

NATURAL RESOURCES AND ENVIRONMENTAL AFFAIRS BRANCH  
BASE MAINTENANCE DIVISION  
MARINE CORPS BASE  
CAMP LEJEUNE, NORTH CAROLINA 28542

23 Nov 81

Date

From: Director

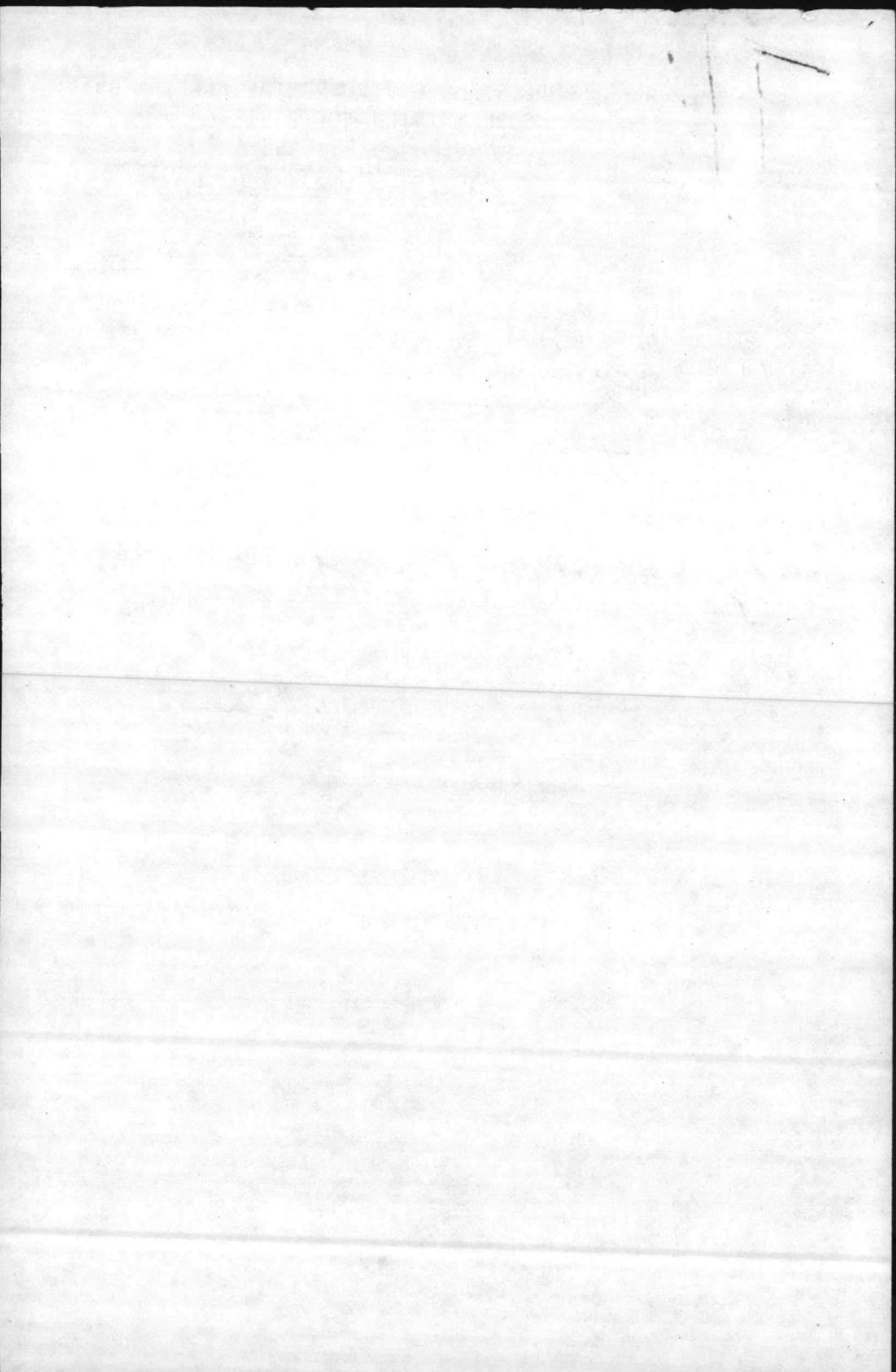
To: *Danny*

Subj:

1. *See attached*

*They are attempting to give it to  
NRE A.*

*Jubair*

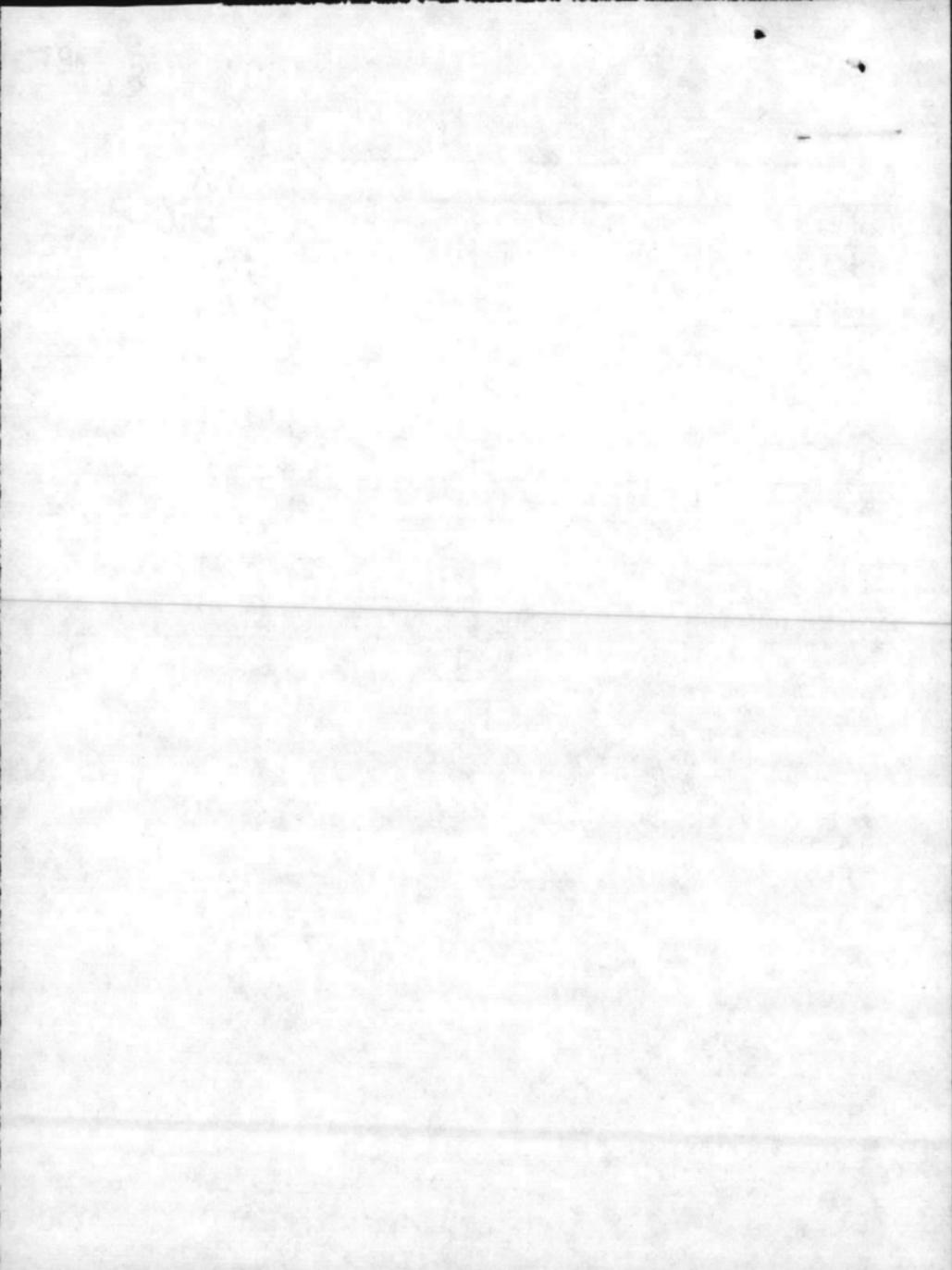


ROUTING SLIP

NOV 18 1981

ACTION	INFO	INITIAL
BMO		/ M
ABMO		/ <i>me</i>
ADMIN		/ <i>me</i>
ENVIOR AFF		/ <i>J. L. W.</i>
F&A SEC		
MAINT NCO		
M&R		
OPNS		
PROP		
UMACS		
UTIL		
SECRETARY		

COMMENTS:



ASSISTANT CHIEF OF STAFF, FACILITIES  
HEADQUARTERS, MARINE CORPS BASE

DATE

17 NOV 81

TO:

BASE MAINT O

PUBLIC WORKS O

COMM-ELECT O

MOTOR TRANSPORT O

ATTN:

