND ENDORSEMENT on CO, HMM-263 ltr 4000 dtd 1 May 85

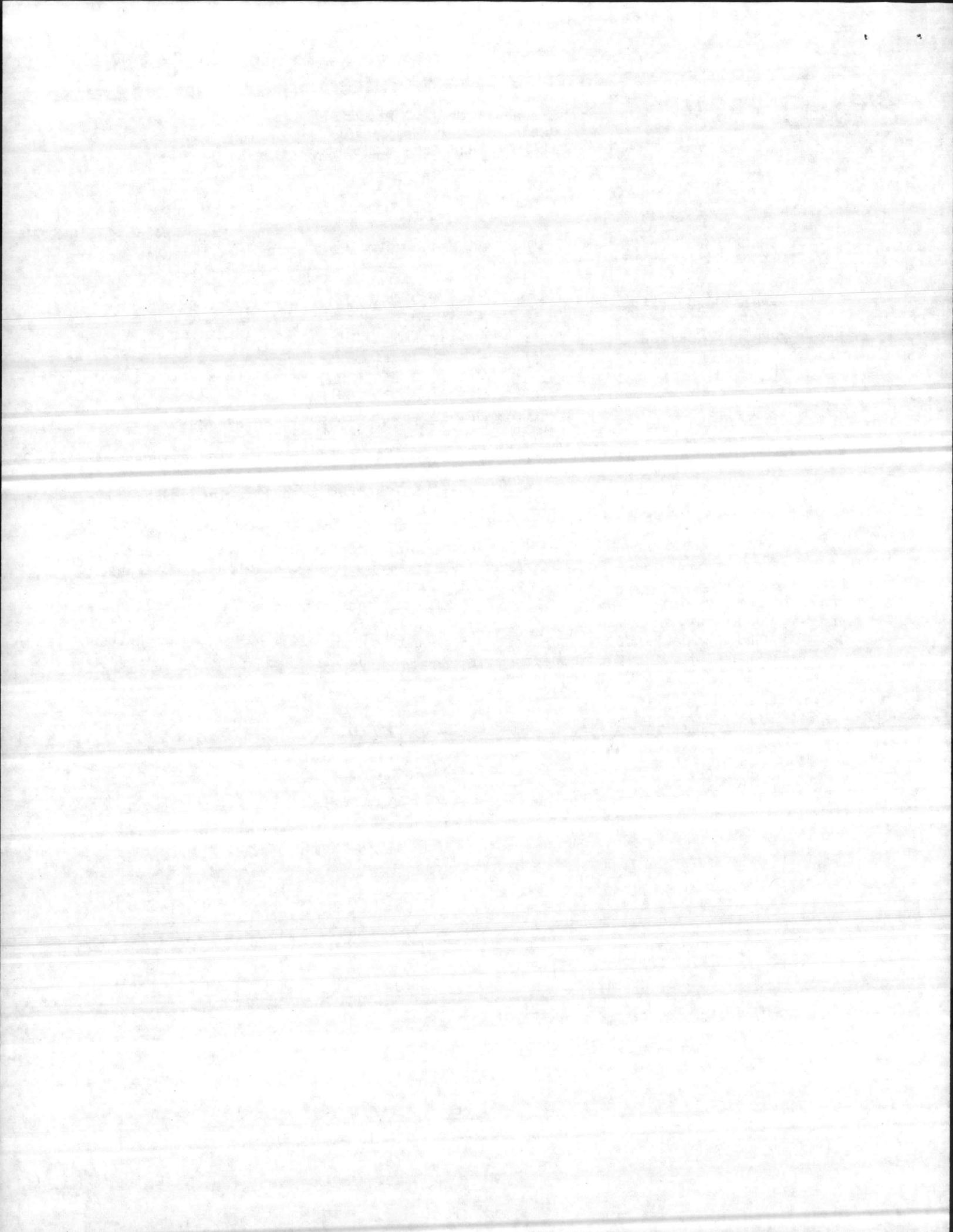
From: Commanding Officer, Marine Aircraft Group 26
To: Commanding Officer, Marine Corps Air Station (Helicopter), New River

Subj: REQUEST FOR MOBILE OFFICE TRAILER LEASING

Ref: (a) CO, MCAS(H) New River ltr 11000 204 of 17 May 85

1. Concur with the CO HMM-263 recommendation for additional office space.
2. In the past the short term solution has been salvaged metal buildings and SATS tents, all of which are deteriorating rapidly. The reference further identifies complications that reduce the possibility of a interim solution by using Marine Corps Expeditionary Shelters.
3. The recommended proposal appears economical and viable to met the critical shortfall of needed space here at MCAS(H) NR and would help establish a precedence to meeting these needs. The need for additional office, maintenance, and storage space for HML-167 in hangar 515 is well documented and is nearing critical proportions. The use of this type of trailer for temporary office space and the use of "Double-wides" for maintenance space could provide some relief for that squadron. The location for those trailers would be between hangars 515 and 518 where the deteriorating shelters are now located.


