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*Make Change*

**UNITED STATES MARINE CORPS**  
MARINE CORPS BASE  
CAMP LEJEUNE, NORTH CAROLINA 28542-5001

BO P3440.6A Ch 1  
TRNG&OFS/cu  
6 Oct 1986

BASE ORDER P3440.6A Ch 1

From: Commanding General  
To: Distribution List

Subj: MARINE CORPS BASE DISASTER PREPAREDNESS MANUAL

Encl: (1) New page inserts to BO P3440.6A

1. Purpose. To transmit new page inserts and direct pen changes to the basic Order.
2. Action
  - a. Remove present pages iii, 4-21, 4-22, 4-23 and Appendix B and replace with corresponding pages contained in the enclosure.
  - b. Insert Chapter 7 in the basic Order.
  - c. In the basic Order, Appendix G, paragraph 3c, delete item (1) the Naval Hospital from the list of warning stations. Renumber Magazine Area as number (1) and so on.
  - d. Attach Appendix J.
3. Change Notation. Paragraphs denoted by a asterisk (\*) symbol contain changes not previously published.
4. Filing Instructions. This Change transmittal will be filed immediately following the signature page of the basic Order.

*M. C. Harrington*  
M. C. HARRINGTON  
Chief of Staff

DISTRIBUTION: A  
CMC (POC) (2)  
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COMCABEAST (1)



MARINE CORPS BASE DISASTER PREPAREDNESS MANUAL

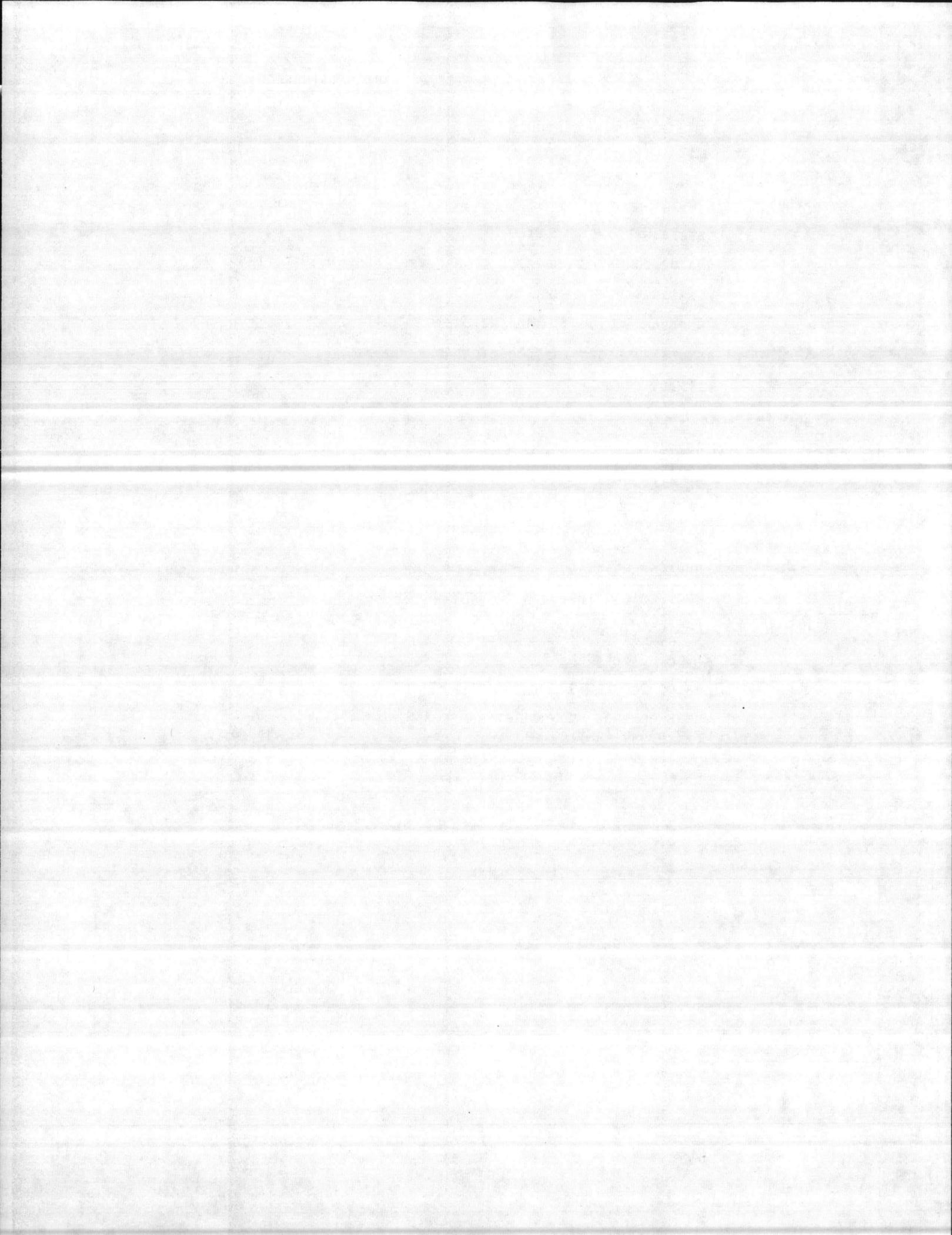
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4409. LOGISTICS

1. When directed or upon setting of Condition II, the Base Property Control Officer (building 1202, extension 3061) will issue the following equipment and supplies to shelter managers for each respective destructive weather shelter. Where possible, shelter managers should use organic transportation to pick up supplies and equipment.

a. Building 40/797, 798, 799 (Commanding Officer, Headquarters Battalion, Marine Corps Base)

Equipment/supply issue  
 Blankets - 500  
 Cots - 500  
 Sheets - 500  
 Rations (PORS) building 40 - 150 cases  
 Sanitation kits - 55  
 Water cans with liners - 189

\* b. Building M-129 (Commanding Officer, Marine Corps Service Support Schools)

Equipment/supply issue  
 Rations (PORS) - 300 cases  
 Sanitation kits - 25  
 Water cans with liners - 258

\* c. Building RR-8 (Commanding Officer, Rifle Range Detachment)

Equipment/supply issue  
 Rations (PORS) - 100 cases  
 Sanitation kits - 10  
 Water cans with liners - 25  
 Cots - 100  
 Pad Mattress - 100  
 Pillows - 100  
 Pillow cases - 100  
 Blankets - 100  
 Sheets - 100

