

From: Officer in Charge of Construction, Jacksonville NC Area

Subj: Completion of Contract No. N62470-82-C-2582
Description Landscaping for Naval Regional Medical Center
Location Marine Corps Base, Camp Lejeune, NC
Building No.
Contractor Herndon, INC., P. O. Box 36, Lugoff, SC 29078

1. CONTRACT TIME

- a. Date of contract 29 November 1982
- b. Contract Completion Date (C.C.D.) including change orders 15 April 1983
- c. Contract usably complete (U.C.D.) 7 April 1983
- d. Contract finally completed 1 February 1984
- e. Transfer of facility to activity 7 April 1983
- f. Date operating and maintenance manuals delivered to activity N/A
Received by _____ (Name)

2. CONTRACT COST \$78,245.00 through Change No. P00002

3. INSPECTION

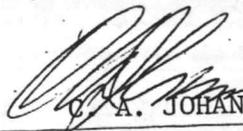
a. LANTDIV AROICC/inspectors assigned to the contract were Ray Hunt

b. Those present for final inspection on 1 February 1984 included Elwood Morris, Maint; Charles Herndon, Contractor; Lt. G. Long, OICC; and Ray Hunt, Government Inspector

4. REMARKS (reasons for delay, outstanding claims, etc.) _____

The necessary shop drawings have been submitted and approved; all mechanical and electrical equipment has been inspected by a representative from LANTDIV; all equipment has passed required performance tests, which are recorded, and all work is in accordance with the contract plans and specifications and change orders. As-built drawings (~~have been received~~) (are not required) from the contractor.


G. R. LONG
ROICC


A. JOHANNESMEYER
Officer in Charge of Construction

ELWOOD

Herndon, Incorporated

TELEPHONE 803-438-1078

P. O. BOX 36

LUGOFF, S. C. 29078

LANDSCAPE MAINTENANCE

SCOPE OF WORK

1. WATERING - Adequate water should be furnished as needed to plants, during dry weather, usually June, July, August and September. Trees should be watered once per week and shrubbery twice per week.
2. WEEDING - Weeds should be kept out of all plant beds.
3. SHRUBBERY CARE- 16-4-8 plant food should be applied in April and September as recommended by manufacturer.
4. PLANTS - All plants should be pruned only to enhance their natural shape and beauty. A continuous program of pruning should be followed at the appropriate time for foliage growth and/or health of the plant. It is recommended that trees be pruned in November and shrubbery in March and November, or as needed.
5. TREE CARE Trees should be fertilized with at least two applications of 16-4-8 fertilizer (slow release).
6. MULCH Mulch should be applied as needed, we suggest you remulch after pruning in the fall of 1984, then apply mulch every two years or when necessary.

