



UNITED STATES MARINE CORPS

MARINE CORPS AIR STATION
NEW RIVER, JACKSONVILLE
NORTH CAROLINA 28545-5001

ASO 3120.2
S-3
24 July 1986

AIR STATION ORDER 3120.2

From: Commanding Officer
To: Distribution List

Subj: Procedures for the Use of Hofmann Forest By Ground Forces

Ref: (a) Letter of Agreement (LOA) between the Marine Corps Air Station, New River and the North Carolina Forestry Foundation, Inc., North Carolina State University

Encl: (1) Letter of Agreement between the Marine Corps Air Station, New River and the North Carolina Forestry Foundation, Inc., North Carolina State University
(2) Map of land covered by Letter of Agreement at Hofmann Forest, North Carolina
(3) Statement of Understanding

1. Purpose. To publish information concerning the use of Hofmann Forest for ground training.

2. Information. The Marine Corps Air Station, New River has entered into the referenced Letter of Agreement with the North Carolina Forestry Foundation, Inc., which is enclosure (1). The LOA is for the purpose of allowing limited ground training in Hofmann Forest. Under the provisions of the agreement, the land is available for use three days out of each year (1Jan-31Dec) by the Aerial Observer School, Marine Aircraft Group-29. MCAS, New River is the controlling agency for the scheduling of military users within the Hofmann Forest area. Enclosure (2) shows the borders of the area in Hofmann Forest which is available for training. Training is allowed only on the established roads (dashed lines) shown on the map within the marked boundary.

3. Policy. MCAS, New River allows limited ground training for the Aerial Observer's School in the area; but, prior approval must be obtained before each use. The user must agree to abide by the conditions outlined in enclosure (3) and pay particular attention to the following:

a. Training exercises will be held only during days and times agreed upon.

b. Exercises will be restricted to roads.

c. Disruption of any of the civilian forest or any forest harvesting operations in progress shall be avoided.

d. Reasonable care to protect young trees and timber shall be exercised.

e. Use is limited to the area outlined in enclosure (2) and exercises will be restricted to roads.

f. No vehicular traffic will be permitted on the runway or service apron at the Deppe airstrip; and, routine operational landings by military aircraft are prohibited.

g. Smoke grenades will not be used if the fire condition exceeds Level II. If used, smoke grenades will be allowed only in approved containers.

h. Flares, pyrotechnic devices, discharging of firearms, and open fires are prohibited.

i. During emergencies, all access roads shall be cleared for emergency vehicles.

h. Upon request, Marine units in the area will provide assistance in the way of manpower and vehicles during emergency situations.

j. Units will clean up the area after use, carrying all trash and refuse policed from the area for proper disposal.

4. Action

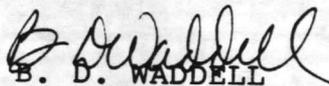
a. Requests for the use of Hofmann Forest must be submitted in writing to the Commanding Officer, MCAS, New River (Attn: S-3). Requests must be received one work week prior to the date of use and must contain the following information:

- (1) Date(s) and time requested.
- (2) Specific areas requested.
- (3) Point of contact to include telephone number.
- (4) Radio frequency on which the unit may be contacted in the event of an emergency.
- (5) The number of troops that will be in the forest.
- (6) The scope and nature of the training to be conducted.

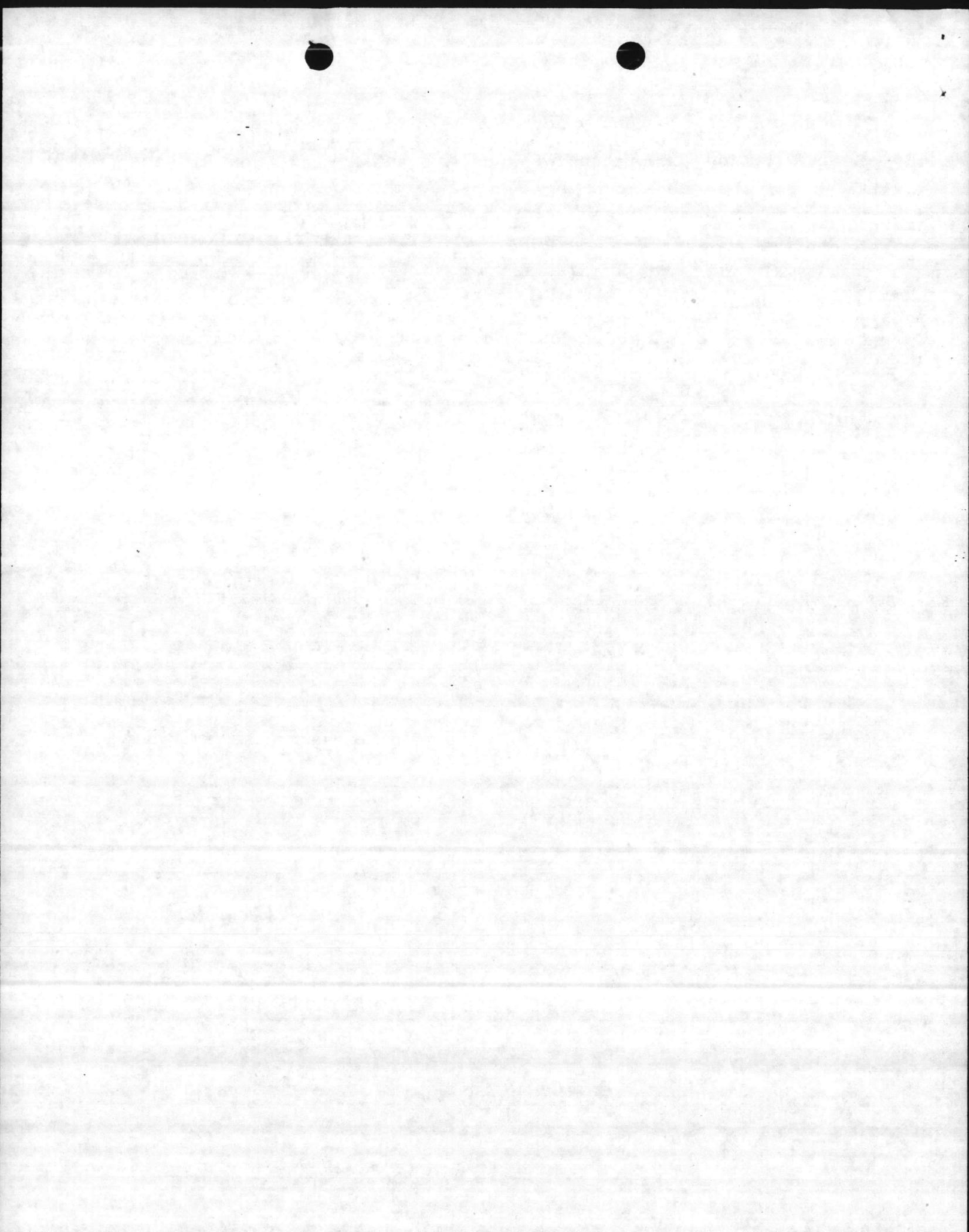
b. In addition, enclosure (3) must be completed and forwarded to the S-3 office MCAS, New River (Bldg AS-843) to use with the written request for the training area.

