

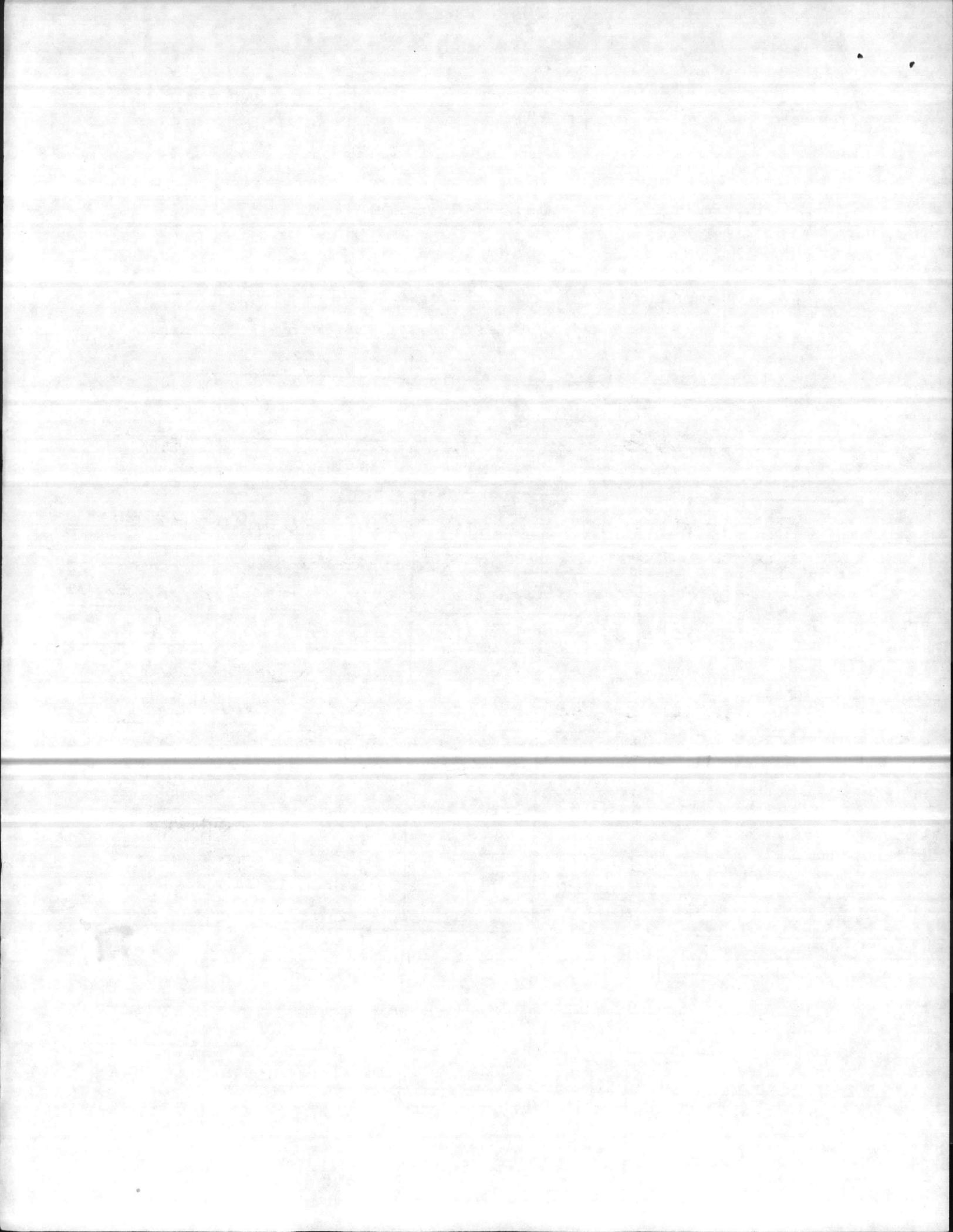
Date: 9 JUNE 80

PRECONSTRUCTION CONFERENCE

Contract Number N62470-78-C-8268, INDUSTRIAL
WASTE COLLECTION AND TREATMENT
FACILITIES, MCB, CL NC.

