



UNITED STATES MARINE CORPS

Marine Corps Base
Camp Lejeune, North Carolina 28542

BO 5100.17A
SAFD/RJA/rfh
28 Oct 1983

BASE ORDER 5100.17A

From: Commanding General
To: Distribution List

Subj: Inspections of Civilian Employees' Workplaces by Department of Labor's Occupational Safety and Health Administration (OSHA)

Ref: (a) Executive Order 12196 of 26 Feb 1980 (NOTAL)
(b) SecNav 232120Z Dec 80 (NOTAL)

1. Purpose. To provide policy, assign responsibility and establish implementing instructions for the administration of the program to inspect civilian employees' workplaces by the Occupational Safety and Health Administration (OSHA).

2. Cancellation. BO 5100.17.

3. Information. Reference (a) tasks heads of federal agencies with the responsibility of furnishing its employees places and conditions of employment that are free from recognized hazards that are causing or are likely to cause death or serious physical harm.

4. Policy. Reference (b) authorizes Department of Labor officials to conduct announced or unannounced inspections of DOD civilian workplaces in response to complaints from employees or employee representatives, or as scheduled solely at the discretion of the Secretary of Labor.

a. Department of Labor officials shall be accompanied by a representative of the Base Safety Office/Ground Safety Office while inspecting civilian workplaces aboard Marine Corps Base, Camp Lejeune/Marine Corps Air Station (Helicopter), New River. Additionally, the inspecting officials will be accompanied by a command representative while aboard tenant commands. Department of Labor officials will be required to provide evidence of security clearance if entry into a restricted area is required.

b. No photographs shall be taken by Department of Labor officials in security areas. Any photographs requested by OSHA officials in these areas shall be taken by Marine Corps personnel, shall be tentatively classified confidential and shall not be delivered to OSHA officials until all film, negatives and photographs have been fully screened/classified as appropriate in the interests of national security. Department of Labor officials may take photographs in other areas of the installation or be provided photographic support, if available.

c. Federal Occupational Safety and Health Administration/National Institute for Occupational Safety and Health (OSHA/NIOSH) officials shall, upon request, have access to available safety and health information related to civilian employees such as data on hazardous materials, copies of recent inspection reports, employee hazard reports and information on the status of abatement projects, provided such information is not specifically required by Executive Order to be kept classified in the interest of national defense or foreign policy and is otherwise releaseable. Federal OSHA/NIOSH officials shall have access to and be provided with copies of records and reports pertinent to specific accident investigations involving civilian employees upon request provided such release is consistent with the Privacy Act and other applicable laws and regulations.

5. Action

a. Commanding General, Marine Corps Base/Commanding Officer, Marine Corps Air Station (Helicopter), New River:

(1) Designate an activity/station coordinator to accompany Department of Labor inspectors while they are aboard the Marine Corps Base/Marine Corps Air Station (Helicopter), New River.

(2) Provide a letter to the Regional Office, Occupational Safety and Health Administration designating the activity/station coordinator by name, billet and telephone extension. A copy of this letter will be provided to the Commandant of the Marine Corps (Code MPH-70).

(3) Submit a summary report to the Commandant of the Marine Corps (Code MPH-70), via the chain of command, of reports or notices of unsafe and ~~healthful~~ *unhealthful* working conditions issued by Department of Labor officials during their inspection, as well as copies of all information provided to OSHA with an information copy to the Chief of Staff of the commands concerned.

b. Commanding Generals, 2d Marine Division and 2d Force Service Support Group:

(1) Designate command coordinators to interface with the Safety Manager, Marine Corps Base, regarding inspections of civilian workplaces by representatives of Department of Labor's Occupational Safety and Health Administration.

(2) Provide the name of a command representative, billet held and telephone extension to the Safety Manager, Marine Corps Base by letter.

(3) Provide the inspectors with access to available safety and health information regarding recent inspection reports, employee hazard reports, information on the status of abatement projects and copies of records, and reports pertinent to specific accident investigations involving civilian employees.

(4) Submit a summary report to the Base Safety Manager of reports or notices issued by Department of Labor officials during their inspection, as well as copies of all information provided to OSHA officials.

7. Applicability and Scope

a. The provisions of this Order apply only to worksites where civilians are employed or required to work. It does not apply to worksites where only military personnel are employed or required to work.

b. Having received the concurrences of the Commanding Generals, 2d Marine Division, FMF, 2d Force Service Support Group (Rein), FMFLant, and the Commanding Officer, Marine Corps Air Station (Helicopter), New River, this Order is applicable to those commands.


T. M. STOKES, JR.
Chief of Staff

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