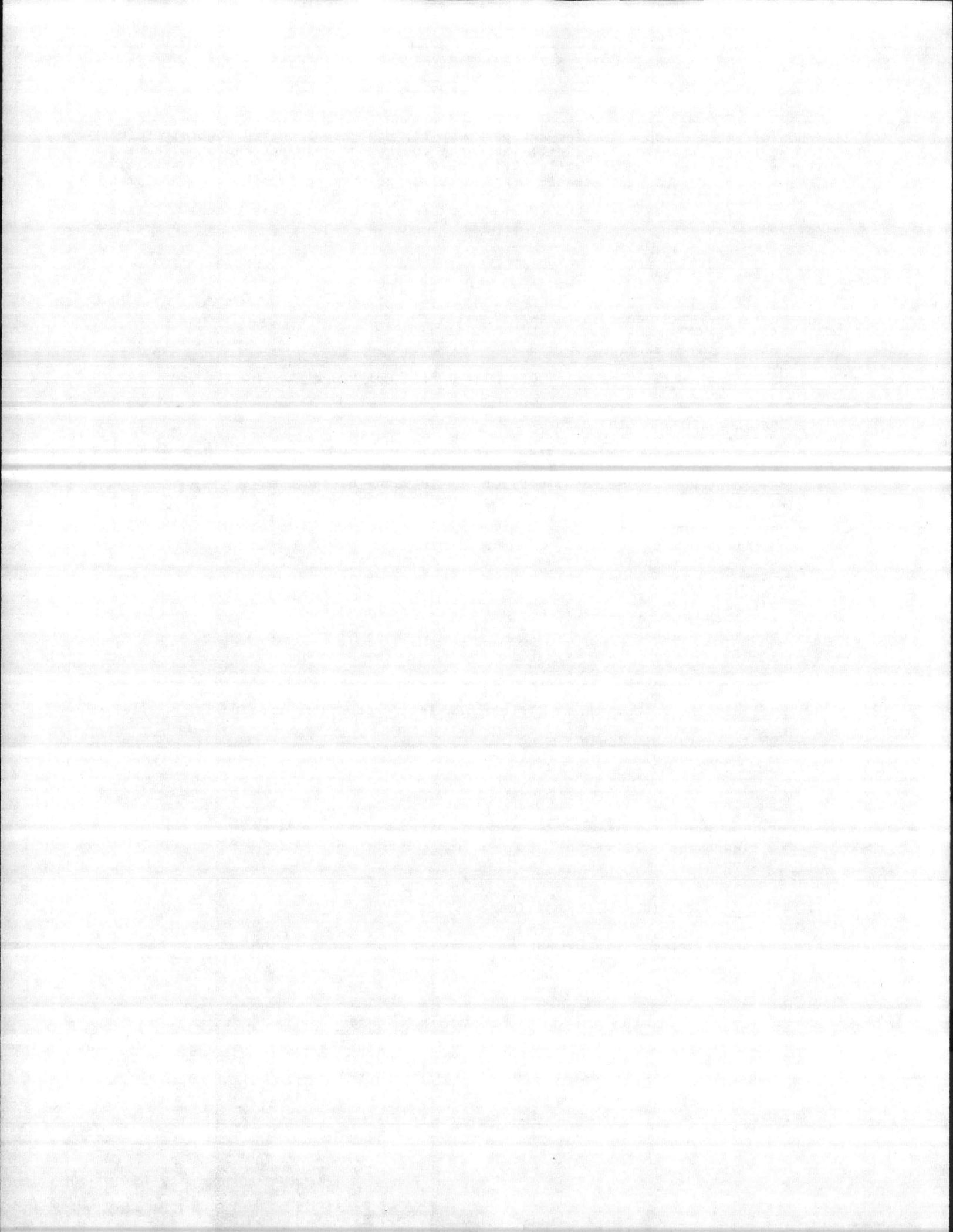
Note: In the event all barracks are occupied, 100 cots will be issued.

d. Building BB-2 (Commanding Officer, Marine Corps Engineer School)

Equipment/supply issue  
 Blankets - 200  
 Pad mattress - 200  
 Cots - 200  
 Sheets - 200  
 Rations (PORS) - 50 cases  
 Sanitation kits - 10  
 Pillow cases - 200  
 Pillows - 200  
 Water cans with liners - 35

\* e. Building 202 (Commanding Officer, Marine Corps Air Station, New River)

Equipment/supply issue  
 Blankets - 100  
 Pad mattress - 100  
 Cots - 100  
 Pillows - 100  
 Pillow cases - 100  
 Sheets - 100  
 Rations (PORS) - 100 cases  
 Sanitation kits - 20  
 Water cans with liners - 20



\* f. Building 4038 (Commanding Officer, Marine Corps Air Station, New River)

Equipment/supply issue  
 Blankets - 200  
 Pad mattress - 200  
 Cots - 200  
 Pillows - 200  
 Pillow cases - 200  
 Sheets - 200  
 Rations (PORS) - 200 cases  
 Sanitation kits - 20  
 Water cans with liners - 40

\* g. Building TC-1500 (Commanding Officer, Marine Corps Air Station, New River)

Equipment/supply issue  
 Blankets - 100  
 Pad mattress - 100  
 Cots - 100  
 Pillows - 100  
 Pillow cases - 100  
 Sheets - 100  
 Rations (PORS) - 100 cases  
 Sanitation kits - 15  
 Water cans with liners - 20

\* h. New River DWOC/Sickbay (Commanding Officer, Marine Corps Air Station, New River)

Equipment/supply issue  
 Blankets - 50  
 Pad mattress - 50  
 Cots - 50  
 Pillows - 50  
 Pillow cases - 50  
 Sheets - 50  
 Rations (PORS) - 100 cases  
 Sanitation kits - 10  
 Water cans with liners - 10

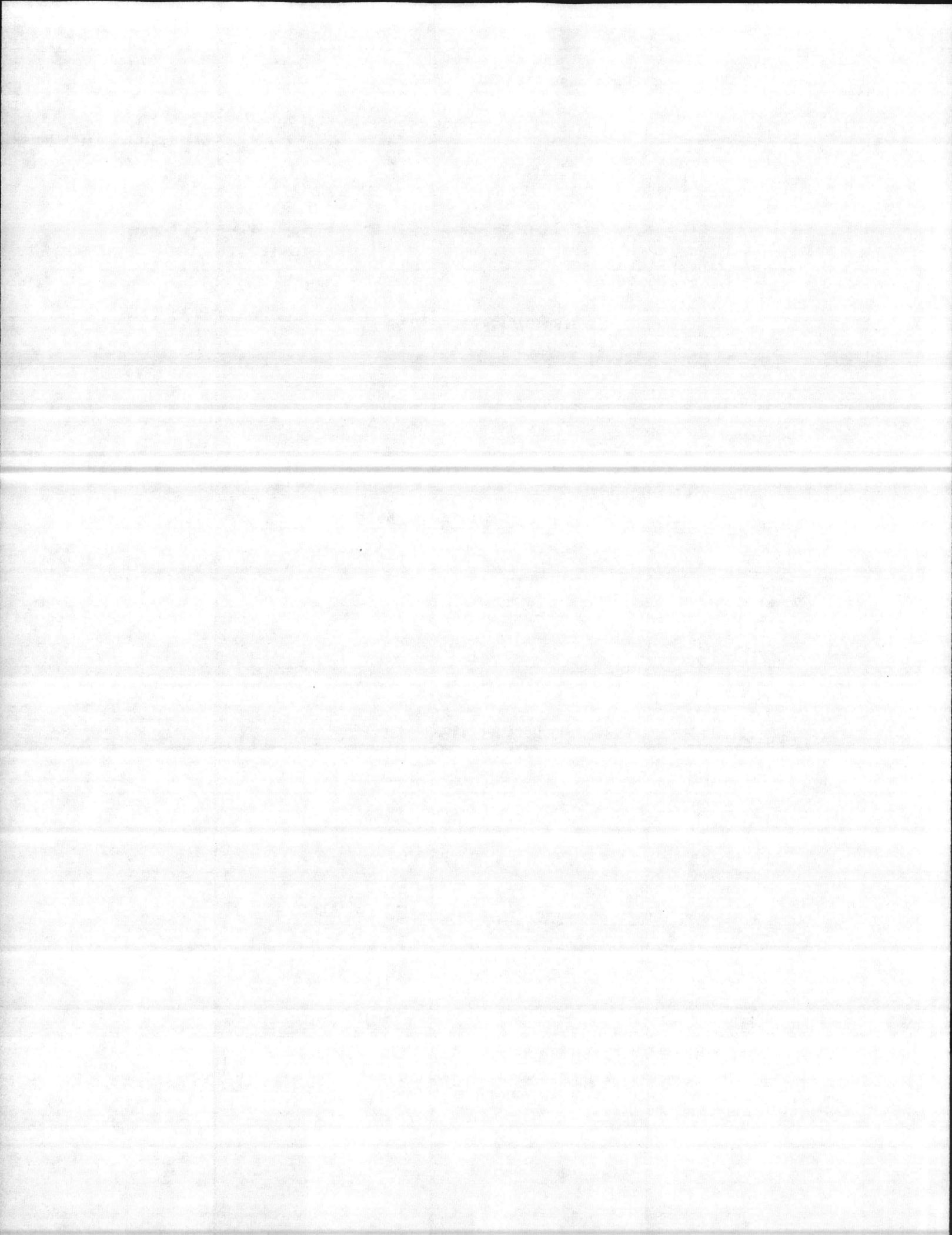
i. Building TT-60 (Commanding Officer, Support Battalion, Marine Corps Base)

