

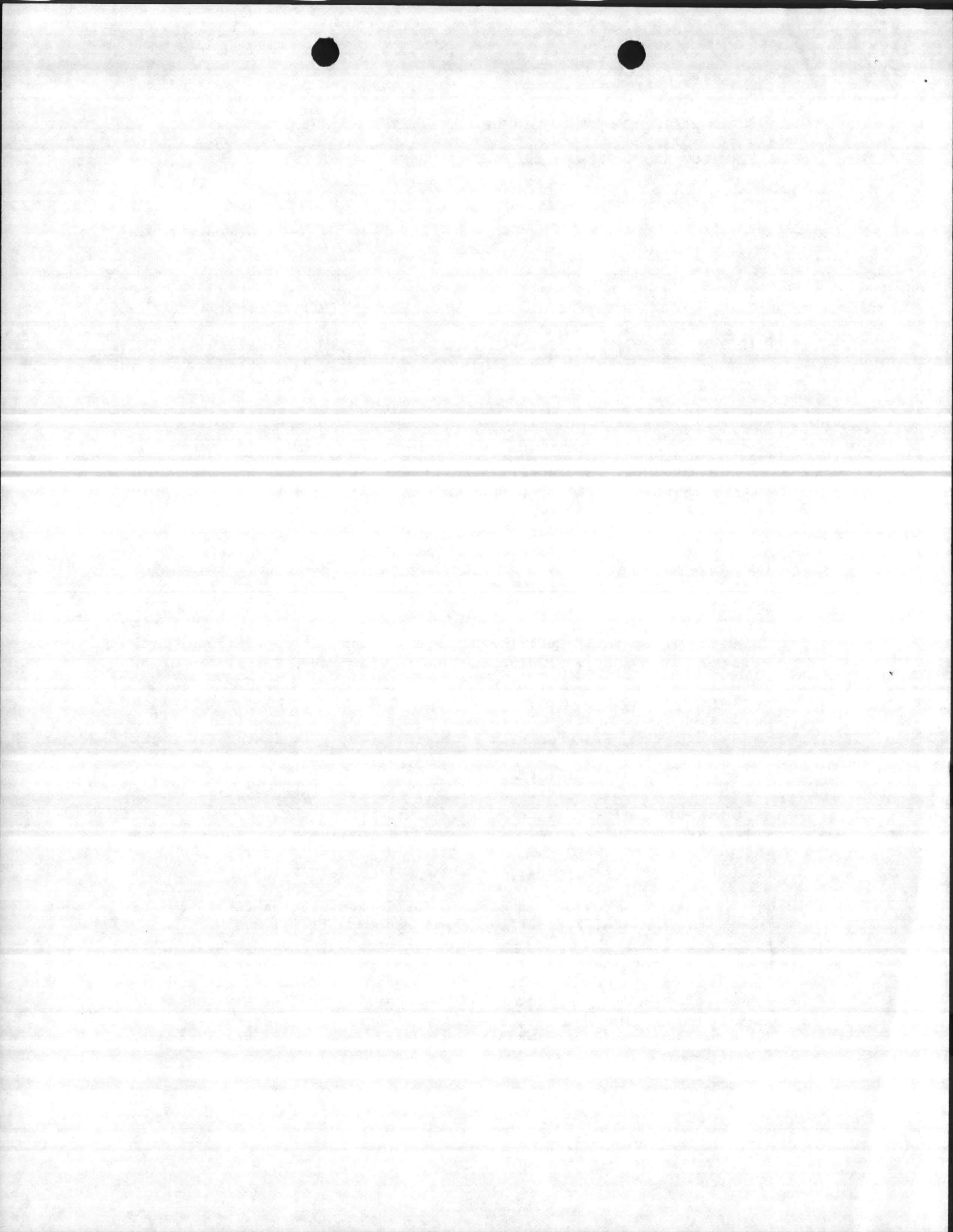
MARINE CORPS, CAMP LEJEUNE, NORTH CAROLINA
ARCHITECTURAL/ENGINEERING SERVICES FOR
DEPENDENT SCHOOLS ADDITIONS AND RENOVATIONS
CONTRACT N62470-84-B-6930
DATE: AUGUST 29, 1984/SCOPE OF WORK MEETING