LIST OF ATTENDEES

NAME	RANK	TITLE	ORGANIZATION	TELEPHONE NO.
R. A. WESTERFIELD, III	LT	AROICC	ROICC JAXNC	2581
Ray Rigney		SUPT	ALLEN M. CAMPBELL	
Emas W. Braswell	CIV.	SUPT.	Speeden Inc.	791-3137
LEY W. BITTER	CIV	FIRE INSPECTOR	FIRE DEPT	5037
Julian C. Mader	VP CIV	V.P.	ALLEN M. CAMPBELL	347-1258
JOHN [unclear]	CIV	INSPE	ROICC	2581
C. B. [unclear]	"	"	"	"
B. S. Huffman	CIV	Gen. Foreman	SEWER plant	5933
[unclear]	CIV	Gen. Foreman	Water Treat.	5988
E. L. ROUSE	CIV	CIVIL ENGR	PUBLIC WORKS	3238
V. [unclear]	CIV.	CONSTRER	ROICC	2581
J. Hatcher	CIV	Dir, USA	Base Maint.	5161
Robert [unclear]	CIV	Gen. Foreman	Base Maint.	5161
[unclear]	CIV	[unclear]	Base Maint.	5200
MARY MILLIS	CIV	STATION SAFETY SPECIALIST	S-4, MCRS	455-6506
F. E. ACOSTA	CIV	Const Coord.	S-4 - MCRS	455-6506
George Millard		CRC	Allen Campbell Co	347-1258
KE STEEDY	CIV	INSPECTOR	ROICC	455-6141



CONFERENCE CHECKLIST

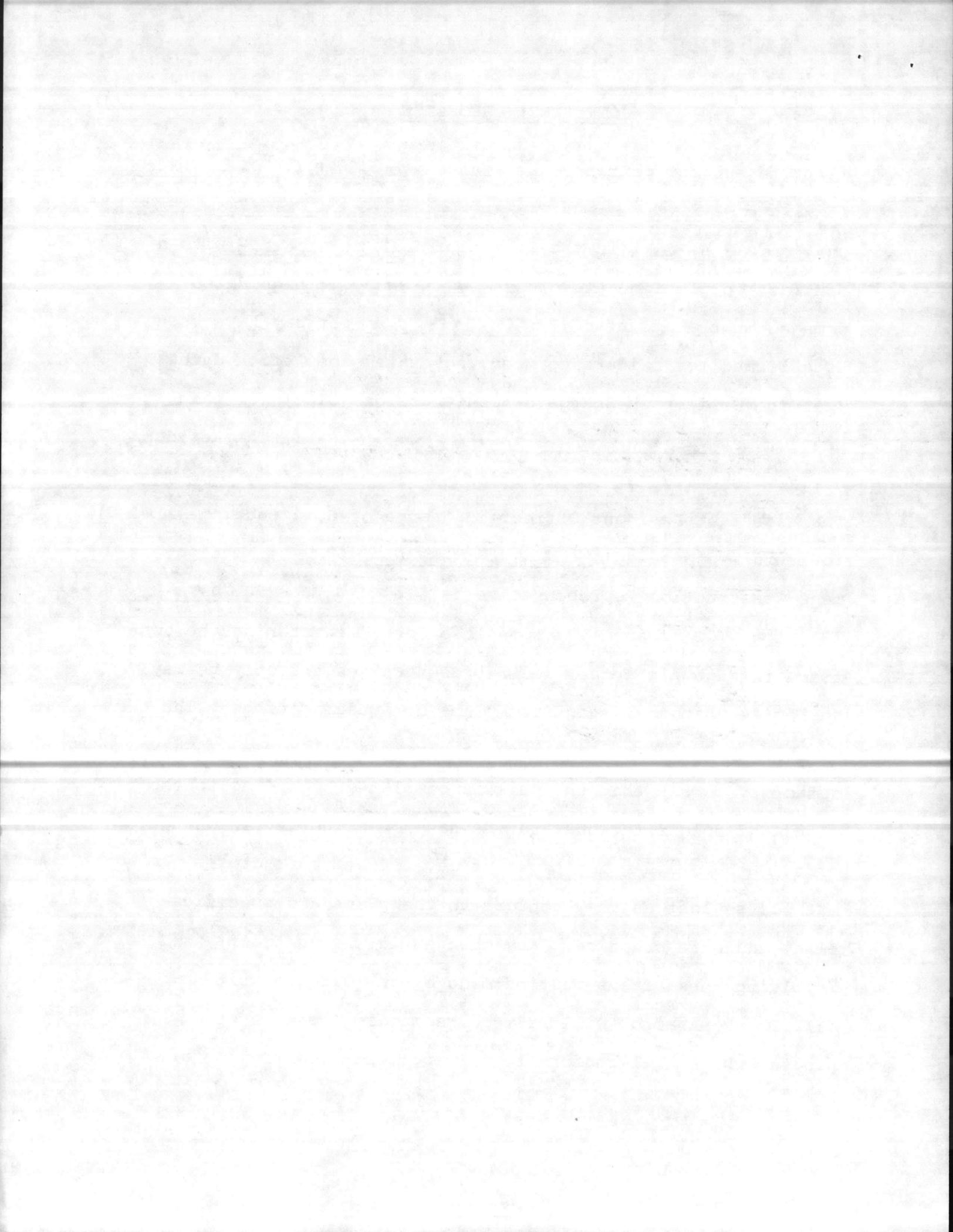
(1) The subject contract was awarded to ALLEN M. CAMPBELL OF TYLER, TEXAS