G. P. OLIN
By direction





UNITED STATES MARINE CORPS
Marine Aircraft Group 29
2d Marine Aircraft Wing, FMF, Atlantic
Marine Corps Air Station, (Helicopter)
New River, Jacksonville, NC 28542-6068

IN REPLY REFER TO:
4000
4/LOGO
30 May 85

FIRST ENDORSEMENT on CO, HMM-263 ltr 4000 1 dtd 1 May 85

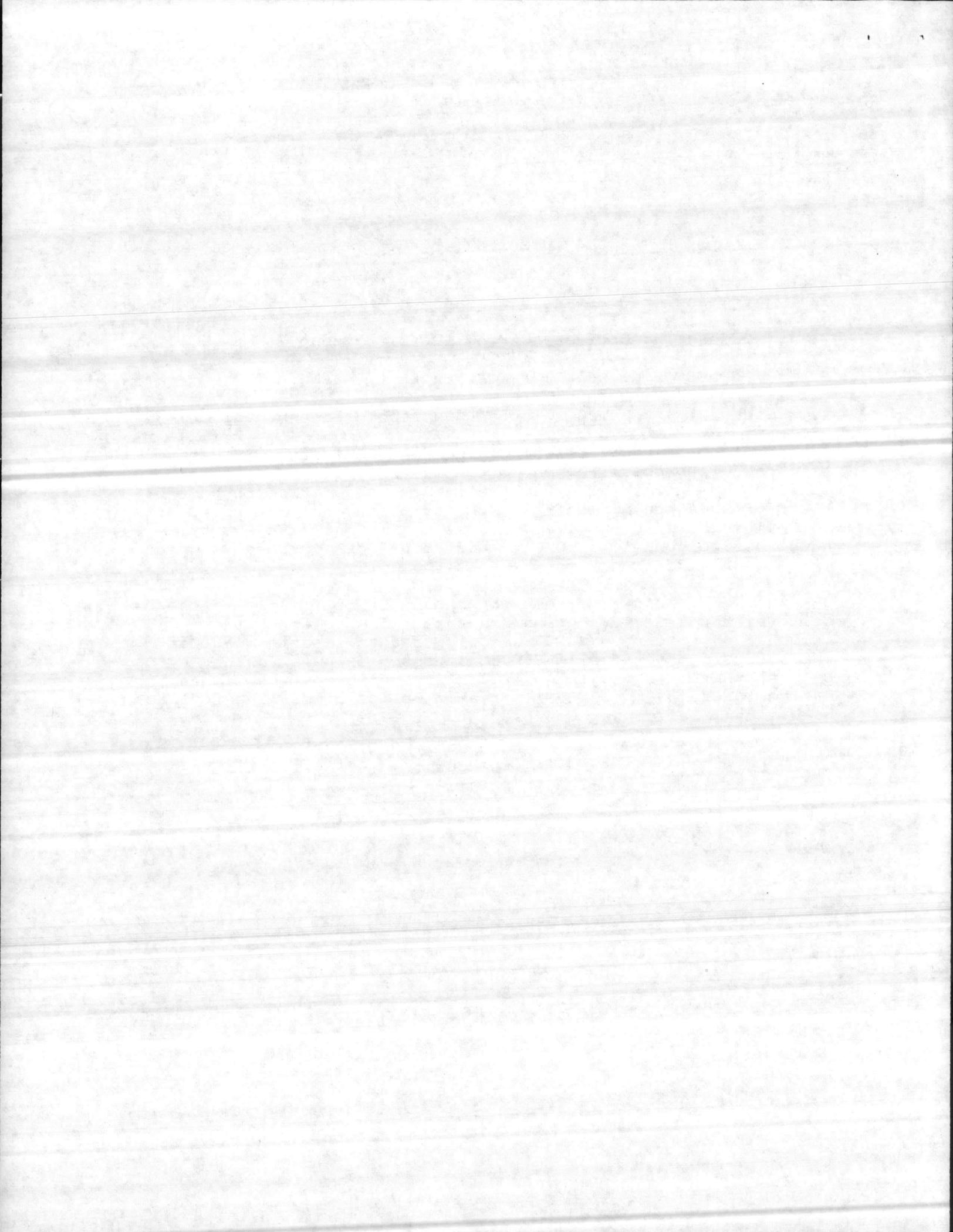
From: Commanding Officer, Marine Aircraft Group 29
To: Commanding Officer, Marine Corps Air Station (Helicopter),
New River
Via: Commanding Officer, Marine Aircraft Group 26
Subj: REQUEST FOR MOBILE OFFICE TRAILER LEASING