NREA

DIR, QUARTERS & HOUSING

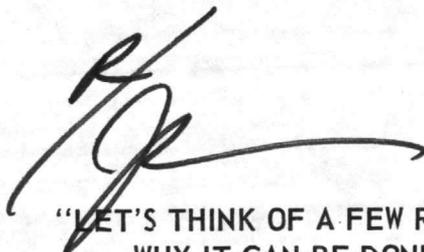
DIR, BOQ/BSQ

BASE FIRE CHIEF

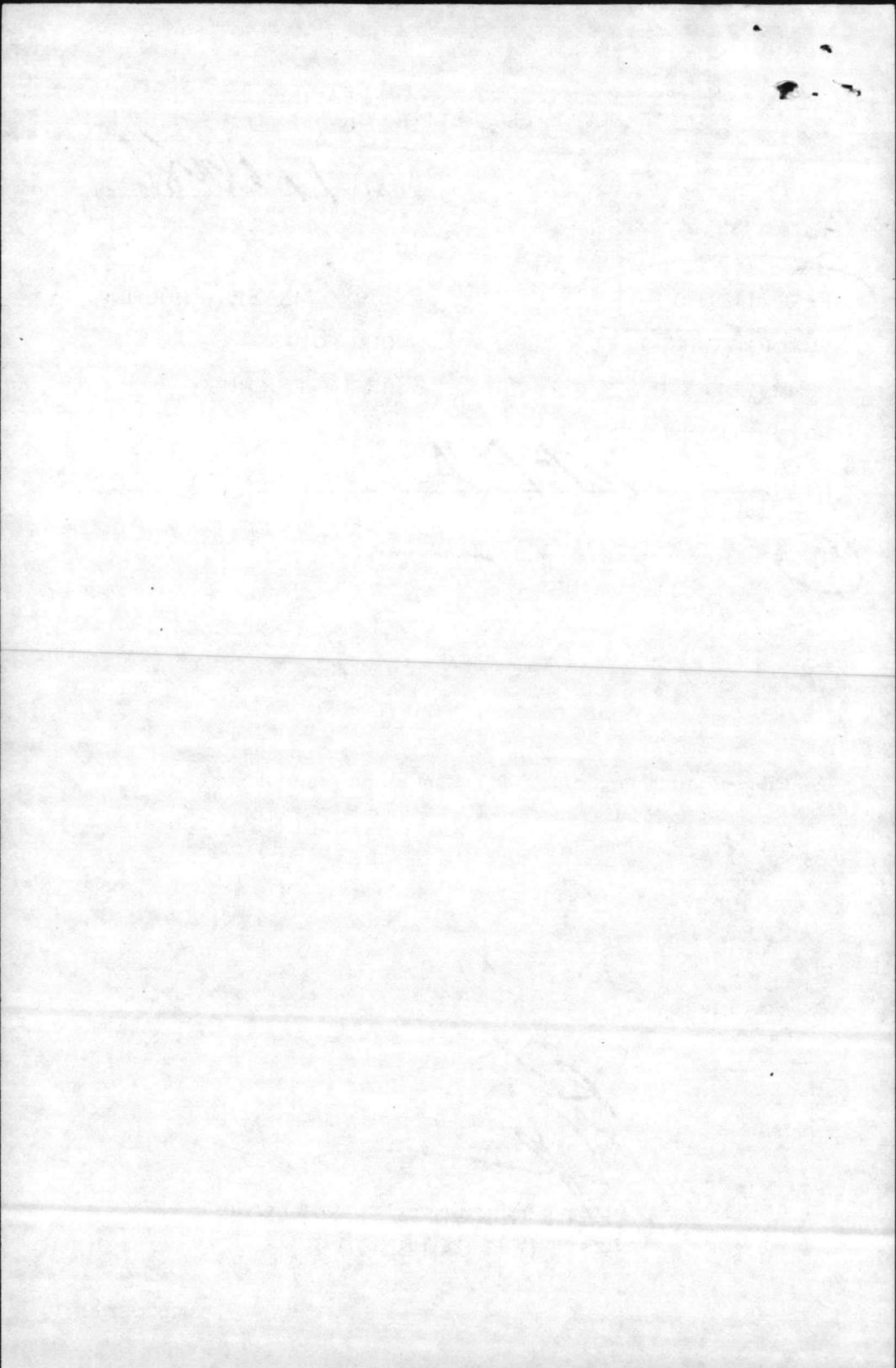
1. Attached is forwarded for info/~~action~~.

2. Please initial, or comment, and return all papers to this office.

3. Your file copy



"LET'S THINK OF A FEW REASONS  
WHY IT CAN BE DONE"





UNITED STATES MARINE CORPS  
2D FORCE SERVICE SUPPORT GROUP (REIN)  
FLEET MARINE FORCE, ATLANTIC  
CAMP LEJEUNE, NORTH CAROLINA 28542

IN REPLY REFER TO

42/RDB/blr  
6280

22 October 1981

From: Commanding General  
To: Commanding General, Marine Corps Base, Camp Lejeune  
(Attn: Assistant Chief of Staff, Facilities)

Subj: Proposed Marine Corps Base Order 6240.5

Ref: (a) CG, MCB ltr FAC/JAM/joh 6280 of 25 Sept 1981

1. The proposed order has been reviewed and the following comments and recommendations are provided.

a. Comment. The responsibilities for Organizational Commanders as outlined in subparagraph 4a (1) requires each commander to develop written procedures and guidelines for hazardous material and waste disposal. Procedures and guidelines as stated in the proposed order are considered sufficient to insure establishment of a uniform system for handling of hazardous material and waste disposal.

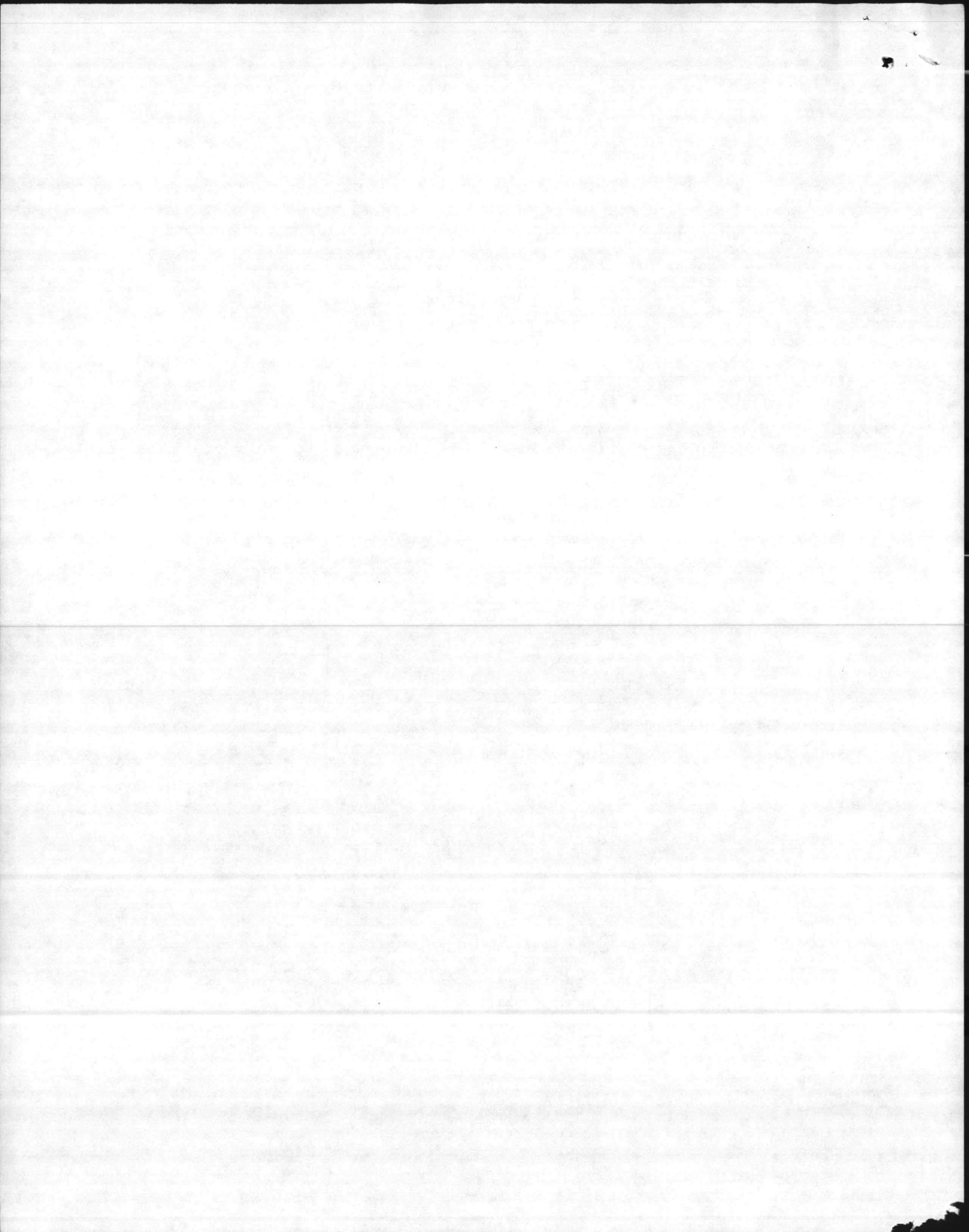
b. Recommendation. That subparagraph 4a (1) be changed to read: Implement procedures and guidelines established by this order for hazardous materials and waste disposal, and related handling, packaging, storage and transportation.

c. Comment. The responsibilities assigned to the Officer in Charge of Preservation, Packaging and Packing (PP&P), subparagraph 4b, are considered beyond the capability of that section. Proposed assigned responsibilities would involve PP&P in every phase of the life cycle of a hazardous material or waste. The function of the PP&P section should be limited to the technical inspection and certification for shipment of hazardous material and waste requiring disposal.

d. Recommendation. That existing subparagraphs of 4b be deleted and the following subparagraphs be inserted:

(1) Upon request from Hazardous Material Disposal Coordinators, inspect hazardous material and/or waste requiring disposal and provide such technical assistance and material support as required to package material and waste for disposal.