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c. Prior to entry into the area for use, the unit representative will contact the S-3 of MCAS, New River concerning any special instructions or precautions.


B. D. WADDELL

DISTRIBUTION: Cat II (A)
Cat III (A)
Copy to: MCB, CLNC (10)
2d MAW, Cherry Point, NC (25)



Letter of Agreement

between

Marine Corps Air Station, New River

and

North Carolina Forestry Foundation, Inc.

North Carolina State University

1. PURPOSE. This document outlines the responsibilities and procedures for the use of the Hofmann Forest for training exercises by the Aerial Observer School, Marine Aircraft Group-29, Marine Corps Air Station, New River.

2. BACKGROUND. Aerial Observer School, Marine Aircraft Group-29, Marine Corps Air Station, New River, desires the use of the Hofmann Forest for training exercises three days out of each year (1Jan-31Dec). The Commanding Officer, Marine Corps Air Station, New River as the host Commander, executes this agreement.

3. DEFINITIONS. Words and definitions unique to this agreement are as follows:

a. Fire Conditions. Fire conditions as determined by the North Carolina Forest Service.

b. Approved Containers. A non-flammable metal container with cover, which totally surrounds the smoke generating device, that allows smoke to be dispensed but does not allow the smoke generating device to come into contact with the ground or surrounding foliage.

c. Maps. Both parties will use identical maps. Source of maps may be either Marine Corps Air Station, New River or the North Carolina Forestry Foundation, Inc.

4. RESPONSIBILITIES. The requesting party, Marine Corps Air Station, New River, agrees to the following commitments pertinent to the use of the Hofmann Forest area:

a. Aerial Observer School training exercises will be held only during days and times agreed upon between the S-3 Department, Marine Corps Air Station, New River and the Hofmann Forest Supervisor.

b. Access to the roads of the Forest will be granted only after telephonic contact, at least one day prior to desired usage by the S-3 Department, Marine Corps Air Station, New River, with the Hofmann Forest Supervisor in Whiteville, North Carolina.

c. Exercises will be restricted to roads. The Hofmann Forest Supervisor shall delineate the exercise area on maps. No vehicular traffic will be

ENCLOSURE (1)

Letter of Agreement

between

Marine Corps Air Station, New River

and

North Carolina Forestry Foundation, Inc.

North Carolina State University

permitted on the runway or service apron. Landings by aircraft will not be permitted on the Deppe Airstrip.

d. North Carolina Forestry Foundation, Inc. will notify competent authority at the S-3 Department, Marine Corps Air Station, New River of dangerous fire conditions and/or any changes required in scheduled use of the exercise area.

e. It is understood that the North Carolina Forest Service has priority use of the Deppe Airstrip.

f. Every precaution will be taken by the Aerial Observer School exercise participants and the U. S. Marine Corps to avoid the cutting of, damage to, destruction of or setting afire any growing timber or other property. No firearms will be discharged on the property. No flares or pyrotechnic devices will be used, except that smoke grenades may be used in approved containers. Smoke grenades will not be used if fire condition codes are in excess of Level II.

g. The conduct of all Aerial Observer School exercises in Hofmann Forest will be in accordance with current Federal Aviation Administration regulations, Naval Air Systems Command instructions and Marine Corps orders.

h. Aerial Observer School personnel will have fire extinguishers in the immediate area where smoke grenades are being used. The fire extinguishers are in addition to those organic to the vehicles being used in these exercise(s).

i. The Aerial Observer School will clean and clear the area utilized for the exercise of all smoke grenade canisters, containers, debris and litter immediately following the periods of use. All recovered materials will be returned to Marine Corps Air Station, New River.

j. The Marine Corps Air Station, New River will be responsible for any damage caused by said exercise.

4. RELEASE OF LIABILITY. It is agreed and understood that the North Carolina Forestry Foundation and the Board of Trustees of the Endowment Fund of the North Carolina State University shall not be liable for, and are to be held harmless from, any liability for any injuries to U. S. Marine Corps personnel

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or any damages to U. S. Marine Corps property and equipment while in the Hofmann Forest. Such operations and exercises by the Aerial Observer School shall be undertaken at the sole risk of the U. S. Marine Corps, insofar as loss or damage to life, limb or property is concerned, and neither the North Carolina Forestry Foundation nor the Board of Trustees of the Endowment Fund of the North Carolina State University shall be liable for such loss or damage, including that resulting from any act, neglect or default of any Foundation personnel or any fire, collision, peril, danger or other accident. Nothing in this agreement shall be construed to deprive the North Carolina Forestry Foundation or the Board of Trustees of the Endowment Fund of the North Carolina State University of, or to limit their rights to, any statutory protection or limitation of liability, which would otherwise be applicable.

5. TENURE OF AGREEMENT. This agreement will become effective upon signature and remain in force until such time as the agreement is terminated by mutual consent of both parties, or by either party upon giving ninety days notice to the other. Any changes shall be in writing and approved by both parties.