Equipment/supply issue  
 Blankets - 100  
 Sheets - 100  
 Pad mattress - 100  
 Cots - 100  
 Pillows - 100  
 Rations (PORS) - 100 cases  
 Sanitation kits - 20  
 Water cans with liners - 36

j. Building NH 100 (Commanding Officer, Naval Hospital:

Equipment/supply issue  
 Blankets - 100  
 Pad Mattress - 100  
 Cots - 100  
 Sheets - 100  
 Pillows - 100  
 Pillow cases - 100  
 Rations (PORS) - 50 cases

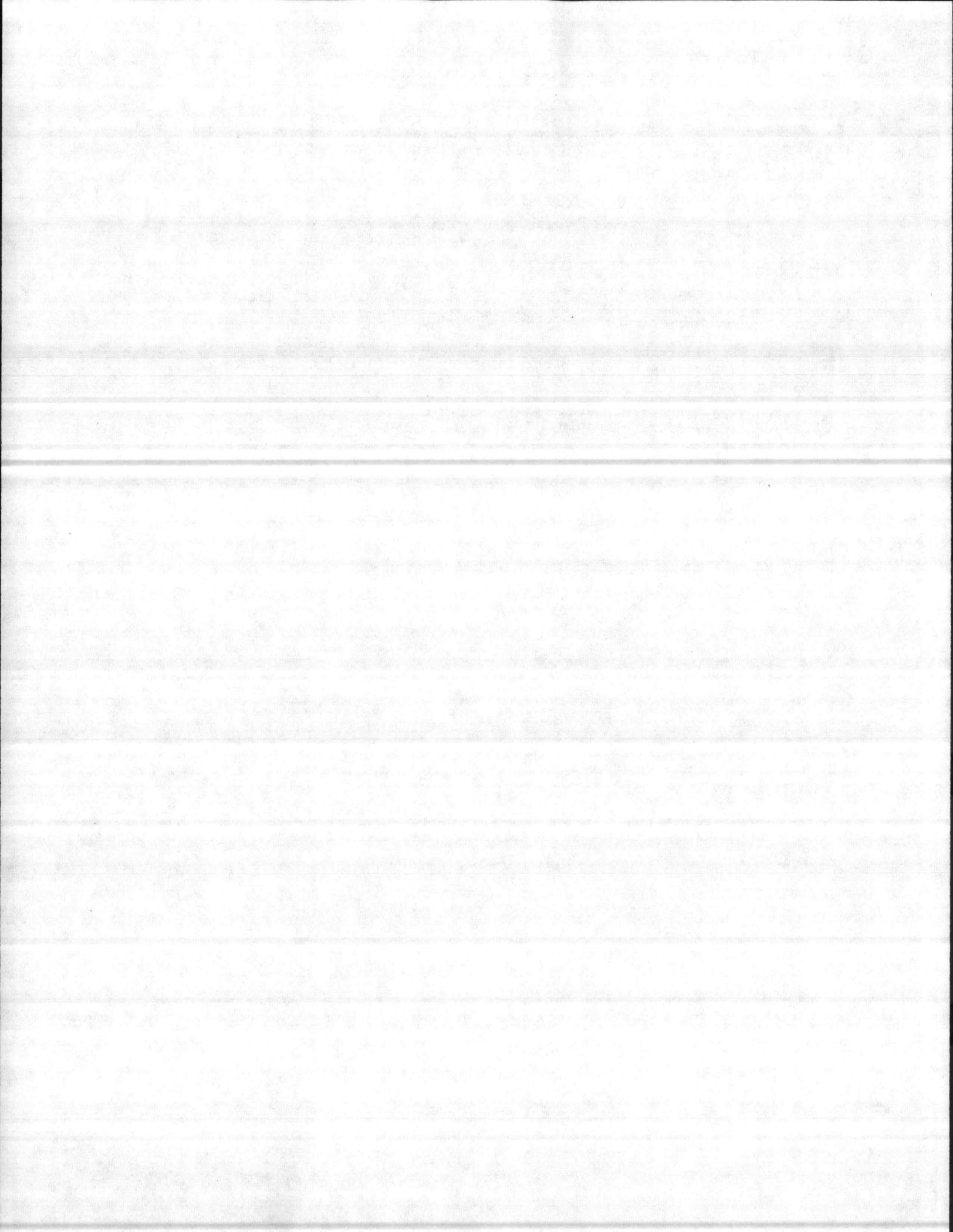
2. The Base CEO will issue to the shelter managers of TT-60 and Brewster Junior High School sufficient communication equipment so that each shelter can establish radio communication with the EOC.



3. The officer in charge of destructive weather shelter or his designated representative will receipt for equipment and supplies. Upon setting of Condition V, all supplies, equipment and remaining rations will be turned into the Base Property Control Office and CEO.

4410. INFORMATION FOR SHELTER OCCUPANTS

1. Personnel reporting to shelters should bring only clothing, food, personal hygiene items and special medicine. If occupants have infants, a sufficient quantity of pampers and formula should be brought.
2. Injured persons, pregnant women due to deliver within 14 days, and women with infants requiring medical attention, without which the child's health and well being would be compromised, should report to the Naval Hospital.
3. Personnel reporting to the shelter are under the control of the respective shelter manager. Personnel will not be permitted to leave the shelter unless authorized by the shelter manager.
4. Persons seeking refuge are advised not to bring valuables, firearms, alcohol, pets, pyrotechnics or flammable liquids.