on 19 MAY 1980 in the amount of \$ 7,742,000 with a contract completion date of 24 MAY 1982. Liquidated damages in the amount of \$ 895⁰⁰ per day have been established for failure to meet the stated completion date.

(2) The Officer in Charge of Construction (OICC) for this project is RADM C. C. HEID. The Resident Officer in Charge of Construction (ROICC) is CDR V. PODBIELSKI. The Assistant Resident Officer in Charge of Construction (AROICC) for this project is LTJG A. WESTERFIELD. The government Construction Representative is STEVENS, STACY, ~~MEARS~~, COTTON, BOOTH

(3) The OICC is solely responsible for administering the contract through his authorized representatives and only he may authorize changes in contract plans or specifications. The Government Construction Representative has all the necessary authority to see that the work is completed according to the plans and specifications, but he has no authority in change order matters affecting time, price, or the contractor's methods so long as they conform to the plans and specifications and safe practice. Any changes in the contract involving these items must be made by the OICC in writing.

(4) The contractor will be required to implement a safety program which will conform to all applicable federal, state



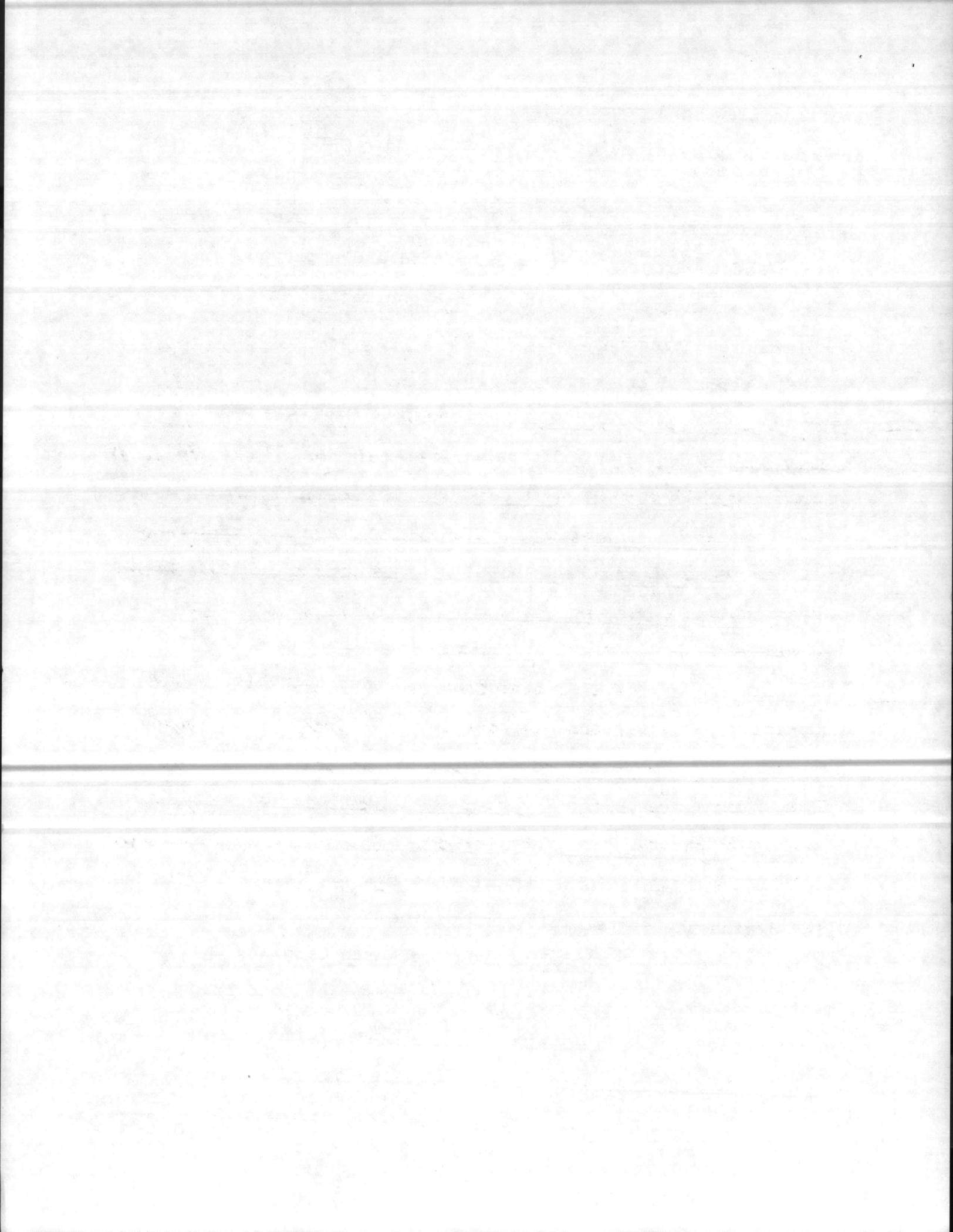
and local laws and regulations. The safety program shall include the provisions of the following publications: "Occupational Safety and Health Standards" and "General Safety Requirements" by the Army Corps of Engineers. A written Safety Program must be submitted and approved prior to commencement of work on this contract. Any accidents resulting in lost time for personnel must be promptly reported in writing to this office.