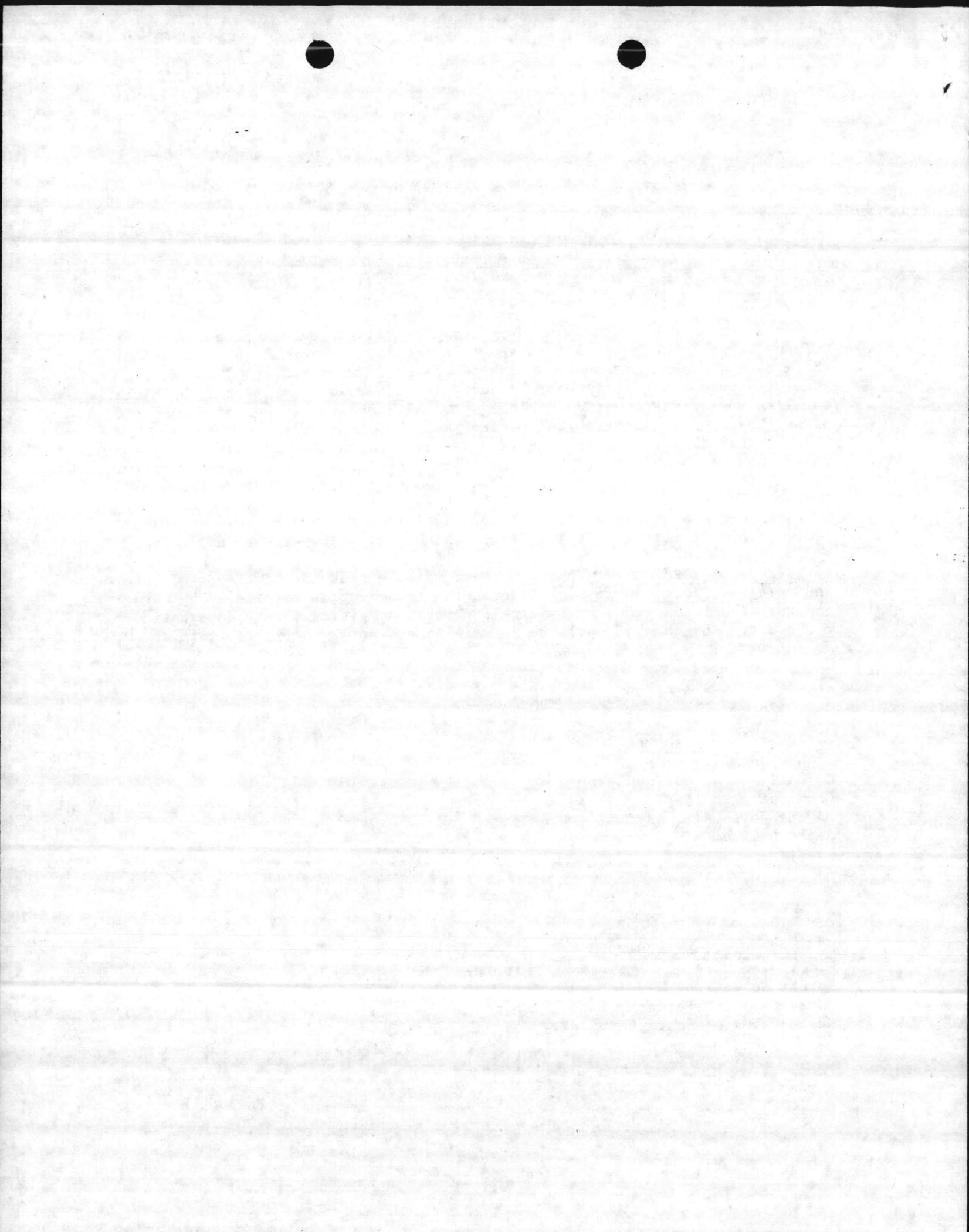
/S/ B. D. WADDELL

B. D. Waddell (Date)
Colonel, U. S. Marine Corps
Commanding Officer
Marine Corps Air Station, New River
Jacksonville, NC

/S/ H. C. BLANCHARD

H. C. Blanchard (Date)
Forest Supervisor
North Carolina Forestry Foundation, Inc.
North Carolina State University

ENCLOSURE (1)