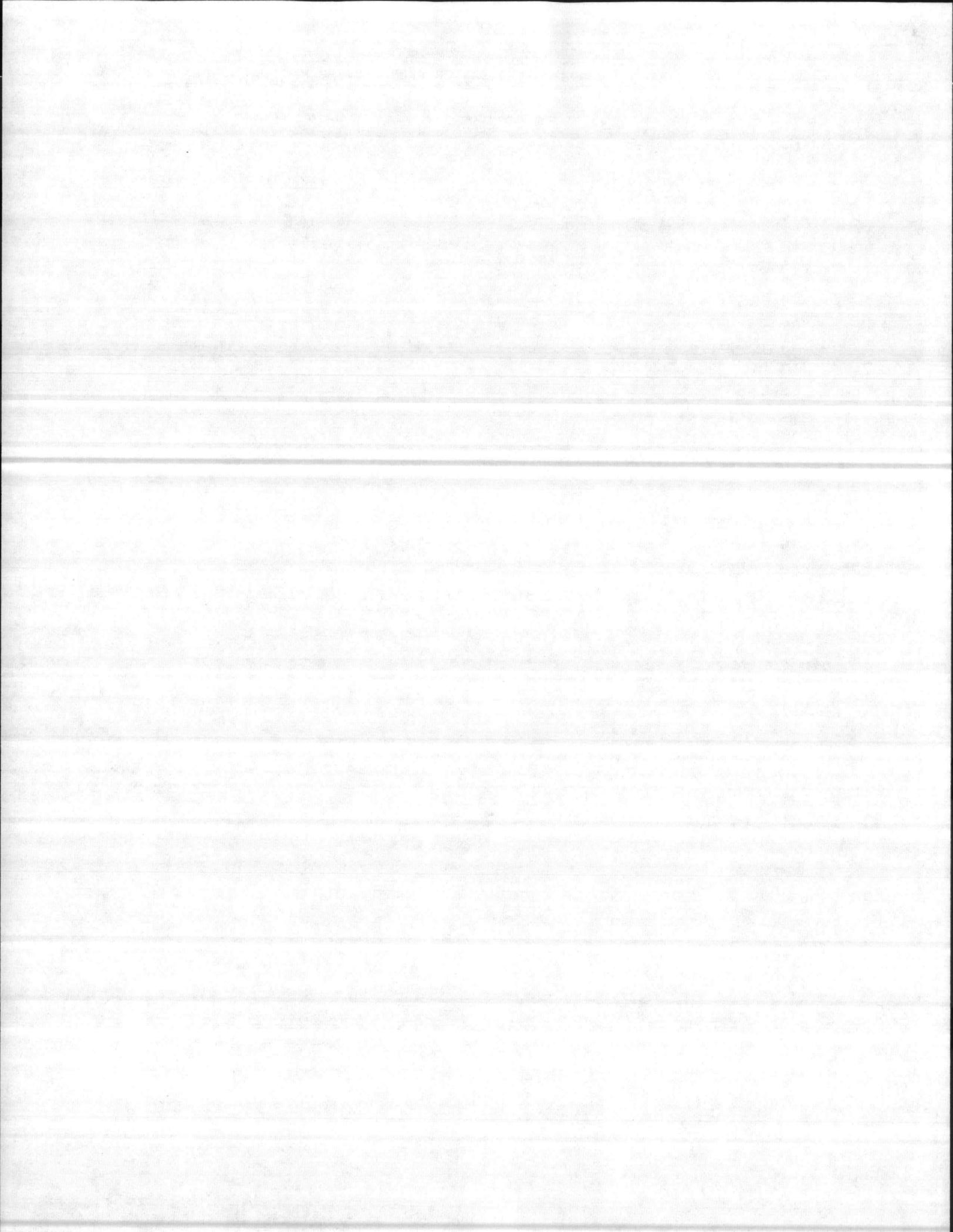


MARINE CORPS BASE DISASTER PREPAREDNESS MANUAL

CHAPTER 7

FOREST FIRES

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CHAPTER 7

FCREST FIRES

7000. GENERAL

1. Marine Corps Base has three Interservice Support Agreements (ISA) related to requests for assistance for the fighting of forest fires.

- a. ISA M31000-85284-001 US Forest Service
- b. ISA M31000-85143-001 NC State Forestry Service
- c. ISA M31000-86015-001 City of Jacksonville

2. Notwithstanding the fact these ISA's are in effect. The State EOC, Emergency Planning Division, Department of Crime Control and Safety, State of North Carolina controls/coordinates all disasters/emergencies.

3. Normally, requests for assistance to help combat forest fires will come to the Camp Lejeune complex in the form of a local fire chief, county emergency manager, etc. requesting one or two pieces of fire fighting equipment, several hoses and three or four fire fighters. This requirement, depending on the size/type of the fire, normally increases.

4. Considering the proper echelons of response, i.e., local, state, federal, the above mentioned routine circumvents the system and subsequently causes confusion relative to requirements provided or to be provided by Base/FMF units at Camp Lejeune.

5. The provisions in BO 11320.1G are established for the Marine Corps Base and Fleet Marine Force to assist in fighting the forest fires.

7001. PROCEDURES

1. Upon notification of a request for assistance, the contacted command/staff agency will immediately pass the requirement to Plans/Operations Division, Training and Operations Department, Marine Corps Base, extension 5326/5720, utilizing the formats contained in Appendix J of this order.

2. To ensure proper flow of requests for fire assistance, utilize the chart contained in Appendix J, Fire Control Flow Chart.

3. The Base Fire Chief will assign an agency representative to represent the Marine Corps Base until the incident has been contained and Marine Corps Base assets are released by the Incident Commander. The agency representative will maintain communication with the Marine Corps Base EOC.

4. The agency representative is assigned to the incident from Marine Corps Base and has authority on all matters effecting the Marine Corps Base participation at the incident. The Agency Representative will report to the Liaison Officer, if that position has not been filled in the fire organization, the representative will report directly to the Incident Commander.

5. There will be only one agency representative for each assisting agency assigned to the incident. His duties will consist of the following:

- a. Check-in at the Incident Command Post and ensure all Marine Corps Bases resources have checked-in.

- b. Obtain briefing from Liaison Officer or Incident Commander.

- c. Advise agency personnel on the incident that the Marine Corps Base agency representative position has been filled.



- d. Attend planning meetings as required.
- e. Cooperate fully with Incident Commander and his staff.
- f. Oversee the well being and safety of Marine Corps Base personnel assigned to the incident.
- g. Advise appropriate staff members of any special agency needs.
- h. Notify Marine Corps Base EOC in a timely manner upon dedicating Marine Corps Base assets.
- i. Report to agency headquarters on a prearranged schedule.
- j. Ensure that all Marine Corps Base personnel and/or equipment is properly accounted for and released prior to your departure.
- k. Ensure all required reports are submitted prior to departure.
- l. Hold briefing with Liaison Officer/Incident Commander prior to departure.



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APPENDIX B

COMMUNICATIONS

1. PURPOSE. To provide communications in support of operations during a disaster.
2. COMMUNICATIONS MEANS. Camp Lejeune has diversified communications systems, consisting of telephone, radio and teletype established for normal operations. These systems will be expanded for use during emergency conditions. Details as to available communications are:

- a. Telephone. Telephone service will be the primary means of communication during emergencies. During such times subscribers should limit their use of the telephone to matters related to the emergency. The following special telephone circuits are available:

- (1) OMNI-Command Group Conference Circuit. This circuit provides the capability of instant telephone communication from the Emergency Operations Center to major tenant units and selected special staff officers.

- (a) The stations on this circuit are:

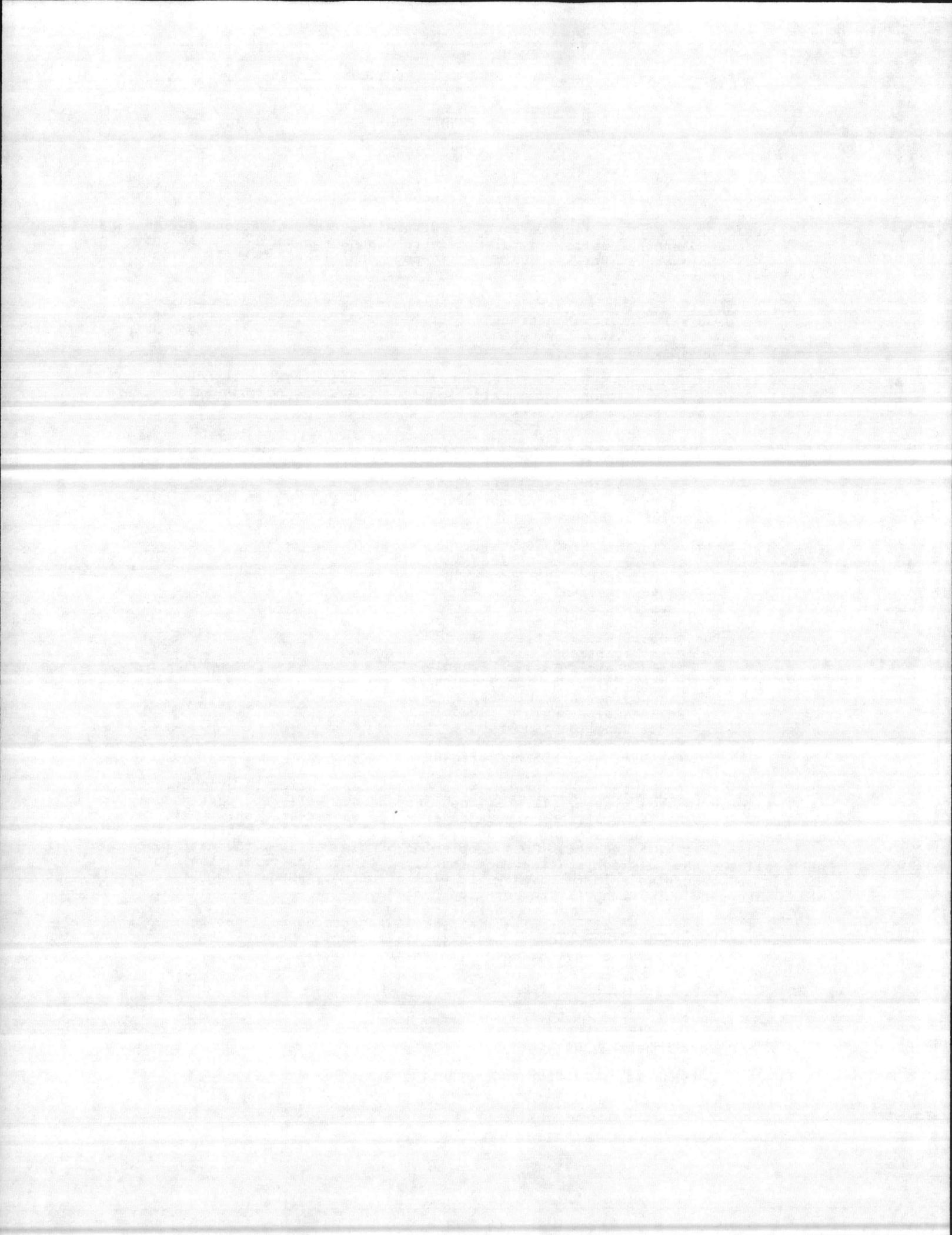
- Marine Corps Base (master)
- 2d Marine Division, FMF
- 2d Force Service Support Group (Rein), FMF
- Chief of Branch Clinics
- Base Communication Center
- Assistant Chief of Staff, Logistics
- Base Maintenance Officer
- Headquarters Battalion, MCB
- Provost Marshal
- Naval Hospital
- Base Motor Transport Officer
- Support Battalion, MCB
- Fire Department
- Field Medical Service School
- Marine Corps Service Support Schools
- Camp Geiger Area Commander
- Marine Corps Engineer School
- Rifle Range Detachment
- Reserve Support Unit
- 6th Marine Amphibious Brigade

