

MCAS 11350.1
Baker



MARINE CORPS EXCHANGE
MARINE CORPS BASE
CAMP LEJEUNE, NC 28542-5003

IN REPLY REFER TO:
ExO 11350.1E
MCEX/DAN/mcst
10 Dec 84

EXCHANGE ORDER 11350.1E

From: Marine Corps Exchange Officer
To: Distribution List

Subj: Separation and Disposition of Garbage and Trash

Ref: (a) BO 11350.2_

1. Purpose. The reference contains instructions concerning the collection and disposition of garbage and trash. This Order implements those instructions for the Marine Corps Exchange.

2. Cancellation. ExO 11350.1D

3. Definitions

a. Dempster Dumpsters - A waste storage container which is removed, emptied and returned by Dumpster trucks.

b. Dumpmaster Containers - Containers vary in size from three to eight cubic yards capacity and are emptied at their location into Dumpmaster trucks. (Containers are not taken from the area except for necessary repair/replacement.)

c. Trash Receptacles - Containers such as G.I. cans and 55 gallon trash drums with or without special lids. All trash receptacles are to be emptied into Dempster Dumpsters or Dumpmaster containers by the using units.

d. Recyclable Materials - Wastes such as aluminum cans and other scrap metals; unusable scrap lumber; cardboard and newspapers and other materials for which a system for recovery has been established throughout the Base.

e. Sanitary Landfill - Refers to the Base Sanitary Landfill which is located two miles south of Holcomb Boulevard on Sneads Ferry Road.

f. Hazardous Wastes - Materials which have been prohibited by the Environmental Protection Agency, the State of North Carolina, DOD, Navy or Marine Corps from being placed into the type of Sanitary Landfill operated at Camp Lejeune, because of potential danger or harm to public health or environment.

4. Receptacle Locations

a. Collection stations for trash are designated by the Base Maintenance Officer and additional stations will be established only upon approval of the Base Maintenance Officer. Exchange Managers/Supervisors requiring new stations or assistance will contact the Director, Property and Maintenance Building #895.

b. Edible waste, grease and bones are picked up under contract only at designated collection stations. Exchange Managers/Supervisors requiring this service will contact the Director, Property and Maintenance Building #895.

c. Exchange Activity Managers/Supervisors are responsible for the proper segregation and conservation of recyclable materials, which are readily identifiable. Recyclable material will be segregated at the point of origin, e.g., heavy iron, light sheetmetal, aluminum, cast iron, batteries, etc., and free of trash and debris to expedite turn-in. Special containers have been located in designated locations around the Base and can be identified by their color-coding as follows:

- (1) Green with yellow marking - corrugated cardboard.
- (2) Red, white and blue - newspapers.
- (3) Orange with black marking - aluminum
- (4) Silver with black marking (also identifiable by its compact size) - scrap iron.

5. Responsibilities

a. The Manager, Exchange Cafeteria/Steakhouse and the Manager, Food Preparation and Issue are responsible for separating garbage, waste food, greases, trash and used food containers into the following classes:

(1) Food garbage classified as edible and waste and bones will be placed in G.I. cans and collected by a private contractor.

(2) Other Garbage - coffee grounds, tea leaves, etc., will be placed in Dumpmaster Containers (Dempster Dumpster) and collected by Base Maintenance. These items should be securely wrapped in a paper or plastic bag. (May be obtained from Prepaid Supplies (Expense), Bldg #1402, phone 294).

(3) Kitchen Grease - (Cooking grease-Deep Fat Fryer) will be placed in suitable containers provided by and picked up by contractor.

b. Managers at all other Food Activities will utilize the Dumpmaster Containers for all trash and garbage.

6. Action. All activity Managers/Supervisors will comply with the following:

- a. Garbage cans will be scalded and scoured immediately after being emptied.

b. Proper cleaning of "G.I. cans" will be accomplished as they are emptied. Scrubbing down will be done at locations which have proper drains for the disposal of water and food particles. Galvanized "G.I. cans" will not be painted.

c. Personnel will not place excess garbage or trash at any collection point unless it has been placed in a suitable container.

d. Under no condition will fire, matches, hot ashes, or explosive matter be placed in containers.

e. No vehicle will park in front of or adjacent to Dumpmaster Containers.

f. Water will not be run into Dumpmaster Containers in an attempt to "pack down" the trash.

g. Crush and flatten all cardboard boxes before placing them in any container.

h. Do not overfill containers. Call the Director, Property and Maintenance who will arrange for emptying.

i. Do not place grass, leaves, pine straw, lumber, metal, pallets, dirt or other heavy materials in the containers. These materials will be removed through the assistance of Area Commanders or by assistance from the Director, Property and Maintenance.

j. Do not place wet garbage, such as waste meats and food stuffs, in containers unless it is first securely wrapped or placed in plastic bags.

k. Ensure area around the trash and garbage collection stations are properly policed.

l. Do not break glass bottles, jars, etc., when placing them in containers.

m. Do not leave container doors (top and side) open.

n. Never dispose of trash in roads, road shoulders, wooded areas, etc. All trash will go to the Sanitary Landfill.

o. Place waste and trash in the proper receptacles.


D. ROBINSON, JR.

DISTRIBUTION: "A"

Copy to:
Internal Audit Team #2, Box 136, Tarawa Terrace, NC 28543