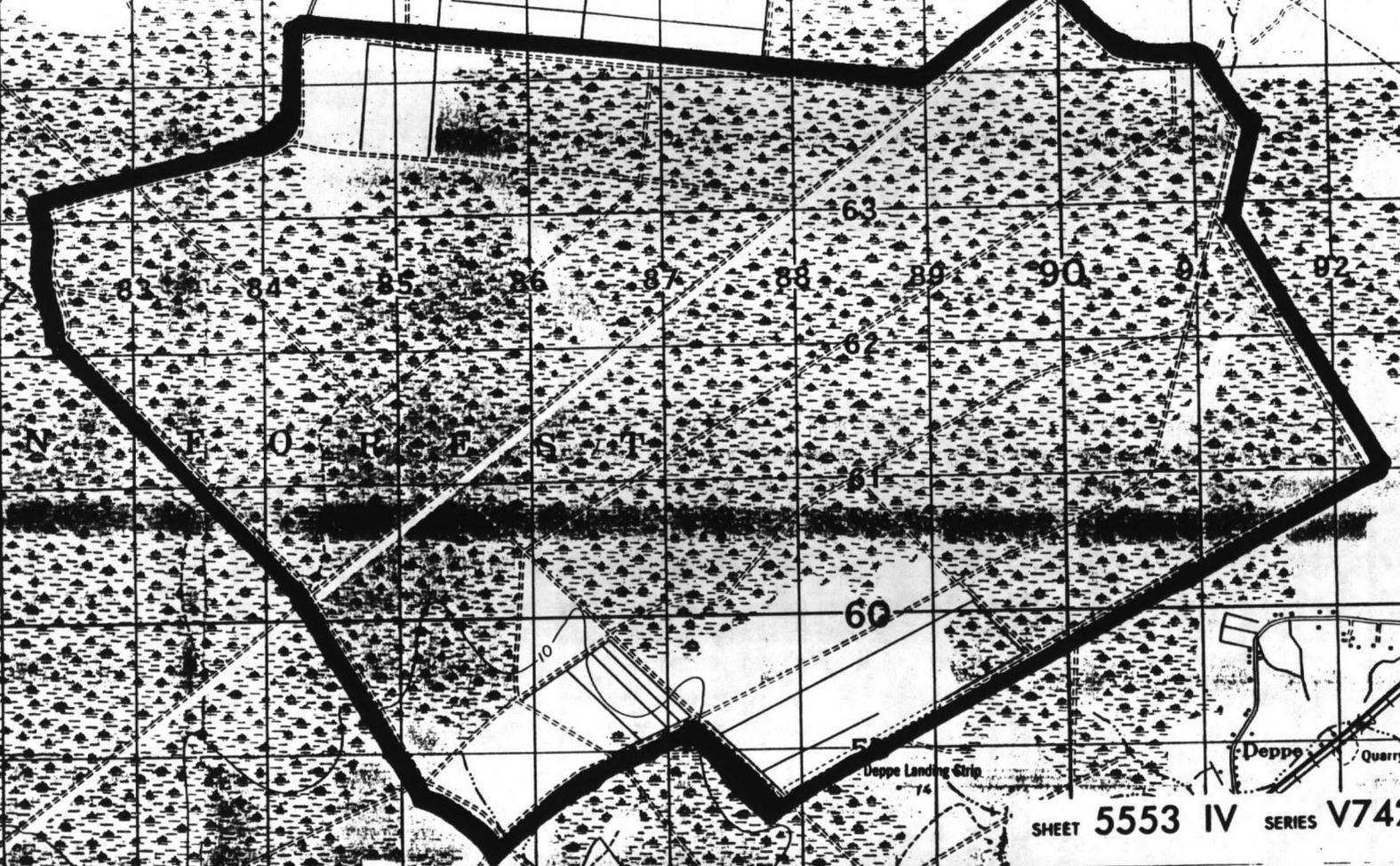


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MAP OF LAND COVERED BY
LETTER OF AGREEMENT AT
HOFMANN FOREST,
NORTH CAROLINA

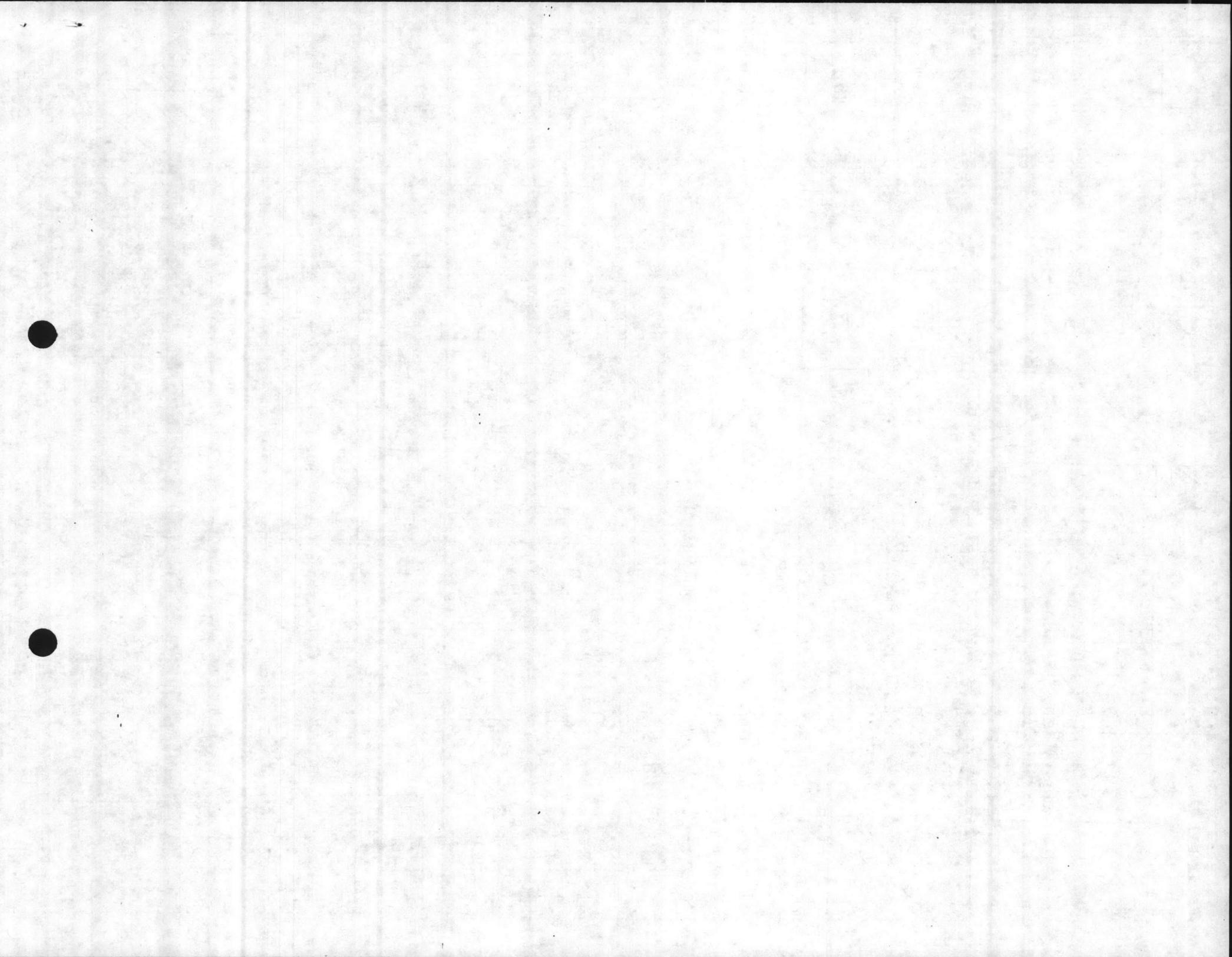
N O R F O R E S T



SHEET 5553 IV SERIES V742

EDITION 7-DMATC JACKSONVILLE

ENCLOSURE (2)



STATEMENT OF UNDERSTANDING

I understand and will ensure compliance with the following regulations governing the scheduling and use of Hofmann Forest for Aerial Observer School Training exercises.