(2) Make appropriate transportation certification as required by the Department of Transportation and the Environmental Protection Agency.



2. It is requested that responsibilities for the development and implementation of a program to inspect, test and certify used containers for hazardous waste storage and the determination of type of containers and labels for stored materials be assigned to the Base Maintenance Officer, not PP&P.

*D. R. Christensen*  
D. R. CHRISTENSEN  
Chief of Staff

11



UNITED STATES MARINE CORPS  
2D FORCE SERVICE SUPPORT GROUP (REIN)  
FLEET MARINE FORCE, ATLANTIC  
CAMP LEJEUNE, NORTH CAROLINA 28542

IN REPLY REFER TO

42/RDB/blr  
6280  
22 October 1981

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To: Commanding General, Marine Corps Base, Camp Lejeune  
(Attn: Assistant Chief of Staff, Facilities)

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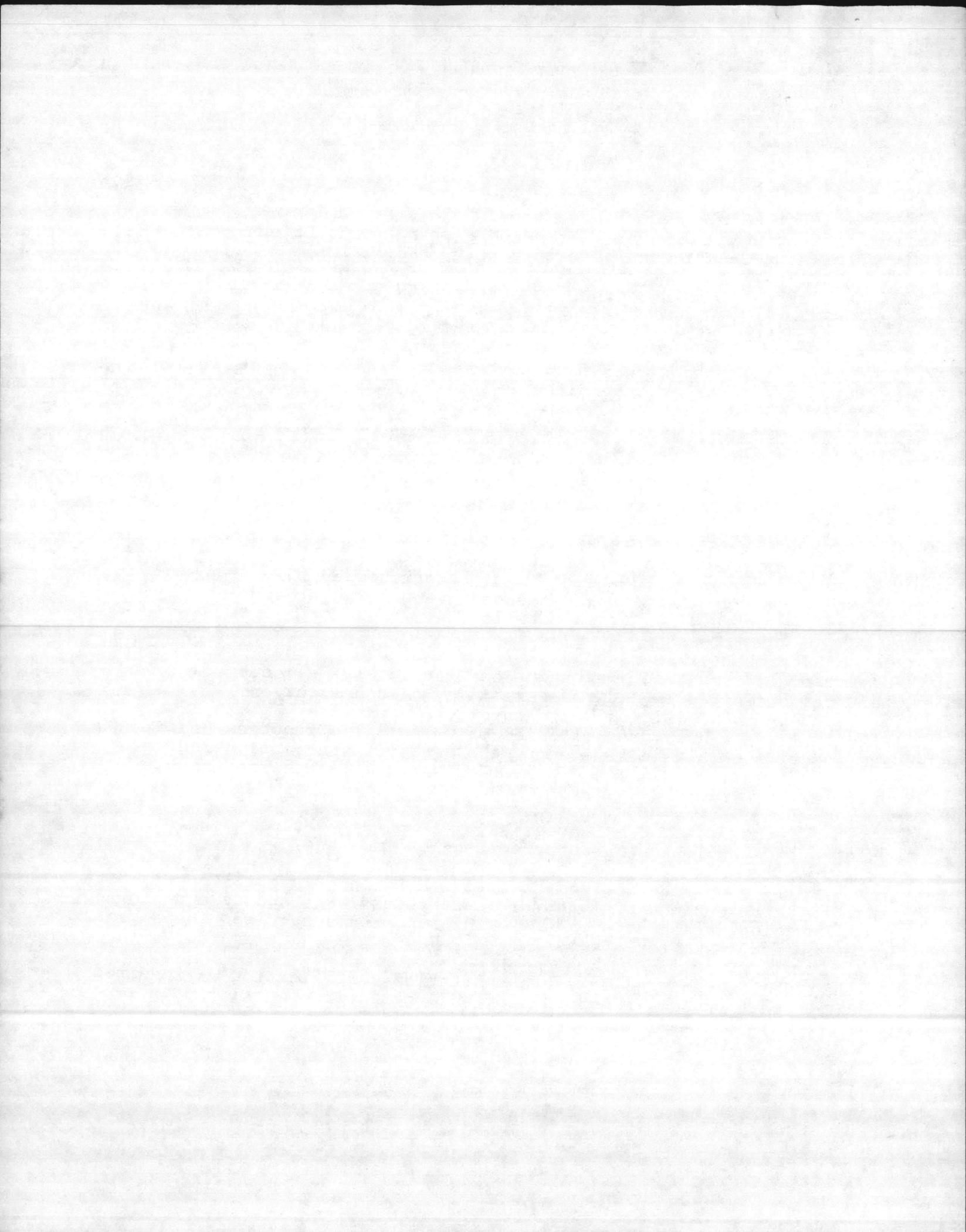
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*D. R. Christensen*  
D. R. CHRISTENSEN  
Chief of Staff



**PUBLIC WORKS DEPARTMENT**  
BUILDING 1005, MARINE CORPS BASE  
CAMP LEJEUNE, NORTH CAROLINA 28542

*Mis M*

In reply, refer to

PWO:04:TLH:hf  
11000  
22 Oct 1981

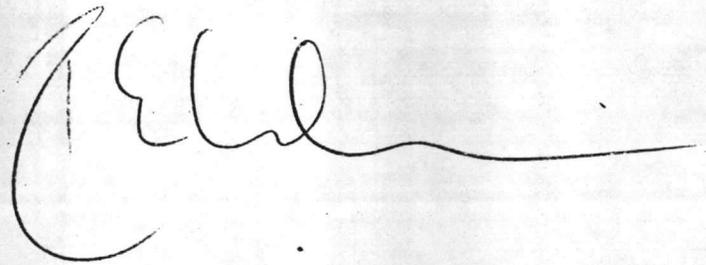
From: Public Works Officer  
To: Assistant Chief of Staff, Facilities

Subj: Proposed BO 6240.5

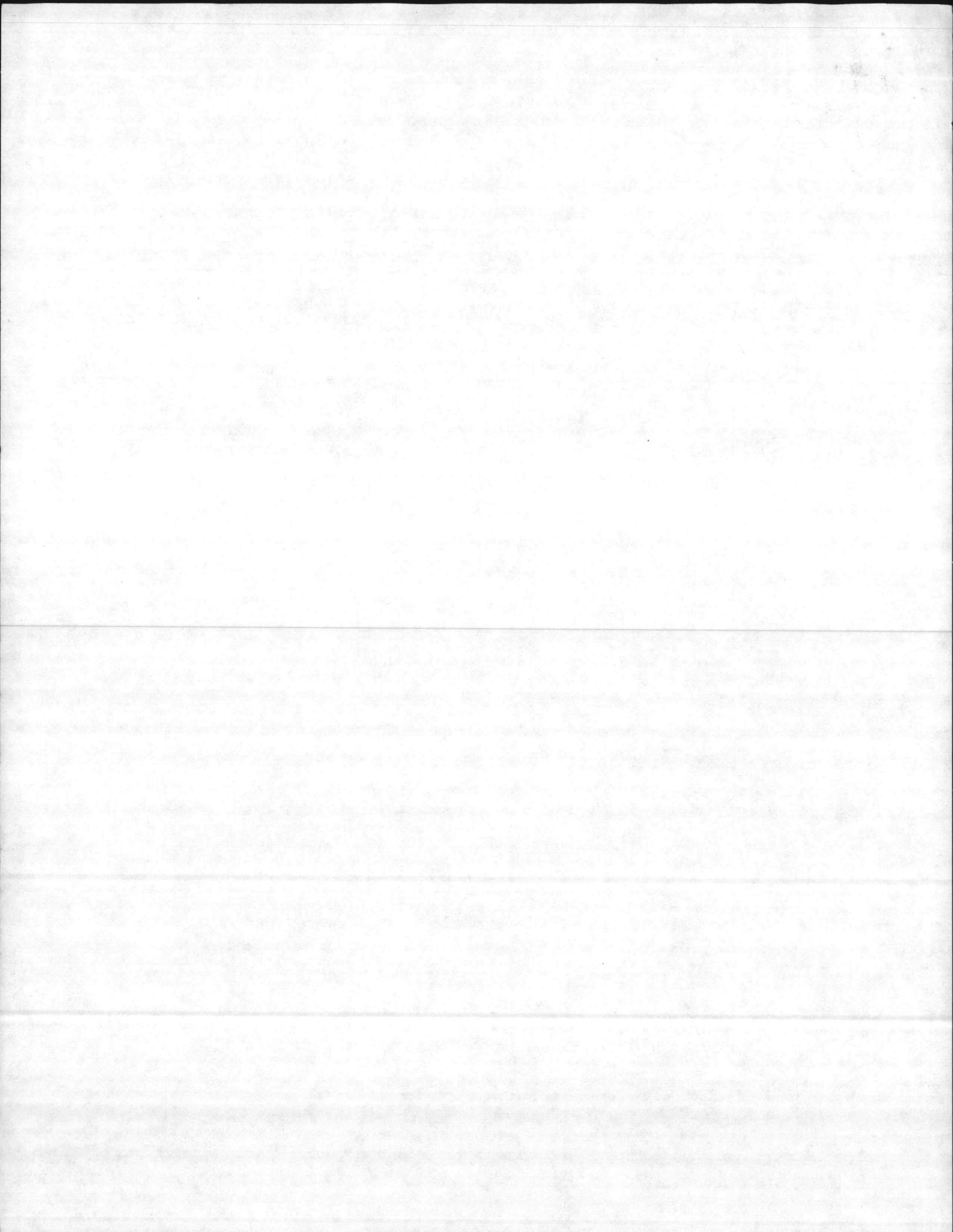
Ref: (a) CG MCB ltr FAC/JAM/joh 6280 of 25 Sep 81