(5) _____, representing the Base Safety Office provided additional information on safety requirements. _____

(6) _____, representing the Base Fire Department, provided information on procedures involving "HOT" work and fire prevention.

(7) Federal Regulations require that all job vacancies be listed with the state employment office.

(8) _____, from the North Carolina Employment Security Commission, provided information concerning local employment. FORWARD LIST OF SUBCONTRACTORS



____ (9) _____, representing the OICC/ROICC Contract Branch, discussed various administrative items concerning the contract.

Performance/Payment Bonds _____

Certificate of Insurance _____

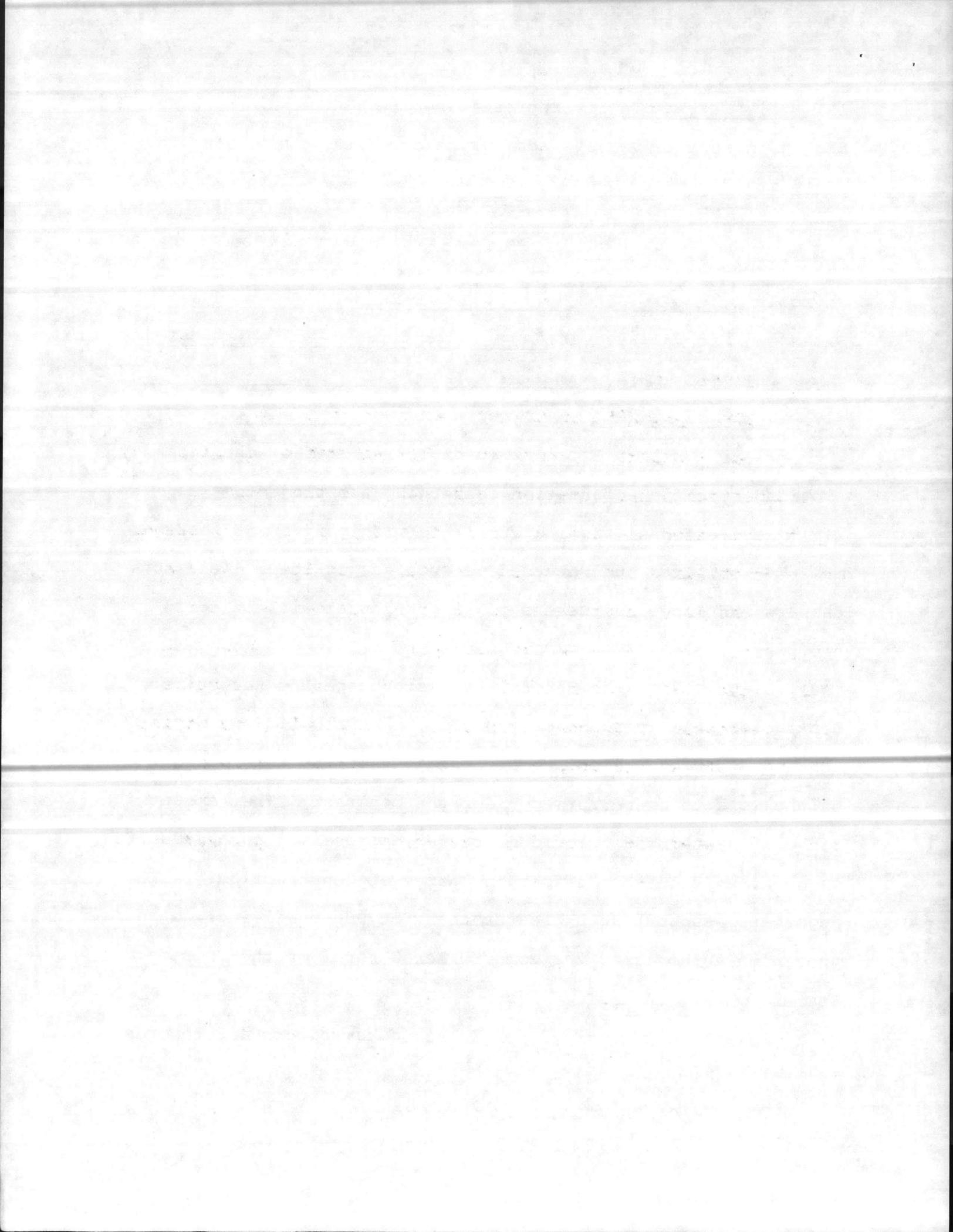
Payrolls _____

Sales and Use Tax Records _____

____ (10) _____, representing _____
_____ (prospective user of the facility) provided specific information concerning the project.

____ (11) Key Personnel Listing furnished with your award package must be completed and returned as soon as possible. Telephone numbers and local addressess of key personnel will be for emergency use.

____ (12) Clause 63 of the General Provisions specify the Prime Contractor shall perform on the site, and with his own organization, work equivalent to at least 20% of the total amount of the work to be performed under the contract. That amount can only be reduced, provided written approval of such reduction is obtained from the Officer in Charge of Construction. All negotiated subcontracts greater than \$10,000 shall include a provision authorizing the Comptroller General of the United States, or any authorized representative, access to the right to examine directly, pertinent books, papers and records