- a. Access to Hofmann Forest will be obtained only after confirmation from the S-3 Department, Marine Corps Air Station, New River.
- b. Training exercises will be held only during approved days and times.
- c. Exercises will be restricted to roads. Exercise areas will be delineated on maps. Coordination with the S-3 Department, Marine Corps Air Station, New River is required to ensure exercise areas and restricted areas are clearly marked on maps and fully understood by all parties concerned.
- d. No vehicular traffic will be permitted on the runway or service apron.
- e. Landings by aircraft will not be permitted on the Deppe airstrip.
- f. Fire conditions will be obtained by the S-3 Department, Marine Corps Air Station, New River from the North Carolina Forest Service prior to all exercises being conducted. The S-3 Department, Marine Corps Air Station, New River will notify the Aerial Observer School of fire conditions prior to any exercise being conducted in Hofmann Forest.
- g. Smoke grenades will not be used if the fire threat is higher than fire condition Level II.
- h. Every precaution will be taken to avoid cutting of, damage to, destruction of or setting afire any growing timber or other property.
- i. No flares or pyrotechnic devices will be used, except smoke grenades when acceptable fire conditions exist.
- j. Smoke grenades will only be used in approved containers.
- k. No firearms will be discharged in Hofmann Forest.
- l. The use of open fires is strictly prohibited.
- m. Exercises will be conducted in accordance with current Federal Aviation Administration regulations, Naval Air Systems Command instructions and Marine Corps orders.
- n. Adequate quantity and type fire extinguishers, in addition to those organic to the vehicles used in the exercises, will be in the immediate area where smoke grenades are used.

ENCLOSURE (3)

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STATEMENT OF UNDERSTANDING

o. The area in which the exercise was conducted will be cleaned and cleared immediately after use. All recovered material will be returned to Marine Corps Air Station, New River and disposed of properly.

NAME _____ RANK _____
UNIT _____ PHONE _____

SIGNATURE _____ DATE _____

ENCLOSURE (3)

UNITED STATES MARINE CORPS
Marine Corps Base
Camp Lejeune, North Carolina 28542

FAC/FLA/hf
P-5410/1

28 DEC 1983

From: Assistant Chief of Staff, Facilities
To: Distribution List

Subj: Logistics/Support Services Agreement (LSSA); review of

Ref: (a) AC/S, Fac Staff Mtg of 20 Dec 83

Encl: (1) Copy of that portion of the LSSA falling within your
staff cognizance

1. As discussed during the reference, it is requested that you review the contents of the enclosure and submit to this office comments and/or recommendations relative to the present manner in which the LSSA is currently being implemented. Specifically discuss or identify those areas under the agreement which are not being complied with or are being deviated from. Include in your response any changes that you feel should be considered. Additional areas for possible consolidation may be included.

2. Request your response arrive this office not later than 5 January 1984. Point of contact is Capt F. L. Adams, ext. 3034/3035.



M. G. LILLEY

DISTRIBUTION:

MAIN

PWO

DFH

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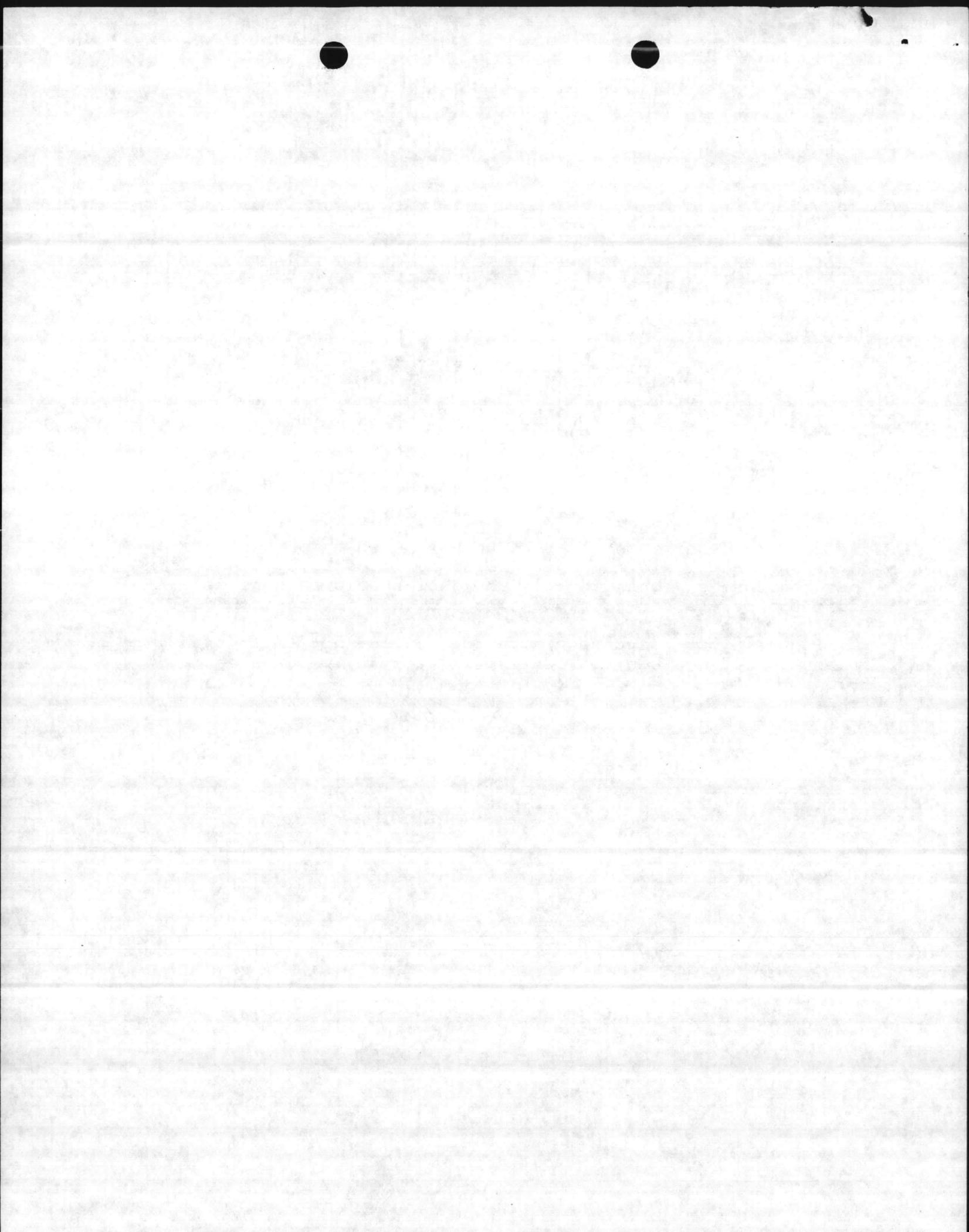
CEO

→ NREAD

FIRE

Mr. Alexander

Mr. Austin



Support Function

Military Construction
(contd)

MCB Camp Lejeune

Contract awarding and supervision of construction.