MEMBERS PRESENT:

<u>ORGANIZATION</u>	<u>NAME</u>	<u>TELEPHONE NO.</u>
PWO	E. G. Jones	(919) 451-1833
Supt. of Schools	E. Conrad Sloan	(919) 451-2461
Assistant Supt. of Schs.	Duane Linker	(919) 451-2461
Lantdiv, Norfolk, VA	Michael Hammersley	(804) 444-9701
A/E, WKW&W	Roy Kendrick	(704) 535-2582
A/E, WKW&W	John Watkins	(704) 535-2582

The following is a summary of discussions at the above referenced meeting:

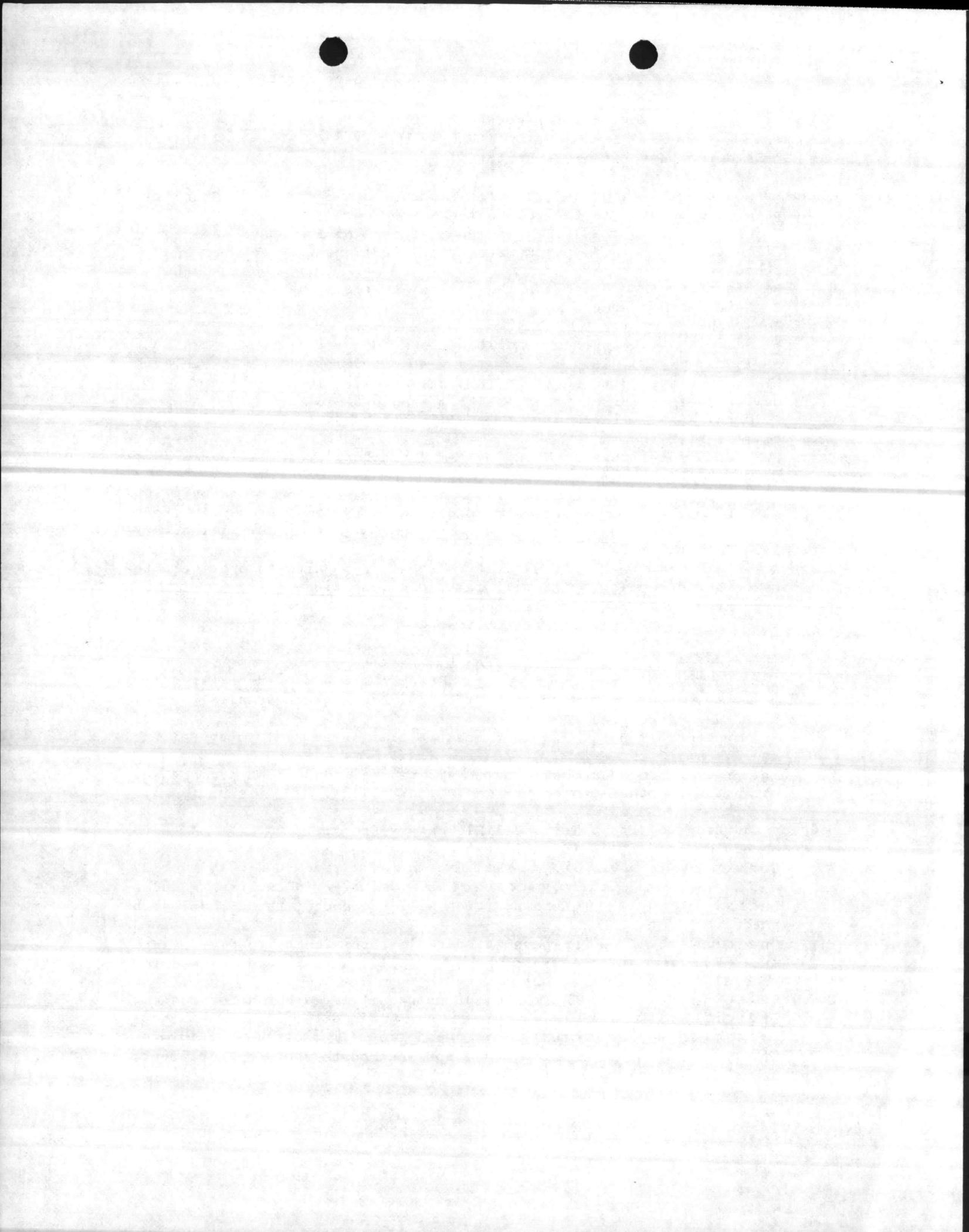
1. Reroofing Building 825 (Lejeune High School)
The Library Building and Administration Building 855 have been reroofed and existing asbestos tile ceilings have been replaced with new lay-in 2' x 2' system and recessed lighting.
 - Scope of work is to include the following:
 - A. Re-roof entire Educational Building 825 as previously stated the Administration Building 855 and Library Building are not to be re-roofed.
 - B. Repair or remove and replace existing vertical fascia at the existing Educational Building 825 and Administration Building. The existing Library Building does not require fascia replacement or repair.
 - C. Replace all existing asbestos tile ceiling in the Education Building 825 (educational classroom areas only). Also replace stem mounted light fixtures with recessed fluorescent fixtures. Light fixtures and lay-in ceiling have already been replaced in all corridors and the Administrative Building.
 - D. Rigid insulation should be 4" thick as opposed to the 1" insulation as indicated in the 1391 Form.
 - E. Tapped insulation may be required to provide for adequate interior roof drainage.
 - F. Roofing material should be similar to single ply system used at Library Building.
 - G. This project should be scheduled for implementation during summer months to reduce disruption of normal school activities.
 - H. Electrical (new lighting fixtures etc.) work as discussed this meeting was not indicated in the cost estimates of the PED.
 - I. This project should be considered an independent project and not bid with other projects. A/E proposal should be treated as an independent project. The A/E fee proposal should also take into account a schedule stop at 35% and 90% of drawing and specification development.