1. Concur with the basic letter and recommend approval.
2. The lack of adequate maintenance and administrative space is a chronic problem common to the majority of squadrons at MCAS(H), New River. The problem is most severe in the case of the LF6F squadrons which for a period of several months prior to deployment go composite and drastically increase their number of personnel, aircraft, and amount of equipment without gaining any additional work spaces.
3. While the long-term solution should be realized with the approved hangar construction/modernization projects, the Commanding Officer, HMM-263 has proposed an interim solution which should benefit all LF6F squadrons. I would further propose that this project be taken for action by the Commanding Officer, MCAS(H), New River, as a matter of common interest to both tenant Helicopter Groups.

A handwritten signature in black ink, appearing to read "B. B. Cole".

B. B. COLE
By direction

Copy to: CO, HMM-263





UNITED STATES MARINE CORPS
Marine Medium Helicopter Squadron 263
Marine Aircraft Group 29
2d Marine Aircraft Wing, FMF, Atlantic
Marine Corps Air Station, (Helicopter)
New River, Jacksonville, N. C. 28545

IN REPLY REFER TO
4000
1
1 May 1985

From: Commanding Officer
To: Commanding Officer, Marine Corps Air Station, (Helicopter)
New River (Attn: S-4)
Via: Commanding Officer, Marine Aircraft Group 29 (Attn: S-4)
Subj: REQUEST AND PROPOSAL FOR MOBILE OFFICE TRAILER
Ref: (a) Patuxent River Aircraft Maintenance Facility
Survey Team Report 3312/11010/1D183 dtd 14 March 1983
Encl: (1) Proposed location
(2) Photo of Proposed Facility

1. Proposal. Due to the lack of adequate maintenance space in building 4108, HMM-263 is proposing lease of a mobile office trailer to meet current and projected maintenance office space requirements.