1. Reference (a) forwarded the proposed Base Order for review. No comments are provided.

2. Addition of responsibilities included in the proposed Base Order and other responsibilities in the environmental and hazardous waste disposal area may result in a requirement for an Environmental/Sanitary Engineer position within the Public Works Department in the near future.



**R. E. CARLSON**



LMS 97  
2

**BASE MAINTENANCE DIVISION**  
Marine Corps Base  
Camp Lejeune, North Carolina 28542

MAIN/RES/jik  
5000  
21 October 1981

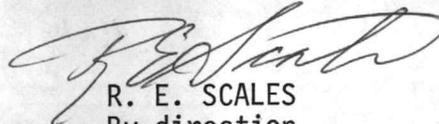
From: Base Maintenance Officer  
To: Assistant Chief of Staff, Facilities

Subj: Proposed B0 6240.5

Ref: CG ltr FAC/JAM/joh 6280 of 25 Sep 1981

Encl: (1) Proposed B0 6240.5

1. In accordance with reference (a), enclosure (1) has been reviewed and comments noted therein. It is also recommended that a copy of DD Form 1348-1 be included as an enclosure to the order to supplement the instructions already included as enclosure (2).

  
R. E. SCALES  
By direction

DATE: 10/10/54  
TO: SAC, NEW YORK  
FROM: SAC, NEW YORK

RE: [Illegible]

[Illegible]

[Illegible]

[Illegible]

[Illegible]

MAIN/RES/jik  
5000  
21 October 1981

From: Base Maintenance Officer  
To: Assistant Chief of Staff, Facilities

Subj: Proposed BO 6240.5

Ref: CG ltr FAC/JAM/joh 6280 of 25 Sep 1981

Encl: (1) Proposed BO 6240.5

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R. E. SCALES  
By direction





UNITED STATES MARINE CORPS  
MARINE CORPS BASE  
CAMP LEJEUNE, NORTH CAROLINA 28542

IN REPLY REFER TO  
FAC/JAM/joh  
6280  
25 Sep 1981

From: Commanding General  
To: Distribution List

Subj: Proposed Marine Corps Base Order 6240.5

Encl: (1) Proposed Base Order 6240.5, Hazardous Material Disposal Program

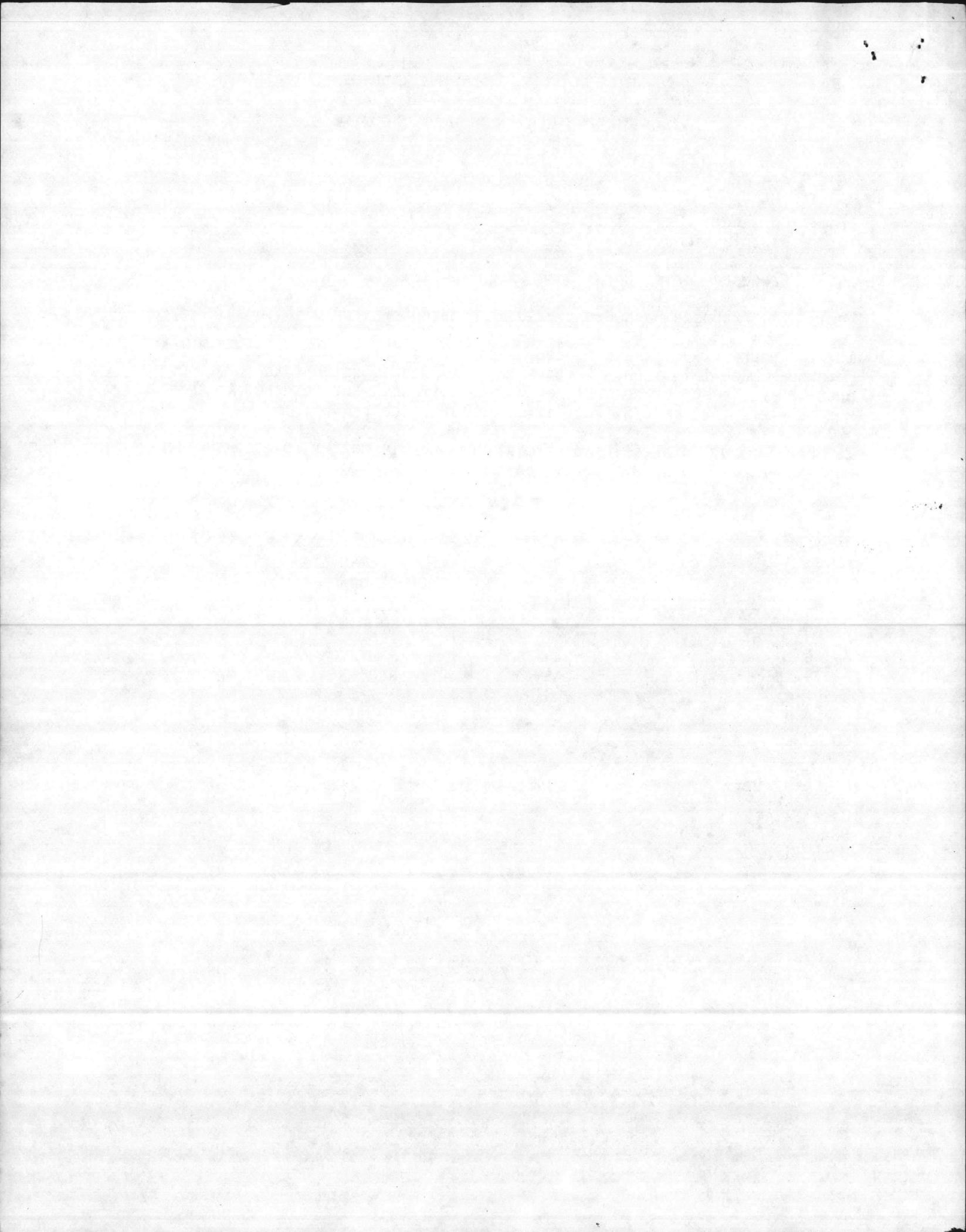
1. Enclosure (1) is the proposed Marine Corps Base Order concerning the Hazardous Material Disposal Program. It is requested that the proposed order be reviewed for comments and/or concurrence, and returned to this Headquarters (Attn: AC/S, Facilities) by 16 October 1981.

2. For further information or assistance on this matter, please contact Major J. A. MARAPOTI, Office of the Assistant Chief of Staff, Facilities, at extensions 3034/2544.

  
J. G. FITZGERALD  
By direction

DISTRIBUTION:

CG, 2d MarDiv (Attn: DivInsp)  
CG, 2d MAW (Attn: G-4)  
CG, 2d FSSG (Attn: EnvMgtCoord)  
AC/S, Log  
CO, NRMC  
CO, NRDC  
BMO  
PWO  
Chief, DPDO  
Base Safety  
SJA  
Base Fire Dept.