2. Conversion of Brewster Junior High School to an Administrative Complex.
 - This project has been changed to FY 1987 and should not be considered part of this contract.

3. Construction of a Multipurpose Room for Stone Street and Delalio Schools.
 - Scope of the project is to include the following:
 - A. Construct a new Multipurpose Room at each of the above referenced Elementary Schools. Approximate area is 2912 square feet per school.
 - B. New Facility should include the following area:
 - * Multipurpose Area
 - * Teacher's Office
 - * Restrooms (Fixture count to be determined by code requirements)
 - * General Storage Room for movable basketball goals, athletic equipment, and portable stage (approximate size 10' x 15').
 - C. Ceiling height for Multipurpose Room should be 16' ±.
 - D. Provide motorized operable wall to subdivide the area into two similar size rooms.
 - E. Provide simple stage lighting system for school presentations.
 - F. No chair storage is required.
 - G. Existing heating system is central steam type. The existing facility has no central air conditioning system. Presently areas are cooled by window units provide by the parent, teachers association.
 - H. We discussed the possibility of heat pump units to provide both heating and cooling. A/E will make recommendation.
 - I. Student capacities at the schools.
 - Stone Street - 525
 - Delalia - 300
 - J. Interior graphic may be suggested by the A/E
 - K. Some area within the Multipurpose Room could be designated for presentations. This could be accomplished by angled walls, raised floor and lighting.
 - L. Multipurpose flooring is to be carpet similar to Pro-Gym by Collins and Aikman.
 - M. These two projects should be considered an independent project and not bid with other projects.

4. Modular addition to Tarawa Terrace I Elementary School
 - Scope of the project is to include the following:
 - A. Construct a five (5) classroom modular addition with two (2) restrooms and utility connections similar to existing Modular Units. Grades for this addition will be second, third and fourth grades.
 - B. One classroom is to have an operable partition to subdivide into two (2) similar size areas. These two (2) areas could be used for special instructional programs.
 - C. Existing Mechanical Equipment is an oil fired hot water system. Individual window units provide air conditioning. The school system does plan to central air condition all areas in the future. The present roof system would not accomodate roof top equipment. A/E should check boiler capacity for future modular addition.



- D. Architecturally, the new module should match existing facilities. The existing laminated wood structure is showing some deterioration. A/E may consider alternative structural system.
- E. This project should be considered an independent project and not bid with other projects.

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COMM. NO. 664 AUGUST 29, 1984