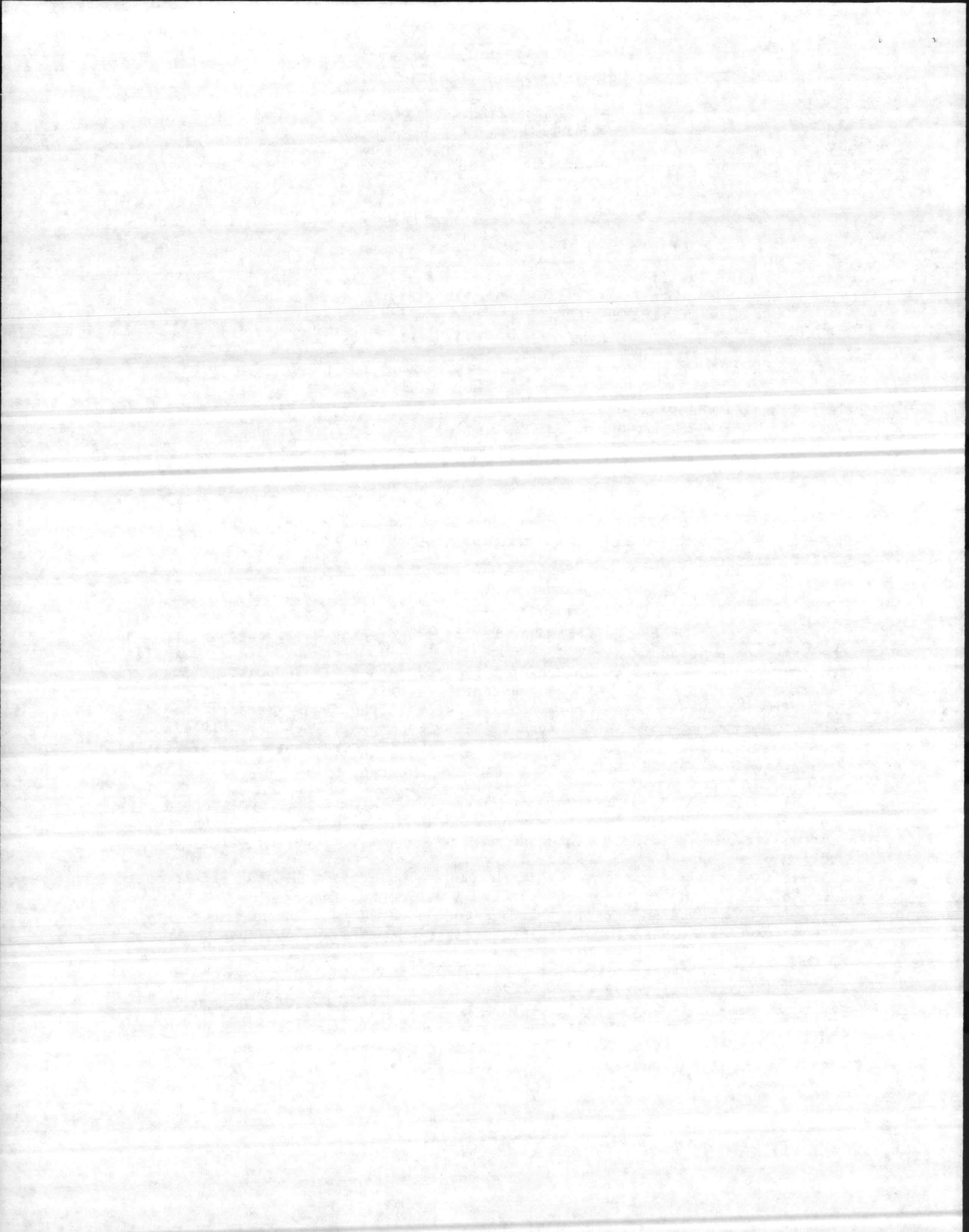
2. Justification

a. Deficit Space. As cited by the reference each LF6F Squadron experiences the same space inadequacies. In a composite squadron the problem is magnified two fold by the increased numbers of aircraft, personnel, support equipment, and embarked gear. Currently HMM-263 has only 57% of its needed maintenance space. In terms of square footage, the reference cites 8,960 square feet as the required amount of maintenance space. HMM-263 currently has only 4,940 square feet for maintenance and maintenance administration type support. This leaves a deficit space of 3,750 square feet.

b. Safety. The persistent safety hazard is also of key importance. The close proximity of administrative spaces to shop work areas creates an eye and hearing hazard. This hazardous condition seriously effects the safety and quality of work of those persons involved with maintenance administration. Distractions caused by the normal work routine have a detrimental effect on the AMO, Maintenance Chief, and other Division Officers. The problems of close proximity of the administrative offices to shop areas will become more severe when the Squadron goes composite if other arrangements are not made.

3. Procurement. Subject to your approval of funding and placement of a trailer as described in enclosures (1) and (2), Mr. Gene WILLETTTS of Carolina Mobile Office Leasing, (1-800-222-9750) Wilmington, NC, is prepared to deliver the trailer for \$300 and lease the trailer for \$288 per month for a six month lease. Additionally the trailer would require electrical power and telephone relocations. Expeditious consideration of this proposal is respectfully requested.


G. D. LEAMING

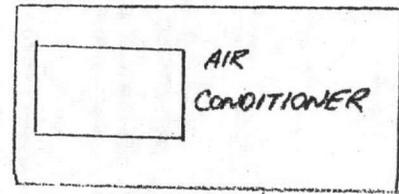
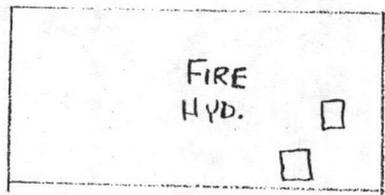
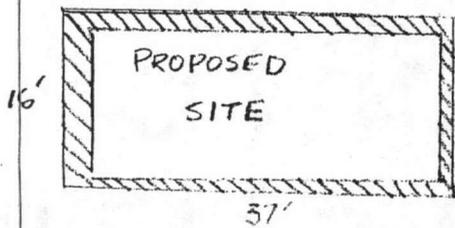
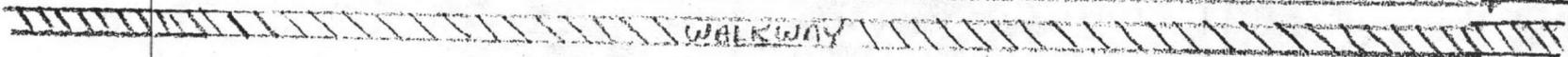