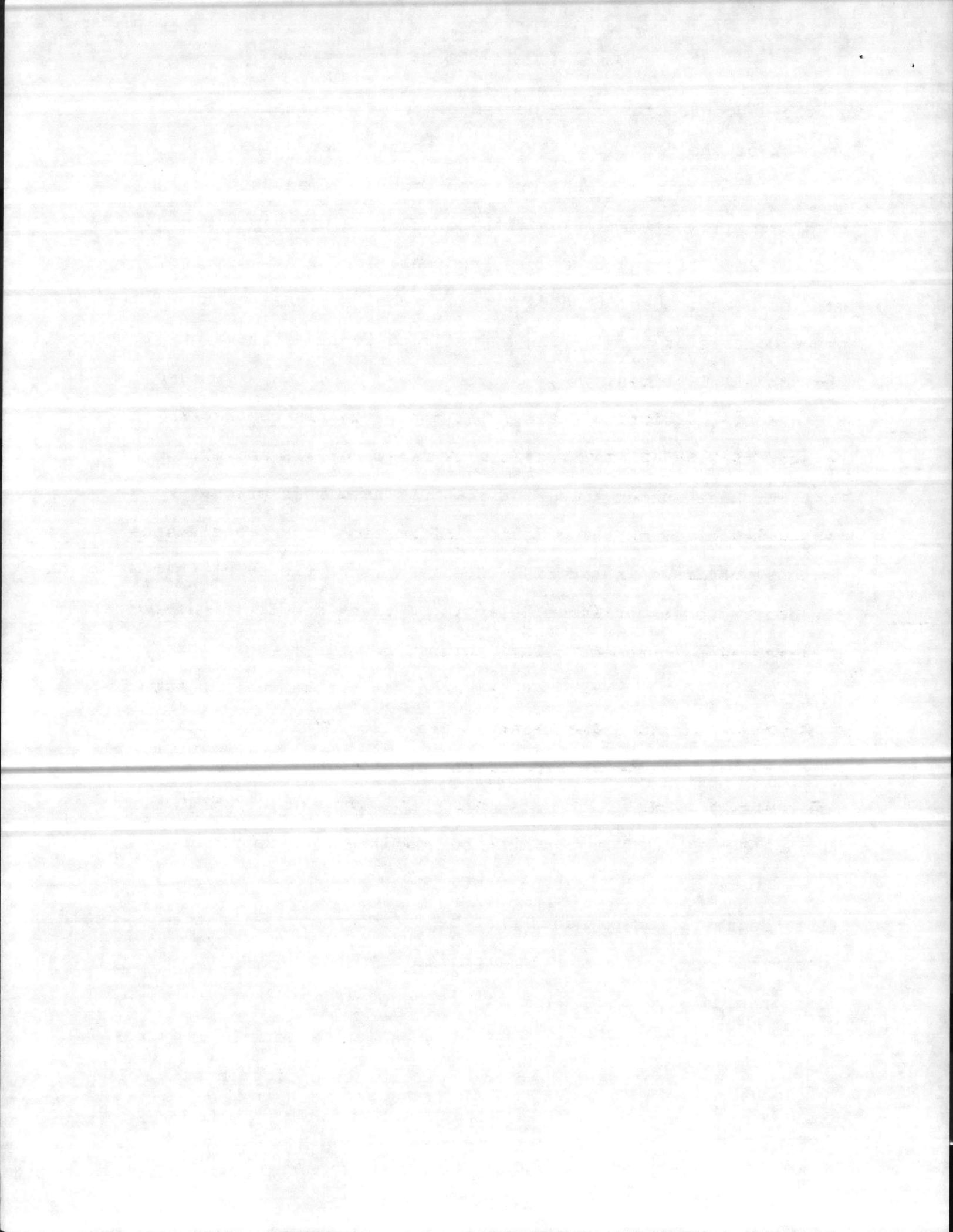
of the subcontractor for a period of three years after final payment of the contract. All subcontracts issued must contain all provisions of the prime contract. If any subcontractors will be working on this contract, a written report must be made listing the names, addresses and what work they will be doing. Use of subcontractors does not relieve the prime contractor from having a qualified representative on the job at all times.

_____ (13) A DO-C2 priority rating will apply to this contract (except for insulation materials). All materials and equipment purchased under this contract must have this priority rating indicated on the ordering information if any assistance is to be obtained in material expediting. In the event that the contractor experiences delay in contract completion due to material procurement delay, he must be able to show that he used the DO-C2 rating on the order as substantiation for a time extension. Subcontractors are also required to utilize this priority system in procurement of their materials and equipment.

_____ (14) A Schedule of Prices must be submitted and approved prior to processing first payment.

_____ (15) Requests for payments must be in accordance with the specifications. In order to expedite payments, close coordination with the inspector is suggested.

_____ (16) Power and telephone hook-ups when available will require a deposit and application at the appropriate office on base.