UNITED STATES MARINE CORPS  
Marine Corps Base  
Camp Lejeune, North Carolina 28542

BO 6240.5  
MAIN/DDS/th

BASE ORDER 6240.5

From: Commanding General  
To: Distribution List

Subj: Hazardous Material Disposal Program

Ref: (a) Resource Conservation and Recovery Act (Pub No 94-580)  
(42 USC 6901-6987) (NOTAL)  
(b) Environmental Protection Agency Regulations contained in  
Code of Federal Regulations, Title: 40 Parts 260-265 (NOTAL)  
(c) Dept of Transportation Regulations contained in Code of  
Federal Regulations, Title: 49 Parts 100-179 (NOTAL)  
(d) MCO 4570.24 (NOTAL)  
(e) MCO P11000.8A  
(f) BO 11090.1B  
(g) BO 11320.16

Encl: (1) Hazardous Waste Labeling Instructions  
(2) Hazardous Material Disposal Procedures  
(3) Hazardous Waste Regulations Compliance Checklist

1. Purpose. To publish responsibilities for disposal of hazardous material and hazardous waste regulated by references (a), (b) and (c) and to establish uniform disposal procedures as outlined in enclosures (1) and (2).

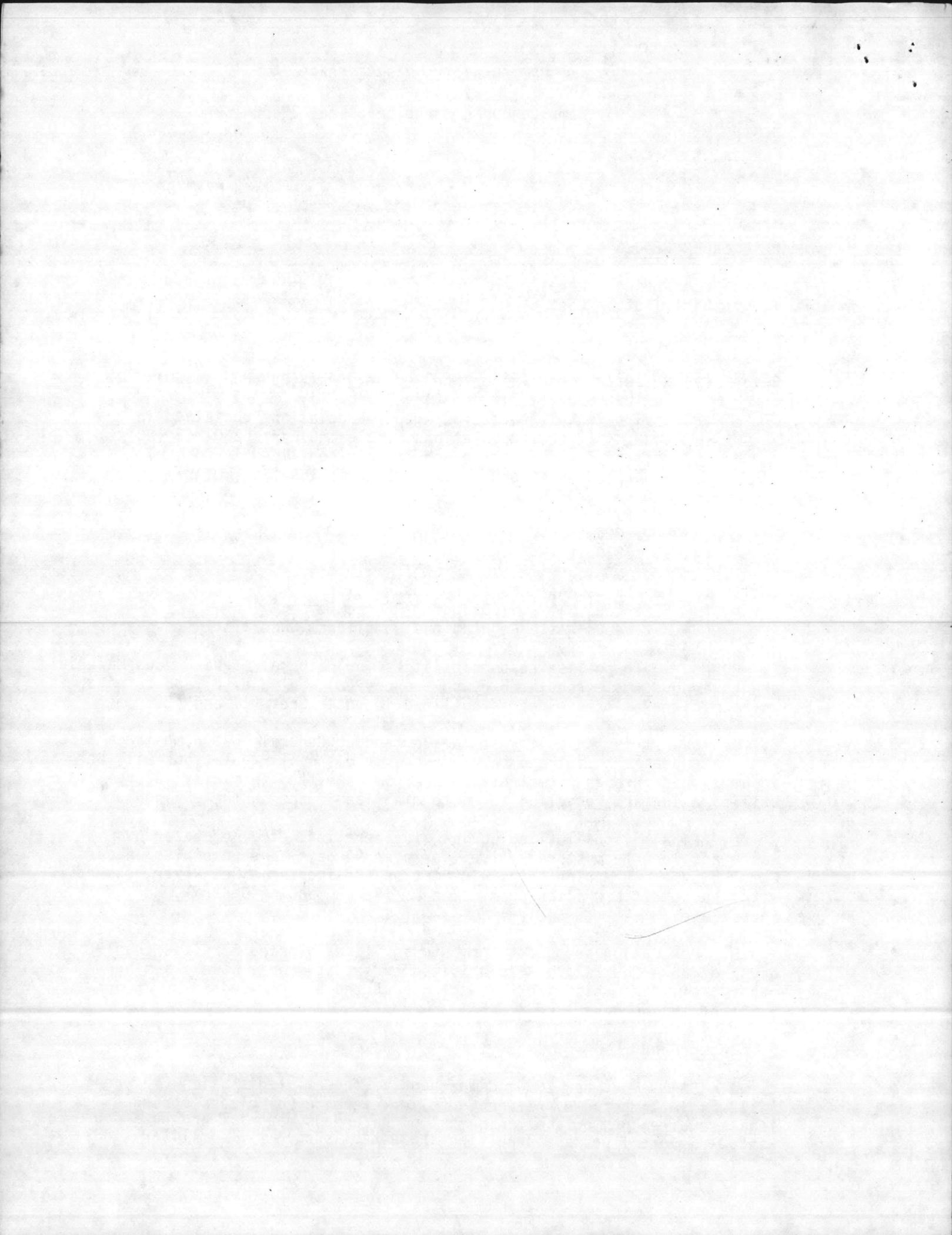
2. Policy. It is the policy of the Commanding General that compliance with hazardous material and hazardous waste disposal regulations will be accomplished through a centralized program committed to maximizing re-utilization and recycling so as to minimize impact on the environment.

a. Final disposal (i.e. burial, incineration, etc.) of hazardous waste and long term storage (i.e. for over 90 days) are prohibited aboard Camp Lejeune and Marine Corps Air Station (Helicopter), New River, except with the specific written permission of the Commanding General, Marine Corps Base.

b. Generation and short-term storage (i.e. storage for less than 90 days) of hazardous waste are prohibited except at shops, warehouses and other facilities which are routinely inspected as provided in paragraph 5a(3) of this Order.

3. Background

a. On 19 November 1980, comprehensive federal legislation (reference (a)) was implemented by reference (b). Reference (b) places stringent legal requirements on the management of hazardous material and hazardous waste. Severe fines and penalties are established. Both military and



civilian personnel may be personally liable for their involvement in violations of these regulations. Personnel are advised that strict adherence to procedures contained in this Order is the best method to avoid personal liability. Personnel failing to follow established procedures could jeopardize their access to government furnished legal representation. Willful violations could subject individual military and civilian personnel to criminal prosecution.

b. Department of Defense and Marine Corps policy related to the subject program is outlined in references (d) and (e). Reference (f) provides installation policy and guidelines for hazardous substance spill prevention, containment, reporting and cleanup. Reference (g) identifies the types of waste which can be disposed of in the Base refuse collection and disposal system.

c. An officer within each major command (i.e. Marine Corps Base, 2d Marine Division, 2d Force Service Support Group, Naval Regional Medical Center, Naval Regional Dental Center and Marine Corps Air Station (Helicopter), New River) has been designated to serve as a Hazardous Material Disposal Coordinator. These coordinators are responsible for coordinating implementation of enclosures (1) and (2). These coordinators will handle routine questions regarding hazardous material disposal which are raised within the coordinators' respective commands. Questions beyond the coordinators expertise and experience will be forwarded to the appropriate officer(s) designated in paragraphs 4(b)-(j) below.

#### 4. Responsibilities

a. Organizational Commanders will:

(1) *Provide* written procedures and guidelines for hazardous material and waste disposal and related handling, packaging, storage and transportation.

(2) Ensure that newly assigned personnel are informed of the various types of hazardous materials the personnel will be working with and the procedures for hazardous material and waste disposal.

(3) Provide containers for the storage of hazardous waste which are properly labeled (Enclosure (1)) and are of a type and condition which permits transportation of waste on public highways in compliance with reference (c).

(4) Ensure that Forms DD 1348-1 are properly executed for all hazardous waste and turned in to the Defense Property Disposal Officer (DPDO) in accordance with enclosure (2) within 60 days of date the waste were generated.

(5) *Provide Weekly inspections of hazardous waste storage areas and take action required to prevent and cleanup leaks, spills and other discharges of hazardous substances. NOTE: A log of these inspections is required by reference (b). The log must show date and time of the inspection, name of the inspector, a notation of observations made, and the date and nature of remedial measures.*

Development

Research and development of hazardous waste

Section 6(3) definition

b. Officer in Charge of Preservation, Packaging and Packing (PP&P) will:

(1) Upon request in accordance with enclosure (2), visit individual shops generating hazardous waste and hazardous material requiring disposal and provide technical assistance and material support required to package the item(s) and will certify that packaging meets requirements of ref. (c).

(2) Develop and implement a program to inspect, test and certify used containers to be recycled for hazardous waste storage.

(3) Upon request from hazardous material disposal coordinators, determine type of container and labels to be utilized for storage of a given hazardous waste or material.

c. Defense Property Disposal Officer, Camp Lejeune will:

(1) Publish DPDO procedural and administrative requirements for turn-in of hazardous material and hazardous waste.

(2) Provide notification to cognizant officers of changes in DPDO policy which would impact on implementation of the subject program.

(3) Maintain records of DPDO hazardous material and waste disposal activity as required by references (a) and (b).

(4) Inspect hazardous material and waste which DPDO has accepted accountability for and correct (including repackaging) deficiencies as required for compliance with references (a) and (b).

(5) Determine which items generated aboard this installation must be disposed of as hazardous waste (either on a case-by-case basis or by publishing listing of specific items).