- (b) Operating Procedures. When the master station (Emergency Operations Center) activates the system, all stations' instruments will ring continuously until answered. The following will be announced from the master station: "This is a group conference call; do not hang up; message to follow." Once all stations have answered, the message will be broadcast. Upon completion of the message, the master station will call the name of each station individually. If station called has copied the message and understands it thoroughly, it will signify by announcing the station's name. Then and only then will the station hang up.

- (2) Conference call circuits. A special conference call has been established for passing critical information. The below listed conference call may be made by dialing extension 3400 and asking the operator for conference call #1.

- (a) The stations on this circuit are:

- Base MARS Radio Station
- Gottschalk Marina
- Courthouse Bay Marina
- Special Services
- Defense Reutilization and Marketing Office



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Regional Automated Services Center  
 Naval Dental Clinic  
 \* East Coast Commissary Complex (ECCC)

b. Radio. Radio communications will be employed as a backup to the telephone system.

(1) Base Emergency Command. This net connects the Base Emergency Operations Center with selected subordinate commands and all outlying camp commanders.

(a) System I Frequency	System II Frequency	System III Frequency
Primary 34.75 MHZ	Primary 30.00 MHZ	Primary 32.00 MHZ
Secondary 49.65 MHZ	Secondary 36.00 MHZ	

(b) Equipment: AN/PRC 77 radios are provided by the Base CEO to all stations on the net except tenant FMF units and Marine Corps Air Station, New River who will provide their own equipment.

(c) Operators: The Base CEO will provide an operator for the net control station (Emergency Operations Center). All other operators will be provided by individual stations on the net.

(d) Activation: Stations should expect to operate continuously once activated.

\* (e) Stations: System I

(Call Signs)	(Units)
Strait Jacket (NCS)	HQ, MCB
Strait Jacket Tech	MCB CEO
Strait Jacket 1	HQ, 2d FSSG
Strait Jacket 2	HQ, 2d Marine Division
Strait Jacket 3	HQ, MCAS, New River
Strait Jacket 4	MCES
Strait Jacket 5	Naval Hospital
Strait Jacket 6	MCSSS
Strait Jacket 7	6th MAB

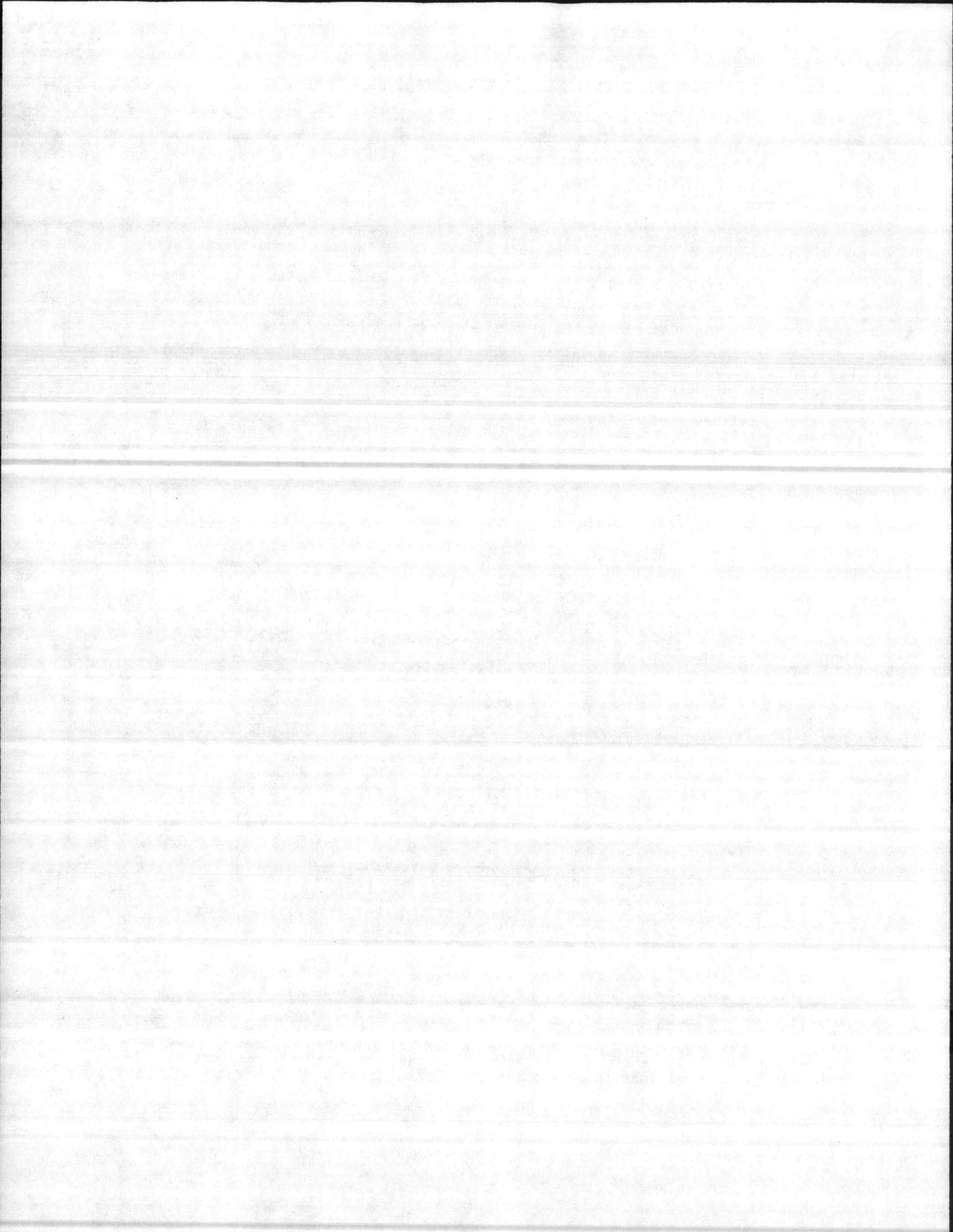
\* (f) Stations: System II

(Call Signs)	(Units)
Strait Jacket (NCS)	HQ, MCB
Strait Jacket 01	RRDet
Strait Jacket 02	Camp Geiger
Strait Jacket 03	Headquarters Battalion
Strait Jacket 04	RSU
Strait Jacket 05	Support Battalion
Strait Jacket 06	MARS Radio Station
Strait Jacket 07	2d ReconBn, Onslow Beach
Strait Jacket CD	Jacksonville, NC Civil Defense

\* (g) Stations: System III

(Call Signs)	(Units)
Strait Jacket (NCS)	HQ, MCB
Fibula	PMO

(2) Disaster Recovery Coordination Net. This net is designed for emergency communications between the Emergency Operations Center and five special staff officers assigned specific missions in emergencies.