Provide technical assistance for all planning, including BFRL and cost estimates.

Perform engineering tasks and complete technical information on MCON and facilities projects initiated by MCAS(H), New River and return to MCAS(H), New River for review and submission to higher headquarters.

MCAS(H) New River

(the organizational/unit personnel loading, equipment/aircraft loading, which must be supported by the installation). MCO 4000.20).

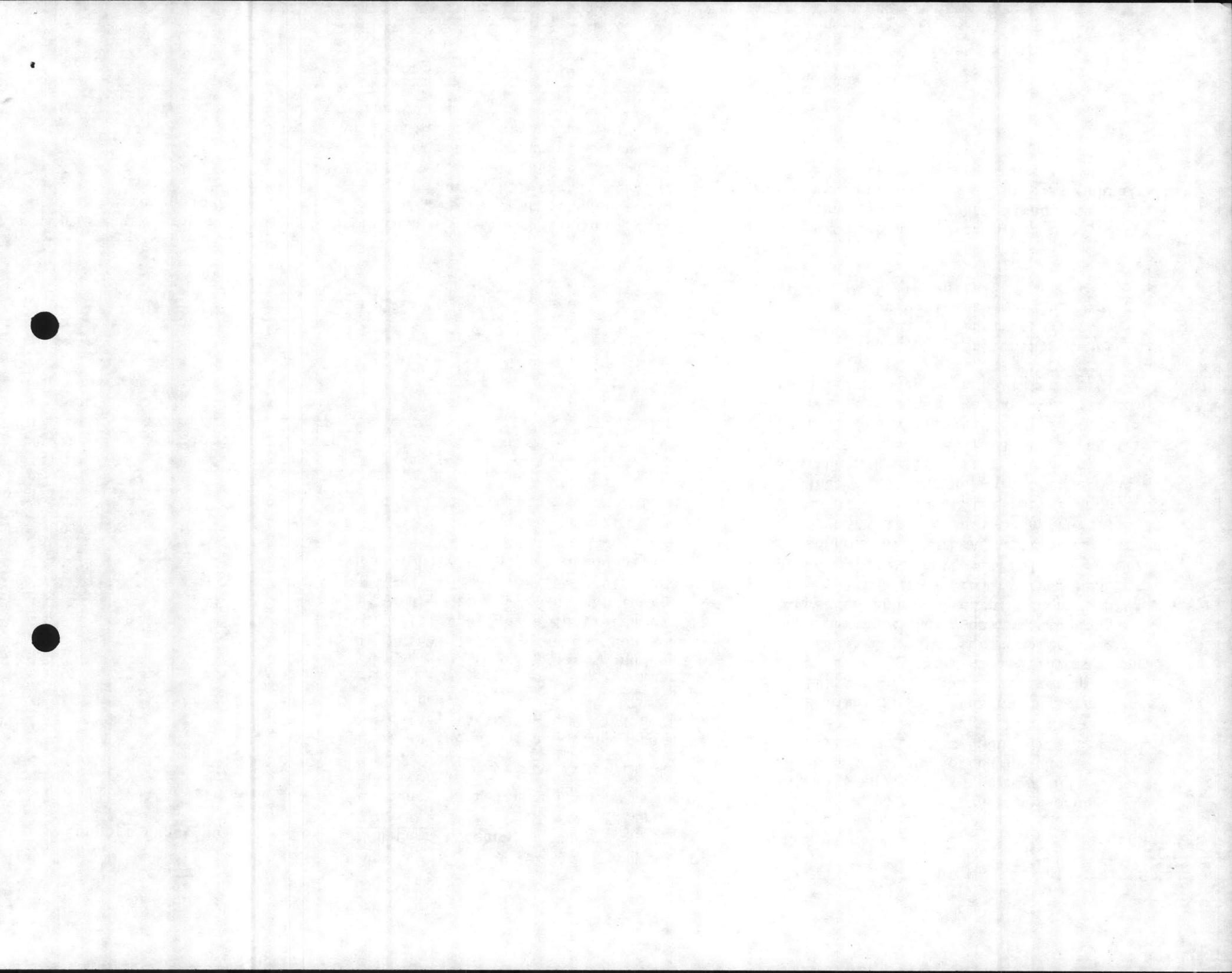
Will initiate Air Station MCON and facilities projects, justify requirement, complete preliminary information, and forward to MCB for completion of engineering tasks and inclusion of complete technical data. Upon receipt of completed MCON project from MCB, perform final review. Projects solely in support of the MCAS will be forwarded to COMCABEAST for review, approval, and forwarding to HQMC with copy to MCB CL. Projects in joint support of the MCAS and the MCB will, after review by COMCABEAST, be forwarded to MCB CL for appropriate action and coordination by representation on the Base Facilities Resources Management Board.

Comply with appropriate MCB, Camp Lejeune directives and the directives of higher authority to obtain MCB Public Works technical assistance and services.

3. Real Property (Aw)
Maintenance

Maintain in the most economical manner, consistent with operational requirements, all facilities, utilities and other related real property to a standard which will prevent deterioration beyond normal wear and tear.

Comply with appropriate MCB Camp Lejeune directives and directives of higher headquarters in order to obtain Base Maintenance Department services.



Support Function

Real Property
Maintenance (contd)

MCB. Camp Lejeune

Control all maintenance in such a manner as to obtain the most efficient use of available manpower, equipment, material and money.