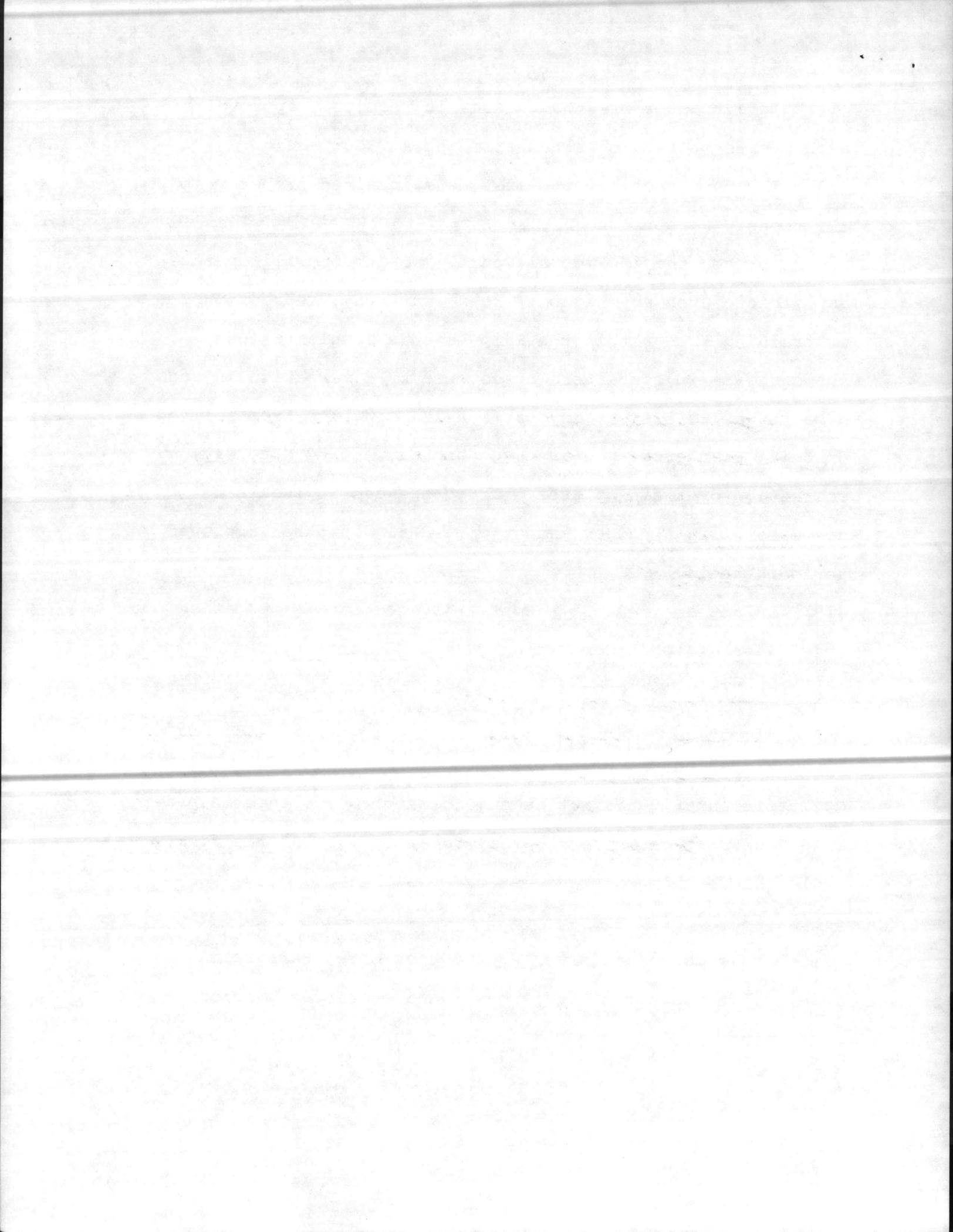


____ (17) If a trailer or storage area is required, approval of such a site must be obtained from the AROICC.

____ (18) The construction site must be maintained properly at all times. Persons who litter aboard Marine Corps Base can now be prosecuted in Federal Court. No person will operate any vehicle upon any highway, road, waterway, recreation or training area within the Camp Lejeune Complex unless the cargo is in containers or covered by a tarpaulin in such a manner as to prevent any part of its contents from falling or being scattered upon any such highway, road, waterway, recreation or training area. Trash and debris should be disposed of in a proper manner on a daily or other approved periodic basis.

____ (19) ~~(A Contractor Quality Control System is not specified for this contract.)~~ (A Contractor Quality Control System is specified for this contract. A qualified CQC representative must be designated and on site. A written CQC program must be submitted and approved prior to commencement of work. The CQC representative cannot be subordinate to the superintendent, i. e., he must report separately to an officer of the firm).

____ (20) ~~(Since this contract is for less than \$500,000, Paragraphs 96 and 97 of the General Provisions do not apply.)~~
(Since this contract is for \$500,000 or more, Paragraphs 96 and 97 of the General Provisions require quarterly reports concerning small business subcontracting and minority business



subcontracting. Please note these requirements and provide the required reports in a timely manner).