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- (a) Frequency. 38.05 MHZ
- (b) Equipment. AN/PRC 77 provided by Base CEO when requested.
- (c) Operators. The Base CEO will provide an operator for the net control station (Emergency Operations Center). All other operators will be provided by individual stations on the net.

(d) Activation. Stations should expect to operate continuously once activated.

(e) Stations

(Call Signs)	(Units)
Strait Jacket	MCB, EOC
Boatswain	Base Maintenance Damage Center
First Aid	Branch Clinics (Bldg 15)
Lucrative	Base Housing
Soybean	Base MTO
Fibula	PMO
Fire Truck	Fire Department

(3) Functional Nets. The below listed functional nets will operate continuously during emergencies:

(a) Base Security Net

Composition: PMO (NCS), Base CG, Base Medical, Ambulance, and all PMO units.

Frequency: TX 142.50 MHZ

REC 143.50 MHZ

Equipment: Commercial radio equipment, vehicular and handheld

(b) Industrial Control Net

Composition: Base Maintenance (NCS) and various repair shops and mobile utility repair vans in Base Maintenance.

Frequency: TX 138.55 MHZ

REC 148.275 MHZ

Equipment: Commercial radio equipment, vehicular and handheld

Operators: User responsibility

(c) Base Fire Net

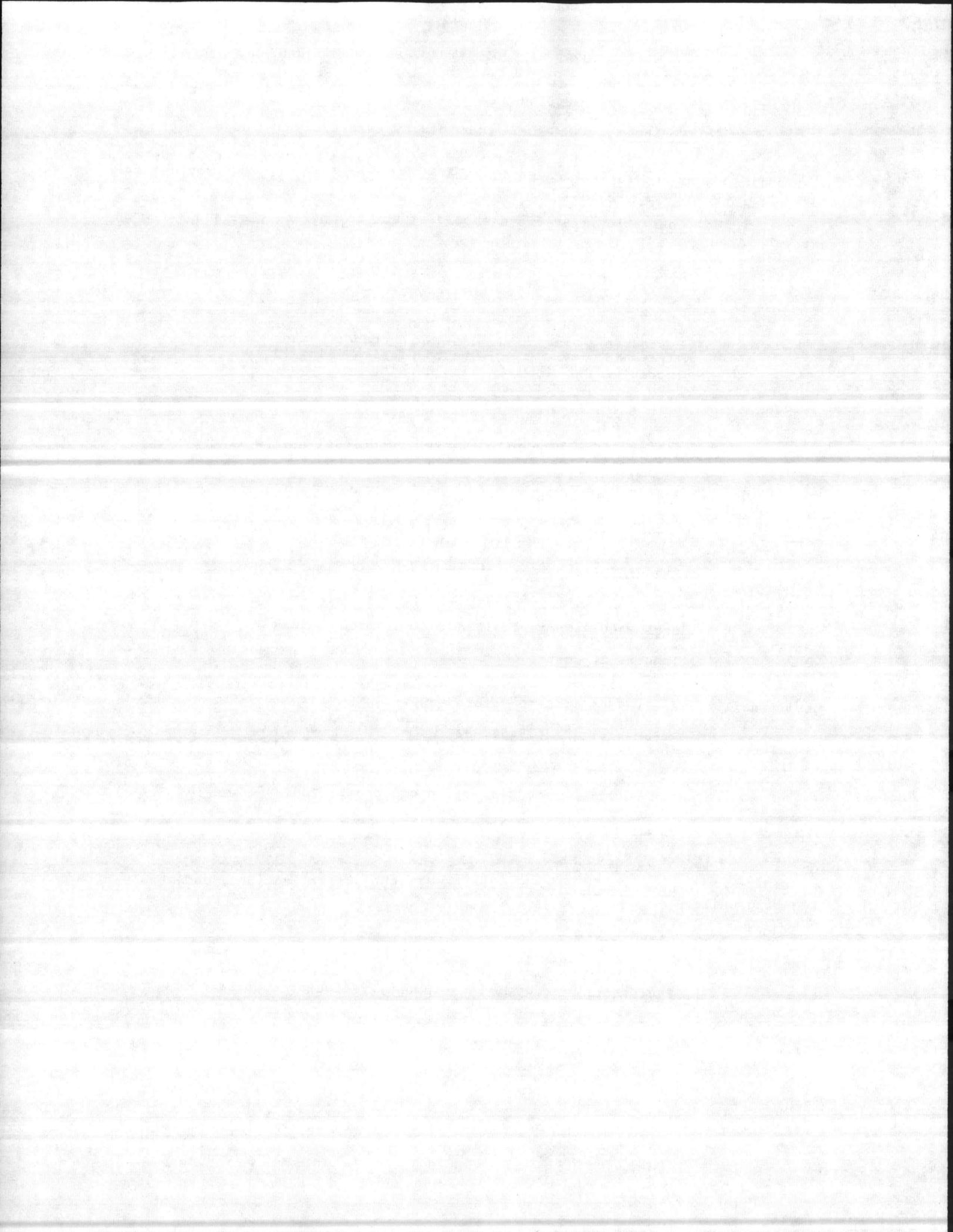
Composition: Base Fire Chief (NCS), fire stations, and mobile fire fighting units.

Frequency: TX 140.475 MHZ

REC 141.00 MHX

Equipment: Commercial equipment, vehicular mounted, some handheld

Operators: User responsibility



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(d) Base Taxi Net

Composition: MTO (NCS), base taxis and wreckers

Frequency: 148.35 MHZ

Equipment: Vehicular chargers with handheld radios

Operators: User responsibility

(e) Base Housing Net

Composition: Base Family Housing Director (NCS) and Family Housing Coordinators.

Frequency: TX 139.575 MHZ

REC 141.00 MHZ

Equipment: Commercial equipment, mostly handheld

Operators: User responsibility

(f) Range Control

Composition: Training Facilities (NCS) and units deployed to the field.

Frequency: Primary 38.60

Secondary 49.75

Equipment: Commercial equipment and AN/PRC 77

Operators: User responsibility

(4) Onslow County Civil Preparedness Net. The NCOIC of the Base MARS Station will effect liaison with the Director, Onslow County Emergency Management Officer, 347-4270 to determine operating frequencies. Any request for military assistance will be relayed to the Emergency Operations Center.

c. Teletype

(1) Off-Base Teletype Circuits. The Base Communications Center will continue to operate all established off-base teletype circuits during emergencies.

(2) Intra-Base Teletype

\* (a) Purpose: This net is established to rapidly pass advance warning and emergency information to selected units in the Camp Lejeune area. All stations have transmit capability.