(6) Accomplish disposal and related long-term storage of hazardous material and waste as provided in reference (d) in accordance with Ref. (b).

d. Assistant Chief of Staff, Manpower will: Develop and implement an educational program to provide training required by references (a) and (b).

e. Base Safety Officer will:

(1) Provide technical assistance on matters dealing with personnel safety related to hazardous materials and waste management.

(2) Include hazardous materials and waste disposal considerations in routine safety inspection programs.

f. Assistant Chief of Staff, Logistics will:

(1) Develop and implement a hazardous waste manifesting system and related recordkeeping system required by references (a), (b) and (c).

ITEMS DISPOSED OF IN ACCORDANCE WITH THE 1950-51

IN ACCORDANCE WITH THE 1950-51

(2) Will prepare the following reports for Marine Corps Base, Camp Lejeune for submission to the Environmental Protection Agency:

(a) Hazardous Waste Generator's Annual Report and Exception Report as required by Section 262.4 of reference (b).

(b) Facility Annual Report and Unmanifested Waste Reports required by Section 264.7 of reference (b).

(3) Serve as point of contact between Marine Corps Base and DPDO on matters dealing with hazardous material and waste disposal, and related storage and handling.

(4) Negotiate necessary agreements between Marine Corps Base and DPDO on matters dealing with hazardous material and waste disposal, and related storage and handling.

(5) Provide properly equipped vehicles and trained operators for transportation of hazardous waste (when private contractor utilized, Assistant Chief of Staff, Logistics, will ensure transporter properly registered with the Environmental Protection Agency).

(6) Operate long-term waste storage facility at Building TP-451 in accordance with ref.(b) until DPDO accepts this responsibility.

(7) Provide a hazardous material disposal coordinator for Marine Corps Base organizations.

g. Assistant Chief of Staff, Facilities will:

(1) Inform cognizant officers of federal, state and military regulations and policies applicable to the subject program.

(2) Provide <sup>environmental</sup> monitoring and related followup of existing and past hazardous waste storage or disposal sites as required by references (a) and (b).

(3) Initiate projects to provide required hazardous material spill prevention, control and countermeasures facilities.

h. Public Works Officer will:

(1) Provide engineering support and related technical assistance pertaining to hazardous materials and hazardous waste storage and handling facilities.

(2) Include hazardous material and waste disposal and related management considerations in contracts as required to effect compliance with references (a) through (d).

(3) Enter pollution abatement deficiencies into the Naval Environmental Protection Support Service (NEPSS) information system and develop appropriate pollution abatement projects in accordance with reference (e).

Unit DRDO assumes this responsibility.

## i. Base Fire Chief will:

(1) Provide routine inspection of hazardous material and waste storage areas as required to identify spill and fire hazards.

(2) Provide initial response to hazardous material spills in accordance with reference (f).

## j. Base Maintenance Officer will:

(1) Monitor ongoing activities as required to identify, evaluate and provide up-channel reporting of environmental deficiencies related to the subject program.

(2) Provide laboratory support required for identification of hazardous material not otherwise identifiable.

(3) Provide point of contact with federal and state regulatory agencies on environmental matters pertaining to the subject program.

(4) Upon request, will provide on-site technical assistance as required to enable organizational commanders to evaluate compliance with this Order and applicable environmental regulations.

5. Action

## a. Commanders will:

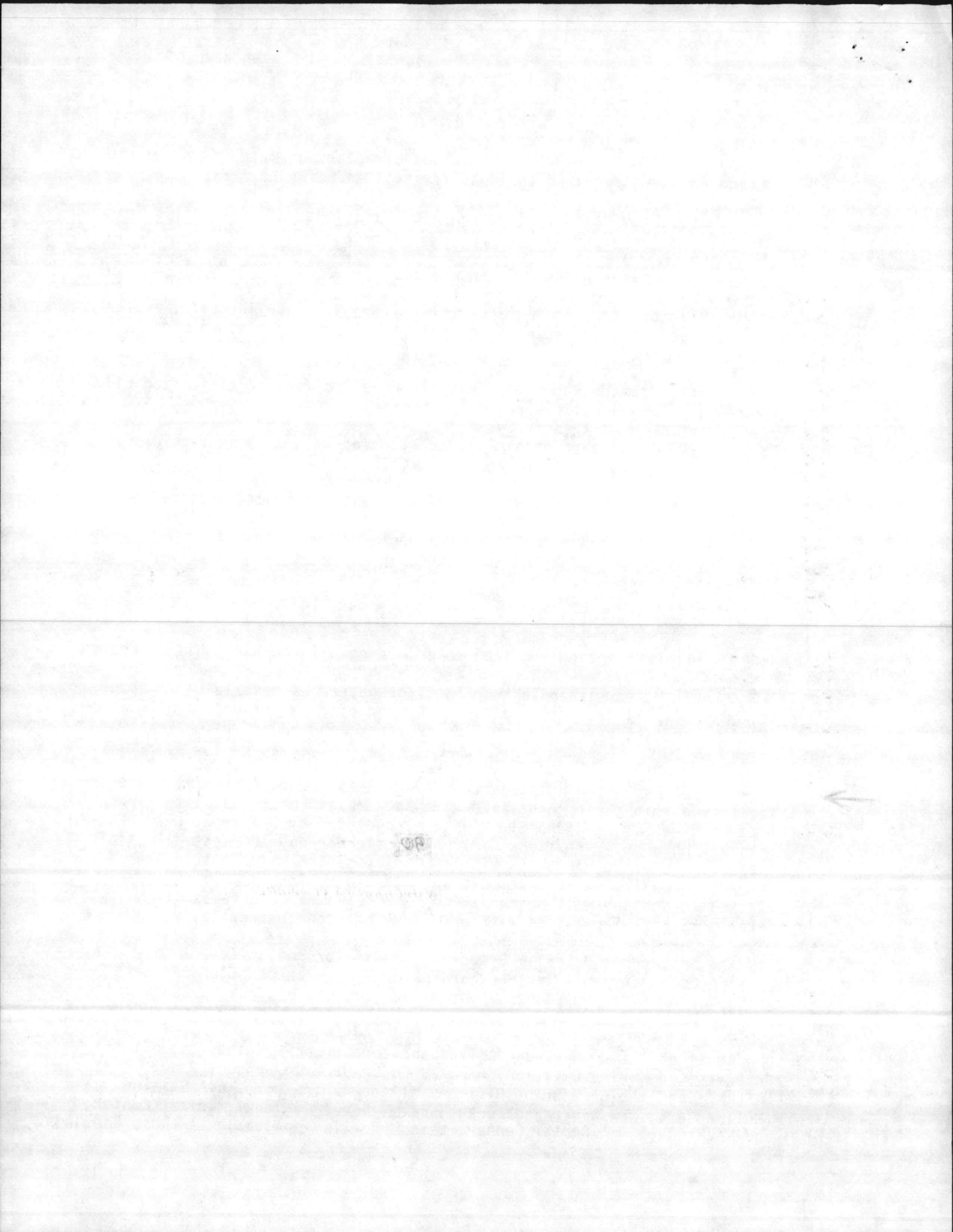
(1) Take action required to ensure compliance with this Order.

(2) Make written instructions for hazardous material and waste management, spill prevention and cleanup and disposal readily available at each location routinely handling or generating hazardous material and waste.

→ (3) Establish an inspection program (See Enclosure (3)) for each facility within their cognizance which generates hazardous wastes and materials requiring disposal which are regulated by reference (b). The interval between inspections will be 90 calendar days or less. Initial inspection will be conducted within 60 days of the date of this Order. Inspection will meet requirements outlined in enclosure (3). A copy of each inspection will be forwarded to this Command, Attention: Assistant Chief of Staff, Facilities within 10 days of each inspection.

b. Hazardous Material Disposal Coordinators will: Immediately provide Commanders within the coordinator's cognizance of procedures to be followed in implementing enclosure (2). As a minimum, Commanders will be notified of the coordinators name, telephone number and address.

6. Applicability. Having received the concurrence of the Commanding Generals, 2d Marine Division, FMF, 2d Force Service Support Group. (Rein), FMFLANT; and the Commanding Officers of the Marine Corps Air Station (Helicopter), New River and tenant units; Naval Regional Medical Center; and Naval Regional Dental Center, this Order is applicable to those Commands.



## HAZARDOUS WASTE LABELING INSTRUCTIONS

# HAZARDOUS WASTE

## FEDERAL LAW PROHIBITS IMPROPER DISPOSAL

If found, contact the Base Fire Department at 451-3333, or the nearest police, or Public Safety Authority, or the US Environmental Protection Agency.