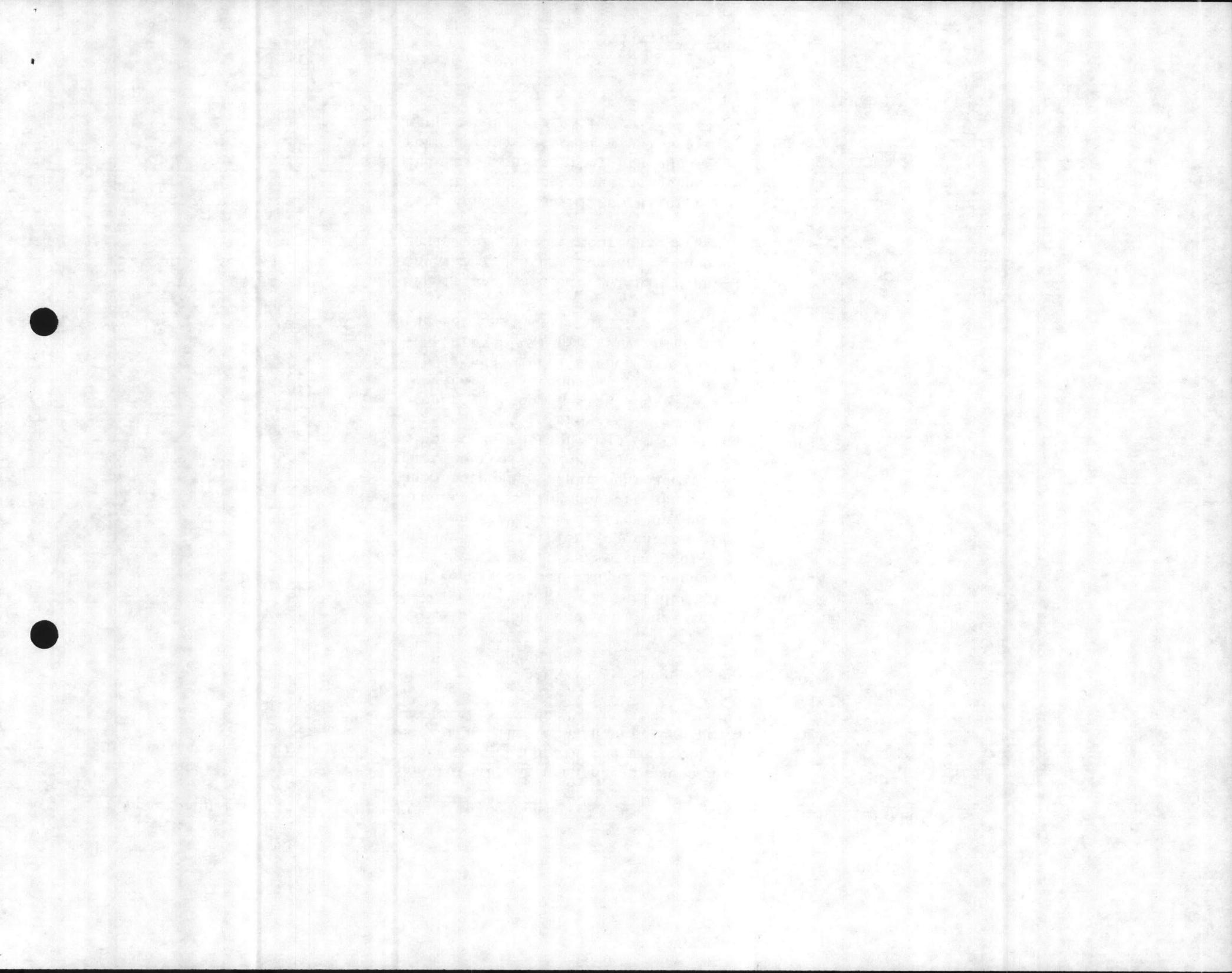
Operate and maintain telephone system, including purchases.

Formulate and execute a long-range maintenance program. Includes maintenance and repair of buildings, grounds, paved surfaces, utilities systems, other real property facilities; operation of utilities systems (includes utility purchases), provide other engineering support services, such as Maintenance Department administration, pest control, refuse and garbage disposal; minor construction; equipment installation; work support for government-owned personal property, encompassing installation, fabrication, technical inspections, and repair and miscellaneous services for other than real property which is not the responsibility of the user.

Repair and maintain, within capabilities, Naval Air Systems Command-sponsored equipment on a reimbursable basis.

Provide CG, MCAS(H) New River a copy of air station long range maintenance plan and revisions as they are published for command knowledge of mission accomplishment capability of the air station.

MCAS(H) New River



Support Function

Real Property
Maintenance (contd)

MCB Camp Lejeune

Formulate and execute a long range natural resources management and environmental control program. Include a forest management program for timber production and harvest, site preparation, prescribed burning, forest pest control, and forest fire control; a fish and wildlife program for control of fishing and hunting, fish pond management, wildlife habitat manipulation and protection of rare and endangered species; and environmental protection program which provides for a system of collection and disposal of waste petroleum products, monitoring for water and air pollution.