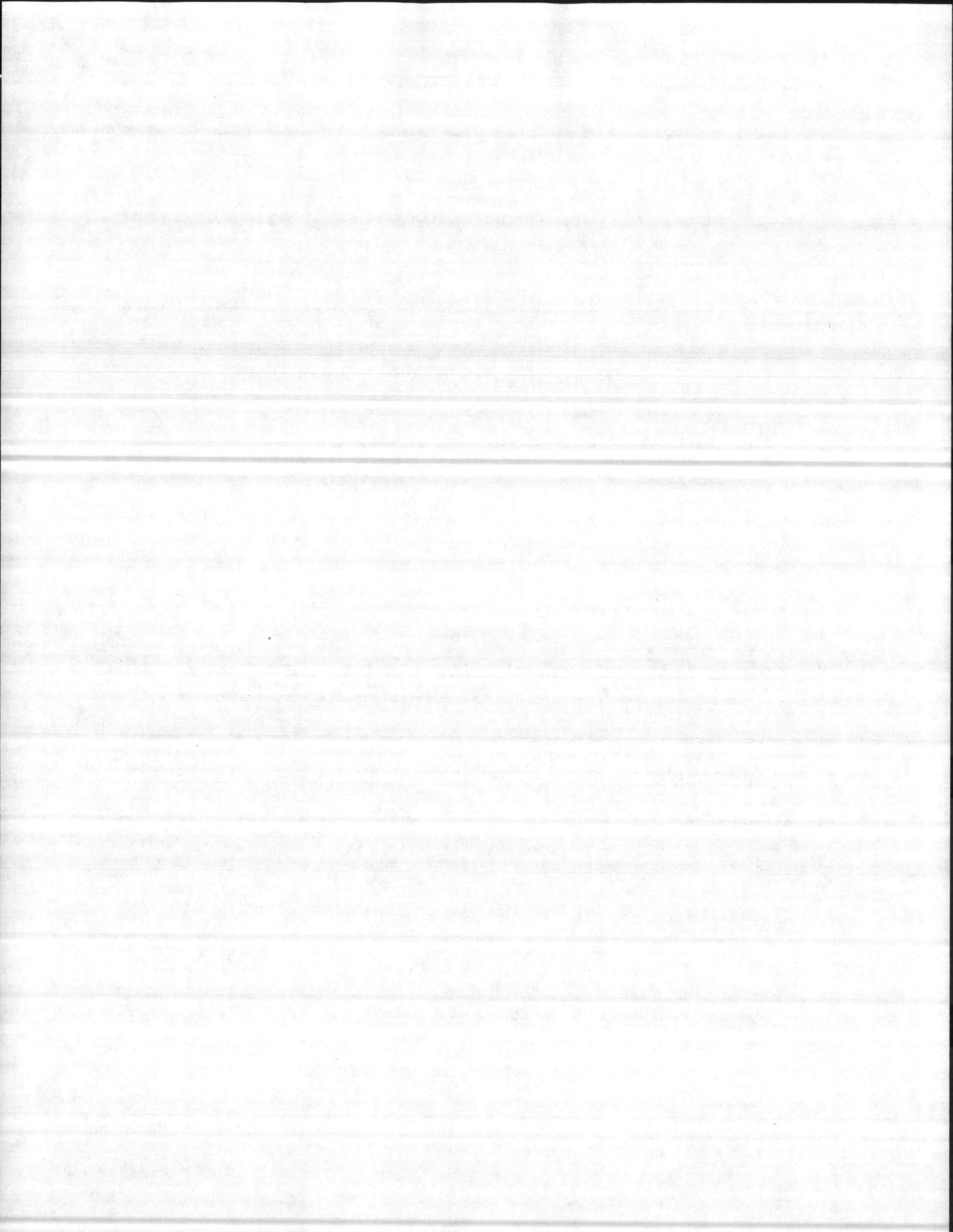
(b) Activation. Upon any impending emergency situations, stations will be continuously manned.

(c) Operators: Will be provided by individual stations on the net.

(d) Tests. The circuit will be tested weekly on Monday.

\* (e) Stations:

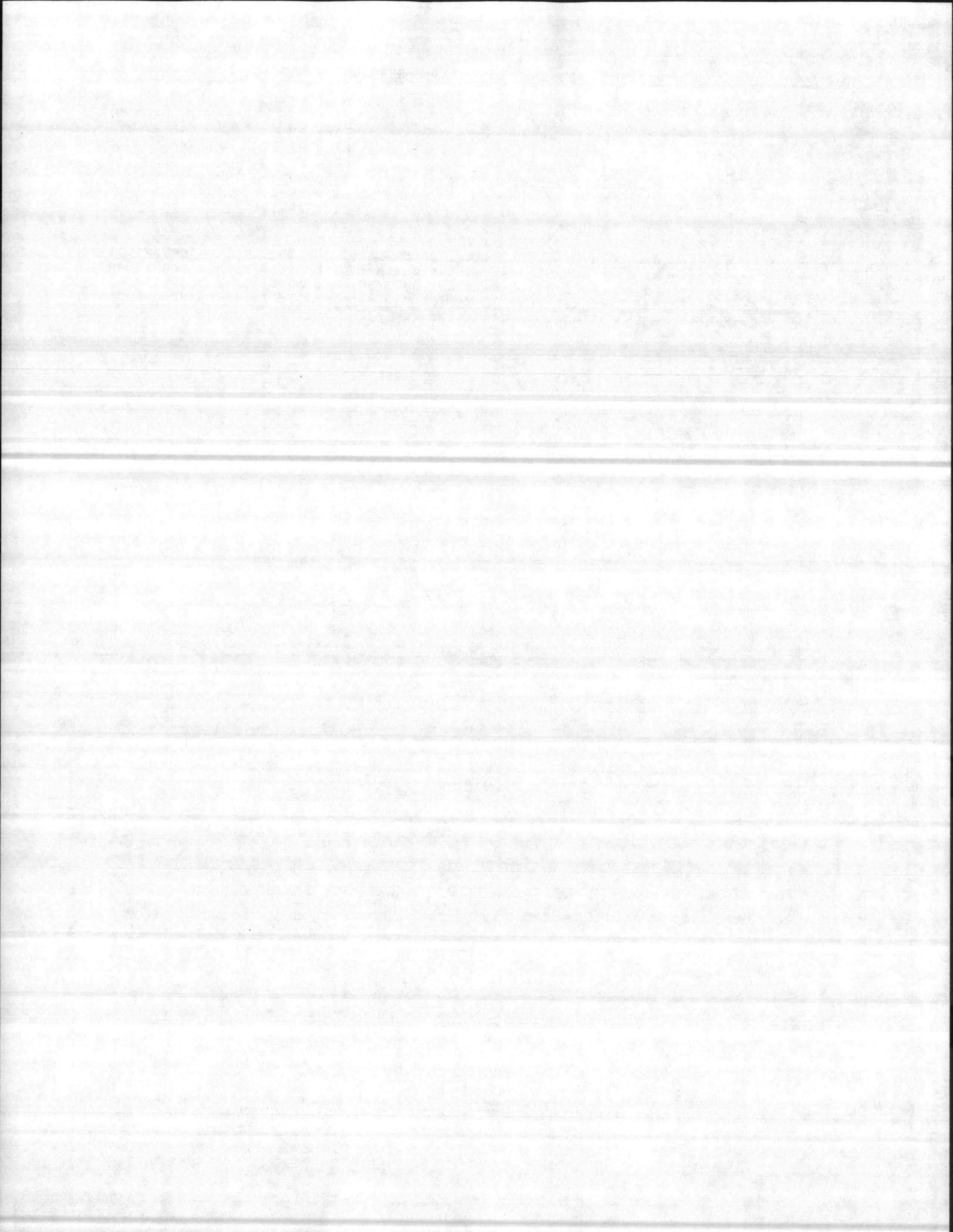
(Call Signs)	(Unit)	(Location)
BRA (NCS)	MCB Communications Center	Bldg 1101
NNR	MCB Radio Station	Bldg 24



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DP	Emergency Operations Center	Bldg 1
MCL	MARS Radio Station	Bldg PT 5
CH	NRMC	Bldg HP 1
CB	HQ Bn, MCB	Bldg 50
CT	Camp Geiger	Bldg 705
CE	MCES	Bldg BB-28
RR	RRDet	Bldg RR-11
CS	MCSSS	Bldg 131