VMD-1 Area

AS 4108

HMM 263 AREA

HMM 365 AREA



PROPOSED LOCATION

PARKING LOT

Enclosure (1)

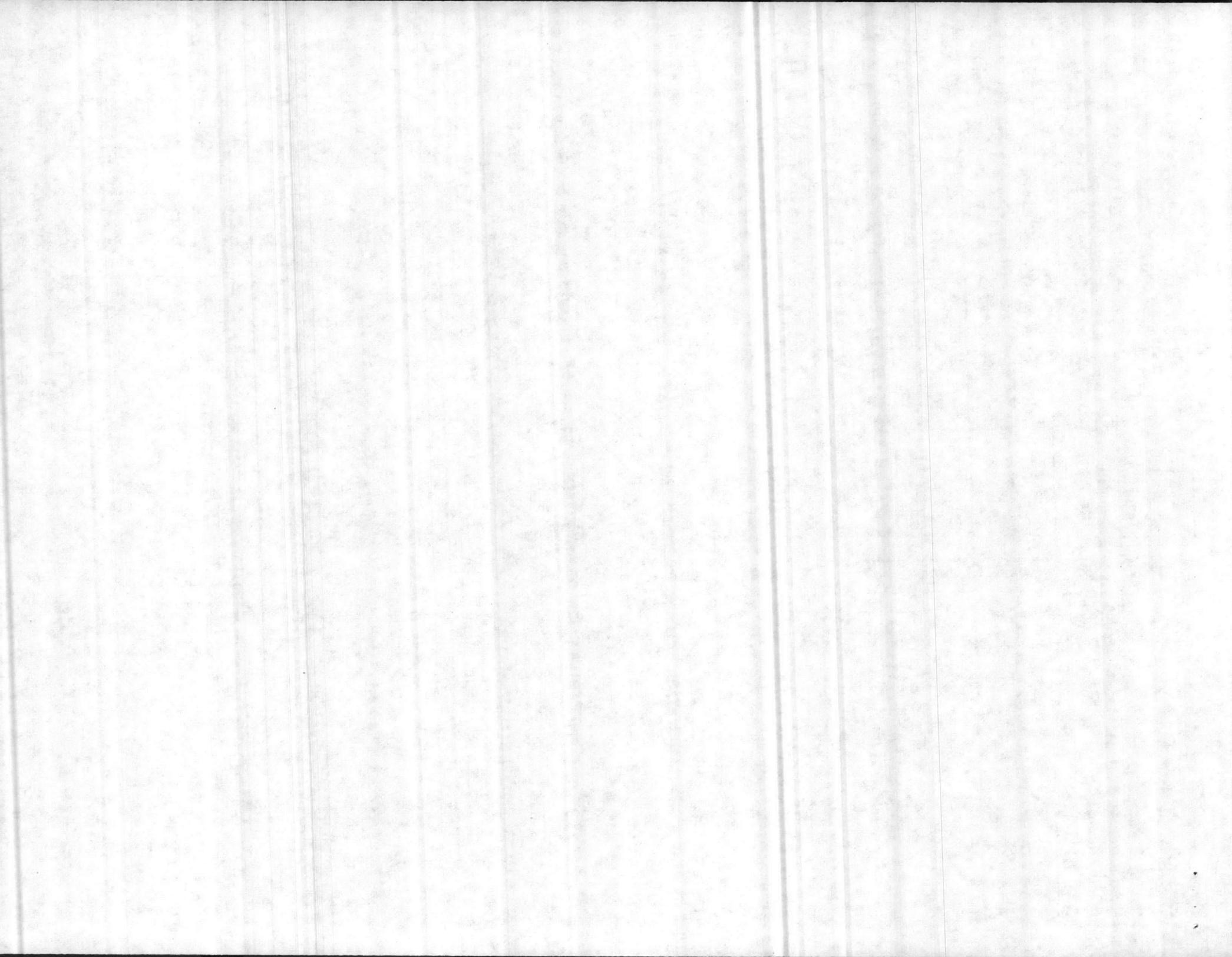


PHOTO OF PROPOSED FACILITY