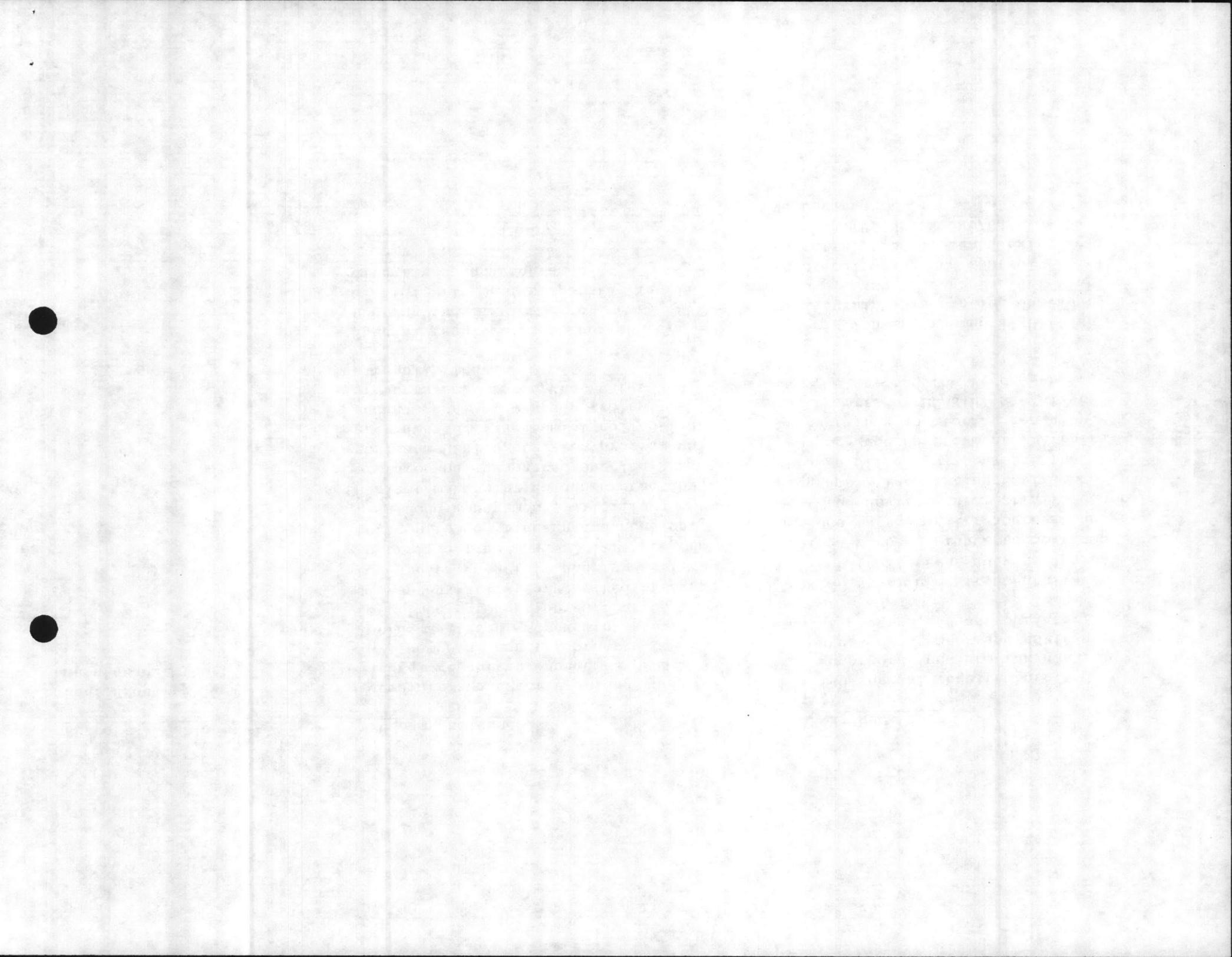
Special requirements required for hunting and fishing on or near MCAS(H) will be incorporated in all directives and programs.

MCAS(H) New River

Furnish special requirements for incorporation into the natural resources management and environmental program, as appropriate.

Provide station Environmental Affairs Officer (collateral duty assignment) liaison with and input to MCB Camp Lejeune for natural resources management and environmental affairs control programs. The station Environmental Affairs Officer will assist the MCB Camp Lejeune Environmental Affairs Officer in a monitoring capacity in the area of MCAS(H) New River, Camp Geiger and the Verona area.

The station Environmental Officer will furnish his Station Game Warden to MCB, Camp Lejeune for utilization in a monitoring and control capacity to satisfy requirements existing in the MCAS(H) New River/Camp Geiger/Verona area.



SUPPORT FUNCTION

15. Hazardous Material
Environmental
Management Program

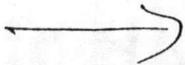
MCB, CAMP LEJEUNE

Designate an activity focal point regarding hazardous material and waste management and disposal.

Register with the Environmental Protection Agency and North Carolina (EPA & NC) as a long-term storer and transporter of all hazardous wastes generated by MCAS(H), New River, which are subject to the Resource Conservation and Recovery Act (RCRA). Obtain all permits required by EPA and NC for storage of hazardous wastes.

Provide guidance/material support (including laboratory analytical assistance) to ensure proper short term (less than 90 days) storage, packaging and labeling of hazardous waste. Provide laboratory support to identify hazardous waste. Provide material and supervisory support required to repackage and label hazardous materials/waste, as well as inspectors to certify the adequacy of packaging and labeling required by hazardous materials/waste regulations.

Includes Packaging

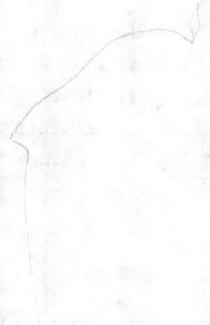


MCAS(H), NEW RIVER

Designate a Hazardous Material Disposal Coordinator to serve as an activity focal point regarding hazardous material and waste management.

Register with EPA and NC as a hazardous waste generator. Will ensure that all units and tenants properly collect, segregate and containerize hazardous waste in accordance with EPA and NC regulations applicable to hazardous waste generators, utilizing materials and supervisors provided by MCB.

Ensure that hazardous wastes are properly identified. Provide short-term storage (less than 90 days) when required.



SUPPORT FUNCTION

Hazardous Material
Environmental Management Program
(continued)

MCB, CAMP LEJEUNE

Include MCAS(H), New River in an area-wide oil hazardous material spill contingency plan. Furnish material support required and a basic level of personnel and equipment to handle routine spills. Make required reports to regulatory agencies and CMC. Provide an on-scene coordinator for spill containment and clean-up at MCAS(H), New River.

Provide long-term (more than 90 day) storage and final disposal of all hazardous wastes generated by MCAS(H), New River subject to RCRA, through facilities operated by and services provided by DPDO, Camp Lejeune, provided the wastes are properly packaged and documented. Maintain appropriate records of long-term storage and disposal of hazardous wastes accepted from MCAS(H), New River through the inter-service support agreement with DPDO, Camp Lejeune, and submit all related reports required of hazardous waste storers and transporters to EPA and NC. Provide technical assistance to MCAS(H), New River on record-keeping reporting.

Provide technical assistance and environmental protection support to MCAS(H), New River regarding spill prevention control and countermeasure plan (SPCC) and hazardous material disposal.

Provide training for key personnel at MCAS(H), New River in hazardous material and hazardous waste management.

MCAS(H), NEW RIVER

Assist, as required, in implementing an area-wide oil/hazardous material spill contingency plan, including but not limited to furnishing manpower requested by on-scene coordinator for spill containment and clean-up at MCAS(H), New River. Conduct investigations of spills and submit appropriate reports thereof to MCB, Camp Lejeune.

Prepare all documents required to transport and deliver wastes to long-term storage and disposal. Maintain appropriate records of waste generation and shipments and submit all reports required of hazardous waste generators to the EPA and NC.

Develop and implement an SPCC plan for hazardous waste generation and hazardous material and waste storage sites MCAS(H), New River.

Provide training for tenants and units at MCAS(H), New River in hazardous material/hazardous waste management.