PROPER D.O.T. See Note #1 on next page  
SHIPPING NAME \_\_\_\_\_ UN OR NA# \_\_\_\_\_

GENERATOR INFORMATION: Name: Marine Corps Base, Camp Lejeune, North Carolina 28542. EPA ID No. NC6170022580  
Name of subunit generating waste: \_\_\_\_\_  
See Note #2

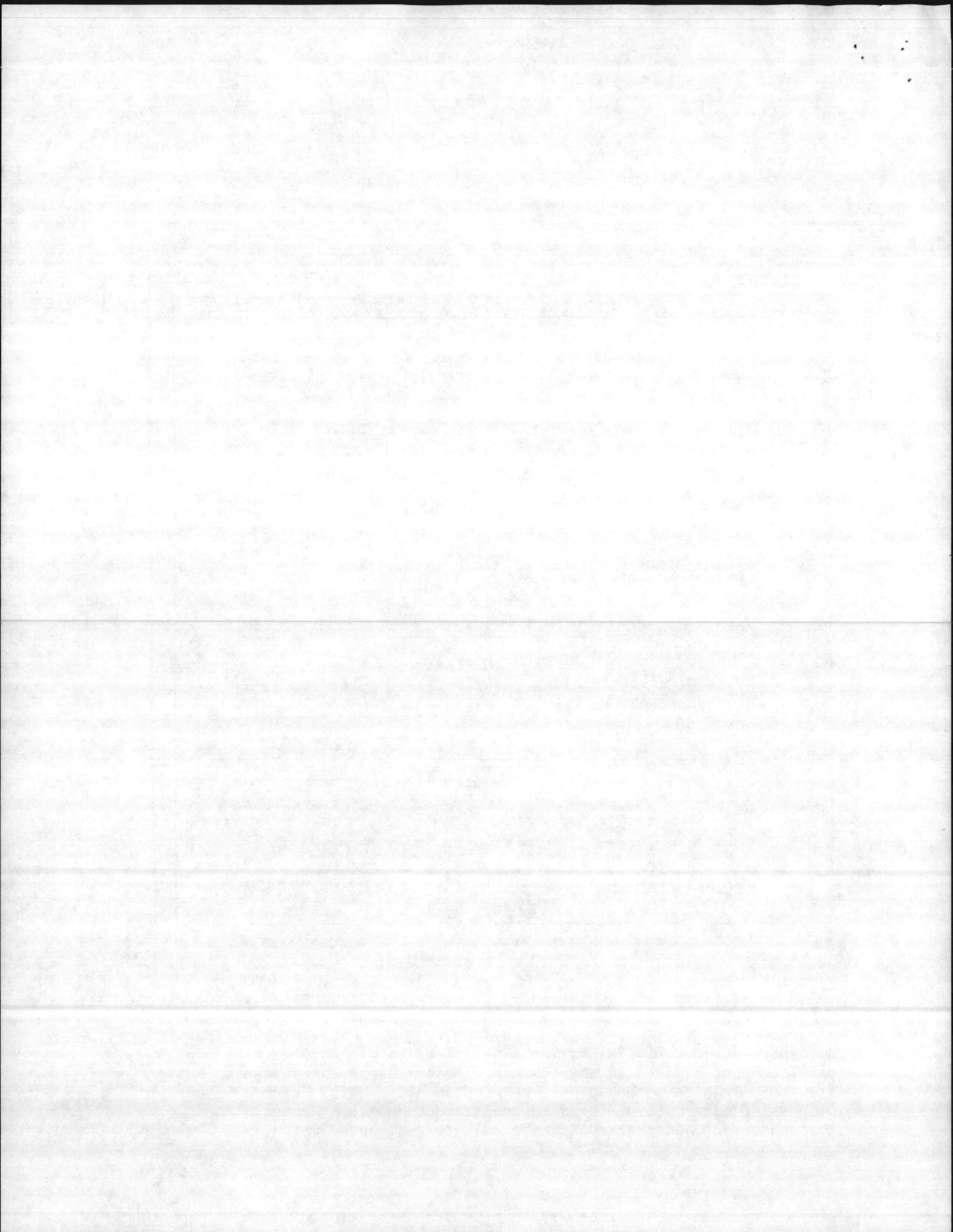
ACCUMULATION START DATE See Note #3  
EPA WASTE NO. See Note #4  
MANIFEST DOCUMENT NO. See Note #4

**HANDLE WITH CARE!**  
CONTAINS HAZARDOUS OR TOXIC WASTES

STYLE WM-6

© LABELMASTER, CHICAGO, IL 60626

These instructions are for use only by organizations located on board Marine Corps Base, Camp Lejeune. Shops, organizations, etc. located aboard Marine Corps Air Station (Helicopter), New River will follow guidance provided by Air Station S-4 Officer. This form must be completed and affixed to any container prior to use for hazardous waste storage. This form should only be used on items which Defense Property Disposal Officer has declared to be hazardous waste. Request labels through appropriate hazardous material disposal coordinator.



- Note #1. Insert DOT shipping name and UN or NA# listed in 49 CFR Part 172 on Hazardous Waste Label, Style WM-6. If the item is not listed in 49 CFR Part 172, enter the name of the item preceded by the word "Waste." If the item is a mixture of various chemicals not readily identifiable by name, enter "Hazardous Waste, Liquid N.O.S. NA9189."
- Note #2. The address will include the building number or location on board installation and the telephone number of responsible official.
- Note #3. Insert the date that container initially used to store waste. This date must be entered prior to use of container.
- Note #4. Leave blank.

123-011

Organization generating hazardous material or wastes requiring disposal will complete form DD 1348-1 per instruction on next page and forward to organization's hazardous material disposal coordinator - See Note 1.

Hazardous material disposal coordinator will ensure that form DD 1348-1 is properly completed. Coordinator will request preservation, packaging and and packing (PP&P) to make an on-site visit and to certify the adequacy of packaging and labeling. See Note 2.

These items will be disposed of on a case by case basis utilizing procedures developed in accordance with applicable regulations. Assistant Chief of Staff, Facilities, Marine Corps Base, will coordinate development of appropriate procedures.

NO

Hazardous material disposal coordinator will forward form DD 1348-1 and a copy of PP&P certification to Defense Property Disposal Officer (DPDO). DPDO will determine if DPDO has accountability for the material.

DPDO will determine if organization can store materials until final disposal can be effected.

YES

FINAL DISPOSAL PROCEDURES ARE INITIATED BY DPDO

YES

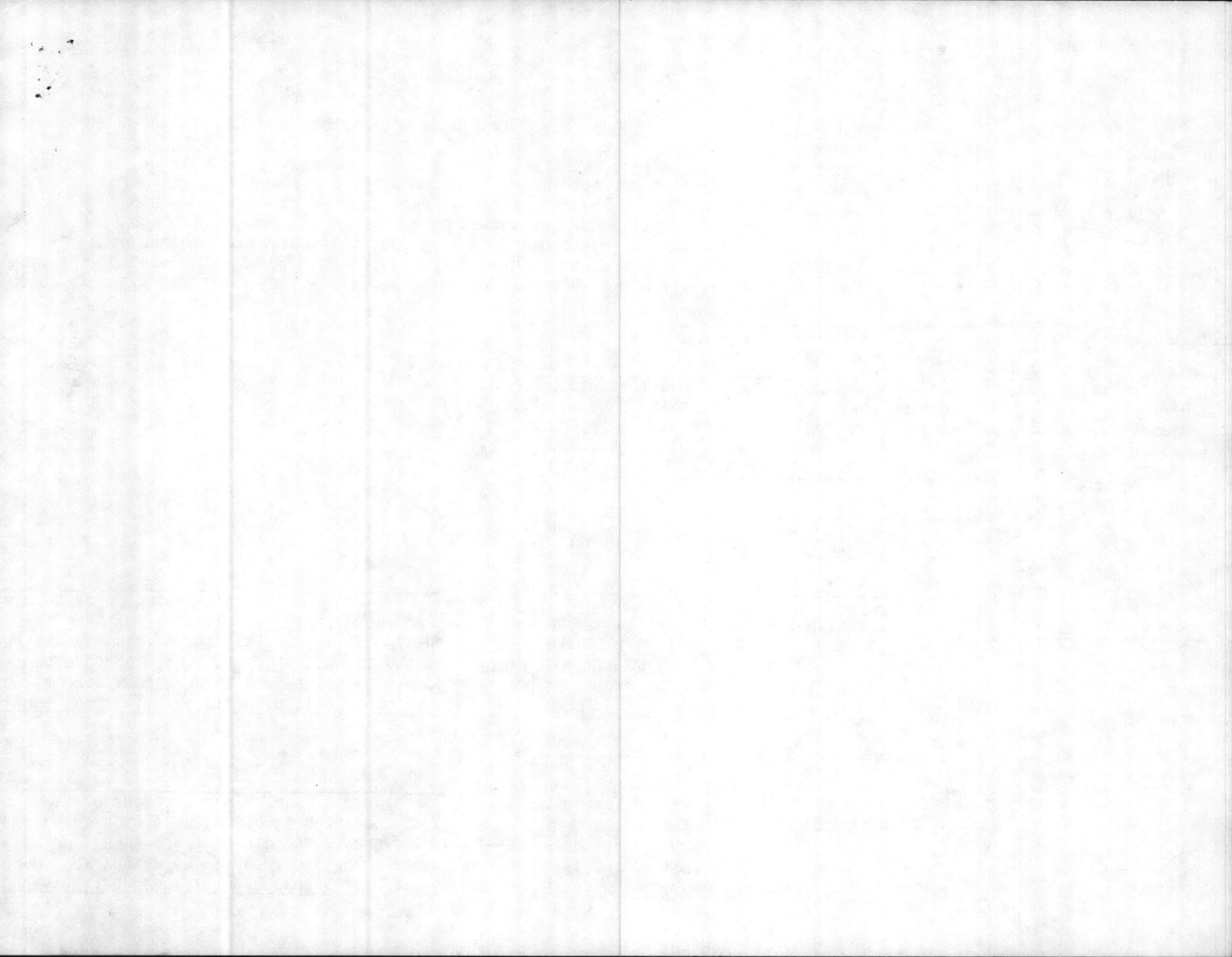
NO

Operator of storage facility accepts physical custody and forwards copy of DD-1348-1 and hazardous waste manifest (if applicable) to AC/S Logistics and to organization generating material or waste.