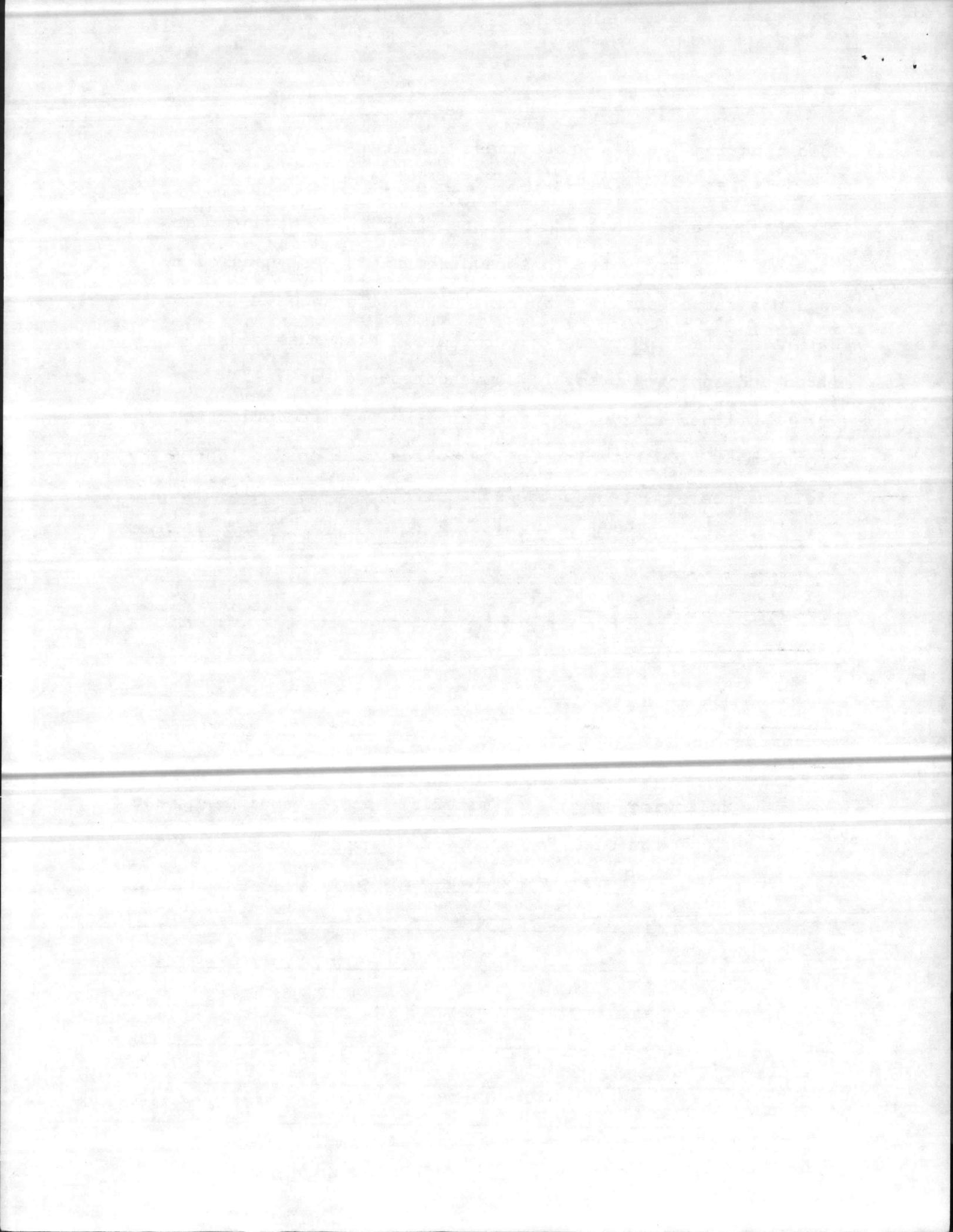
(21) As-built drawings are required from the contractor at the end of the project. This requirement is best handled by keeping a set of drawings current with all changes. **LOCATE EXACTLY ALL UNDERGROUND UTILITIES**

(22) A written Environmental Protection Plan must be submitted and approved prior to commencement of work.

(23) A written schedule of work will be required prior to commencement of work. The following restrictions or conflicts can be expected in the scheduling process. **PRELIMINARY**

CPM DUE BY 29 MAY 1980 AND FINAL DUE BY 18 JUNE 1980.

(24) The following samples of materials and/or equipment must be submitted to the OICC for approval: **ALL SUBMITTALS GO TO AUSTIN BROCKENBROUGH AND ASSOCIATES, 114 EAST CARY STREET, RICHMOND, VA. 23219**



____ (25) The following drawings and/or data must be submitted to the OICC for approval: _____

____ (26) A Certificate of Compliance on the following items must be furnished to the OICC. _____

____ (27) Additional items of discussion _____