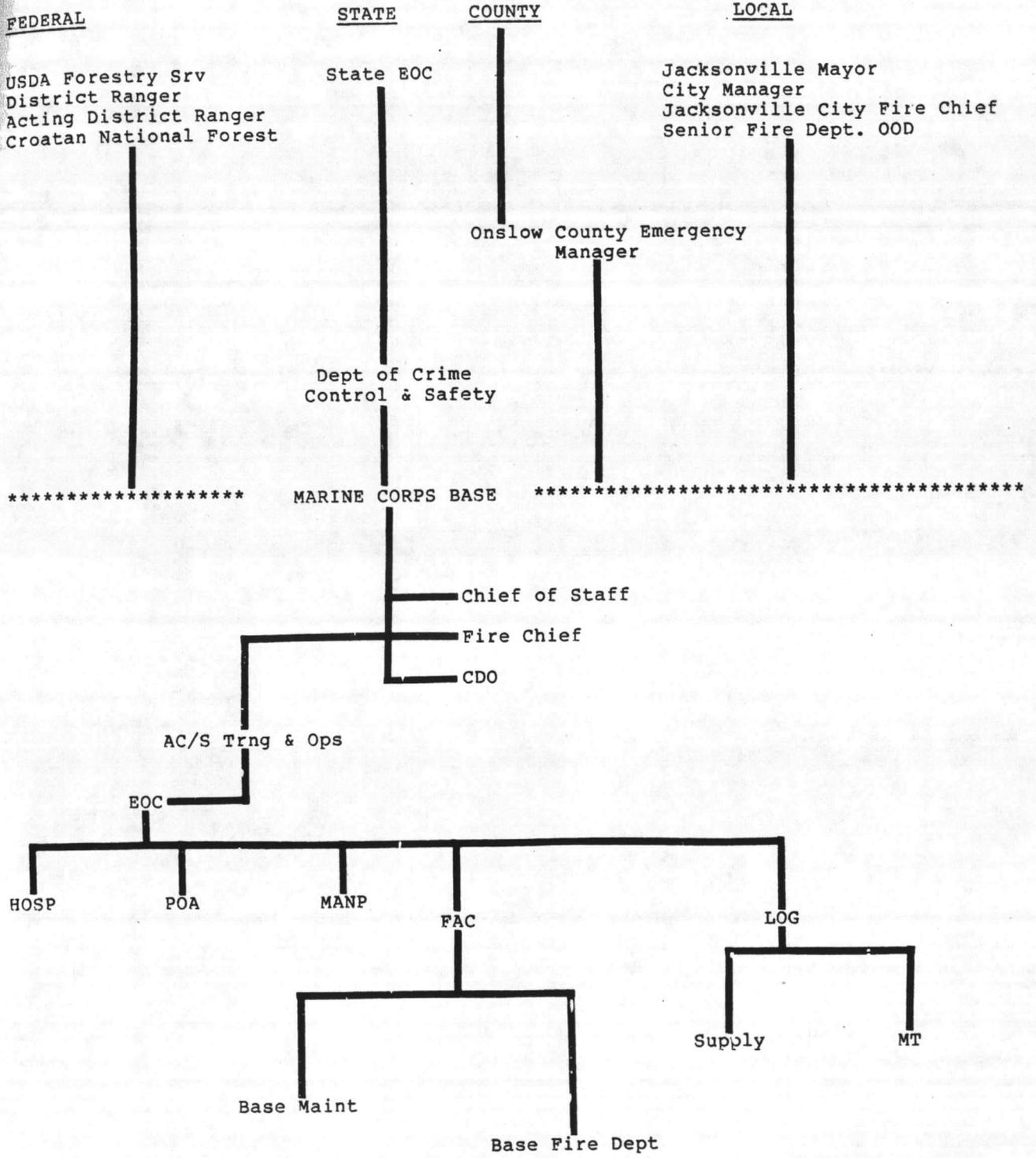
d. Multichannel Radio Relay. Should vital circuits of the base telephone system become inoperative as a result of destructive weather or other disaster conditions, these circuits are to be replaced by multichannel radios subject to the availability of such equipment and personnel from 2d Marine Division and 2d Force Service Support Group. System to be installed upon Condition V.

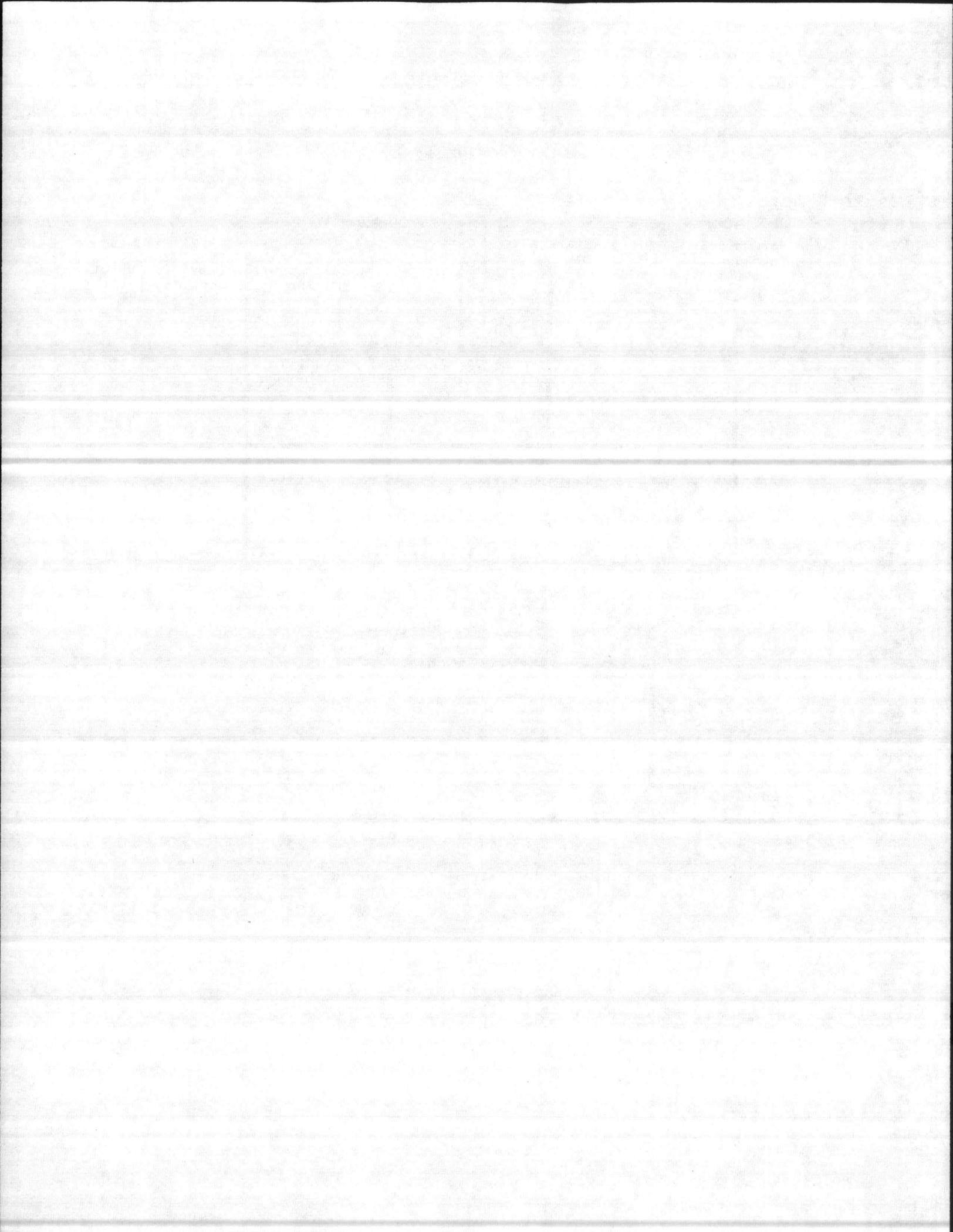


MARINE CORPS BASE DISASTER PREPAREDNESS MANUAL

APPENDIX J

FIRE CONTROL FLOW CHART





MARINE CORPS BASE DISASTER PREPAREDNESS MANUAL

APPENDIX J

FOREST FIRE REQUEST FOR ASSISTANCE

Part I

- 1. Time/Date of Request \_\_\_\_\_
- 2. Requestor \_\_\_\_\_  
Name/Title/Agency/Telephone
- 3. Location of Fire \_\_\_\_\_
- 4. Time/Location where pers/equip are to report \_\_\_\_\_

5. POC/Report to \_\_\_\_\_

6. Requirements Requested:

a. Type of Equipment	Qty
_____	_____
_____	_____
_____	_____
_____	_____

b. Personnel (Specify Rank, qualifications required)	Qty
_____	_____
_____	_____
_____	_____
_____	_____

7. Estimated duration pers/equip/regrd \_\_\_\_\_

Part II

- 1. Time/Date of Call to State EOC \_\_\_\_\_
- 2. Person contacted \_\_\_\_\_  
Name/Title/Telephone
- 3. Verification/Release of requirement to local level \_\_\_\_\_