Hazardous material disposal coordinator will arrange transportation by Base Traffic Management Officer to storage location designated by DPDO.

See Note 3

- Note #1: AC/S Logistics will provide a hazardous material disposal coordinator for Marine Corps Base organizations.
- Note #2: Hazardous material disposal coordinator will review MCO 4570.24 (Paragraph 4). Disposal of hazardous wastes such as radioactive materials; toxicological, biological and chemical warfare material; industrial sludges; cryptographic equipment and other unique wastes should be attempted through existing procedures before initiating procedures outlined on this flow chart. AC/S Facilities, Marine Corps Base, will coordinate the development of disposal procedures for these materials when existing procedures have not been previously established.
- Note #3: If an item to be transported is a hazardous waste subject to RCRA and must be transported on the public highway, a North Carolina Hazardous Waste Shipping Manifest will be prepared prior to transporting, will be attached to DD-1348-1, and will be carried by driver of vehicle used to transport wastes





UNITED STATES MARINE CORPS  
2D MARINE DIVISION, FLEET MARINE FORCE  
CAMP LEJEUNE, NORTH CAROLINA 28542

*my*

IN REPLY REFER TO  
4/DGA/rmd  
6240

19 OCT 1981

From: Commanding General  
To: Commanding General, Marine Corps Base, Camp Lejeune, North Carolina 28540

Subj: Proposed Order re Hazardous Material Disposal Program (BaseO 6240.5); comments on

Ref: (a) CG, MCB ltr FAC/JAM/joh 6280 of 25 Sep 81

1. As requested in the reference the following comments and recommendations are provided.

a. Par. 3c: Recommend that this paragraph be deleted and the following paragraph be added to par. 5:

"a. Major commands (i.e. Marine Corps Base, 2d Marine Division, 2d Force Service Support Group, etc.) will:

(1) Designate a Hazardous Material Disposal Coordinator.

(2) Monitor all aspects of this disposal program internal to their commands to ensure compliance with this Order."

b. Par. 4a: Incorporate subparagraphs (2), (3), and (5) into paragraph 5 under a section indicating that "Battalion Commanders will:". Addition of a section of this nature and the recommendation in paragraph 1c below will preclude duplicative, detailed orders.

c. Par. 4a(1): Recommend that detailed written procedures and guidelines be incorporated in this order vice having each unit publishing separate orders.

d. Par. 4a(4): This reporting requirement must be closely reviewed/clarified with regards to external/higher authority requirements and deleted/reduced if possible. At certain locations hazardous wastes are "generated" every day. As written, this paragraph requires a daily report.

e. Par. 5a(1): Delete. See comment 1a above. In addition, this action is understood in all orders.

f. Par. 5a(2): Same as comment in par. 1b above.

g. Par. 5a(3): See comment in par. 1d above. As written, this paragraph requires in excess of 100 reports per year from this command.

FAC ROUTING

	ACTION	DATE	INITIALS
FACO			
4A			
4B			
4C			
4D			
4G			
4LC			



h. Par. 5b: Recommend that a Hazardous Material Disposal Coordinator action paragraph be included. In addition, the current paragraph is unclear and should be rewritten in lieu of all previous comments.

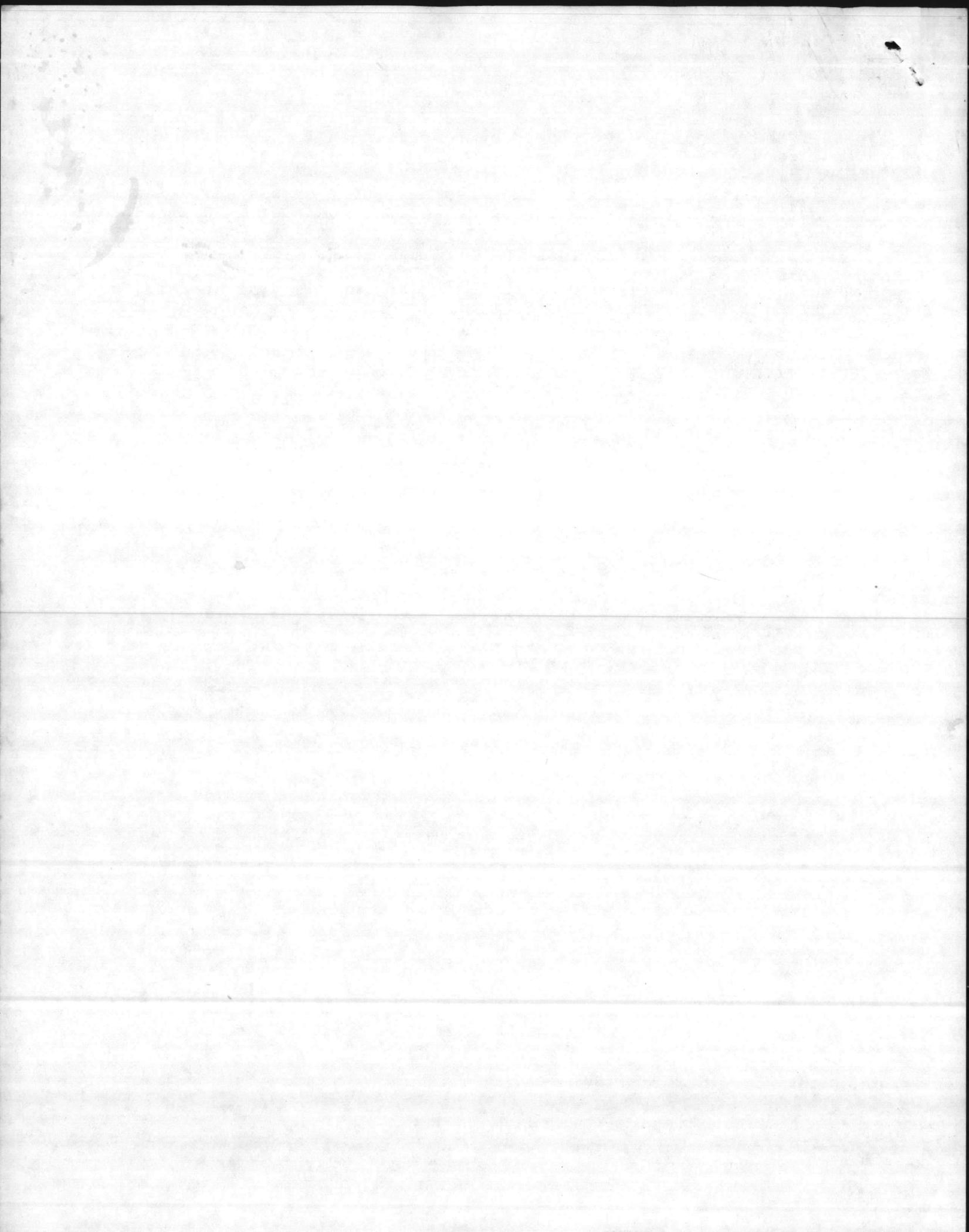
2. In addition, recommend that a central point of contact, (Hazardous Material Disposal Coordinator or section) be clearly designated in paragraph 4.

3. Because of the complexity of these recommended changes and the extensive reporting requirements contained in this draft order, concurrence is withheld at this time.

4. The Division Engineer (Major BABIN at ext. 2755) vice the Division Inspector is now the POC for hazardous waste disposal.

*J. R. McElroy, Jr.*

J. R. McELROY, Jr.  
By direction





DEPARTMENT OF THE NAVY  
NAVAL REGIONAL DENTAL CENTER  
CAMP LEJEUNE, NORTH CAROLINA 28542

IN REPLY REFER TO  
NRDCCLNC:03:evf  
5000/1  
1 Oct 1981

From: Commanding Officer  
To: Commanding General, Marine Corps Base, Camp Lejeune  
(ATTN: AC/S Facilities)

Subj: Hazardous Material Disposal Program

Ref: (a) CG MCB ltr FAC/JAM/joh 6280 of 25 Sep 1981

1. In accordance with reference (a), the Naval Regional Dental Center concurs with proposed BO 6240.5.

*R. J. Lindsay*  
R. J. LINDSAY  
By direction

