



UNITED STATES MARINE CORPS

Base Maintenance Division
Marine Corps Base
Camp Lejeune, North Carolina 28542

IN REPLY REFER TO
MAIN/RMD/a1m
11000
8 December 1983

From: Director, Operations Division
To: Base Maintenance Officer

Subj: Control Inspection Frequency

Ref: (a) CMC msg R 091500Z Nov 83

Encl: (1) Inspection Frequency Criteria
(2) NAVFAC MO-322 Level of Maintenance Classifications

1. The reference rescinded the requirement for 100 percent annual inspection coverage and directed activities to prepare a comprehensive inspection planning document suited to the particular activity.
2. Enclosure (1) is a proposed criteria for determining inspection frequency based on Level of Maintenance Classification, enclosure (2).
3. Liaison with Regional Automated Services Center (RASC) personnel indicates that data process support for printing out inspection schedules can be easily provided by modification to the existing BMAR/Long Range Maintenance Plan Program.

R.M. Dillon

R. M. DILLON

RECEIVED
F. B. I.
JAN 10 1954

TO : SAC, NEW YORK
FROM : SAC, PHOENIX
SUBJECT: [REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

PHOENIX

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R. M. DILLON

FAIRBANKS
11000
8 December 1963

From: Director, Operations Division
To: Base Maintenance Officer

Subject: Control Inspection Frequency

Re: (a) CMC msg R 031800Z Nov 63

Enc: (1) Inspection Frequency Criteria
(2) IAWAC M-522 Level of Maintenance Classifications

1. The reference provided the requirement for 100 percent annual inspection coverage and directed activities to prepare a comprehensive inspection planning document related to the particular activity.

2. Enclosure (1) is a proposed criteria for determining inspection frequency based on level of maintenance classification, enclosure (2).

3. Liaison with Regional Automated Services Center (RASC) personnel indicates that data support for printing out inspection schedules can be easily provided by modification to the existing BIR/Long Range Maintenance Plan Program.

R. M. DILLON

Inspection Frequency Criteria

1. The general rule would be to inspect facilities with Level of Maintenance Classifications per NAVFAC MO-322, enclosure (2), as follows:

<u>Level of Maintenance Classification</u>	<u>Inspection Frequency</u>
A	Annually
B	Every two years
C and D	Every three years

In order to maintain a uniform inspection section workload all "A" classification facilities, one-half of "B" classification facilities and one-third of "C" and "D" classification facilities will be inspected each year.

2. Exceptions to the general rule:

a. Buildings intensively maintained on the cyclic maintenance program-- add one year to the inspection cycle; i.e., classification "A" buildings every two years, "B" every three years. "C" classification buildings would not be changed since it is felt that all facilities should be inspected at least every three years.

b. Buildings/facilities having the MO-322 key classification "excessive repair cost or down time" will be inspected annually regardless of the Level of Maintenance Classification until deficiencies are corrected.

CONFIDENTIAL

MEMORANDUM FOR THE DIRECTOR, FBI

DATE: 10/15/54

TO: SAC, NEW YORK

FROM: SAC, NEW YORK

SUBJECT: [Illegible]

[Illegible]

[Illegible]

[Illegible]

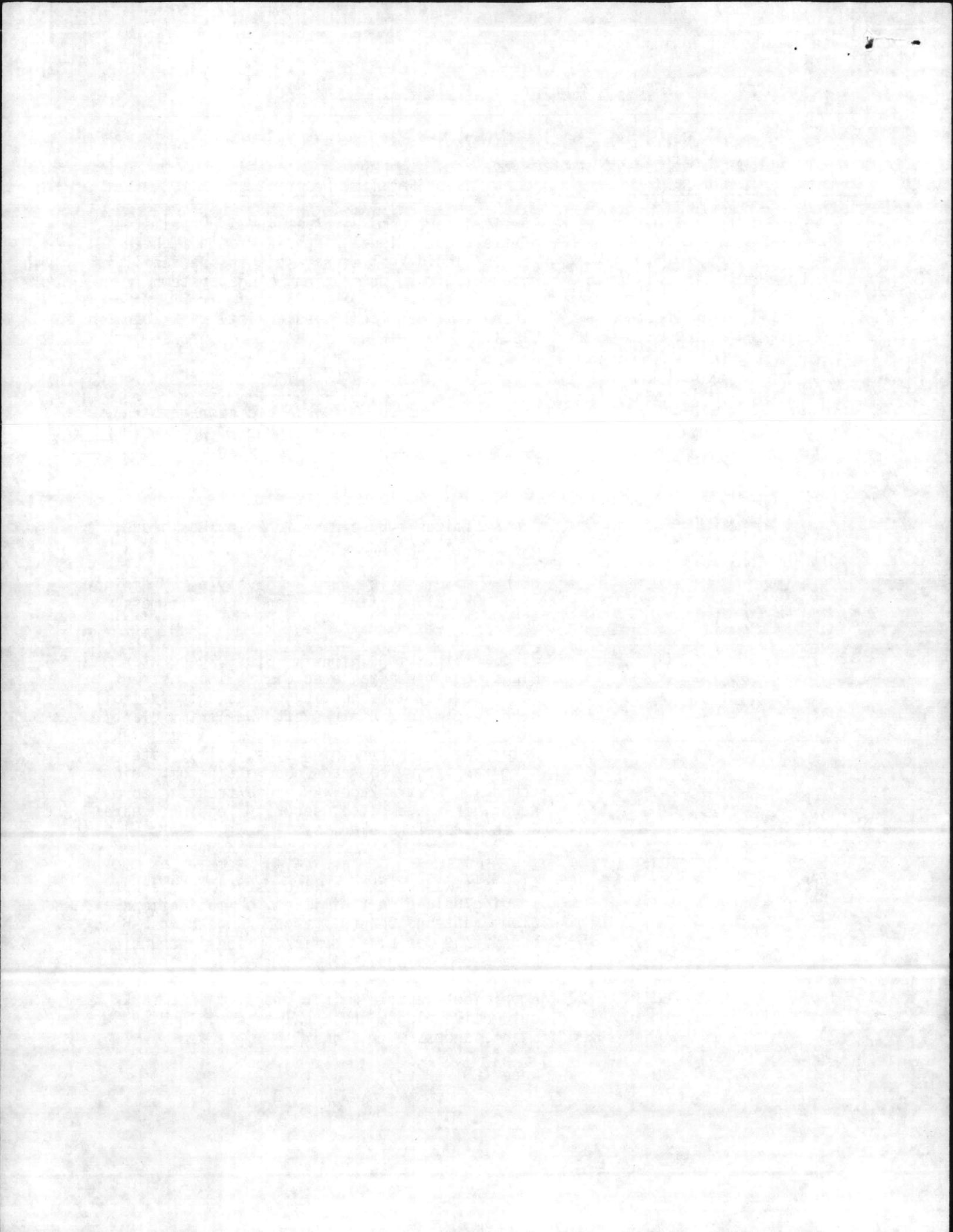
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Level of Maintenance Classifications

<u>Maint. Level Classification Code</u>	<u>Cat Code Series</u>	<u>Facility Description</u>
"A"	100	Airfield pavement, aircraft fueling facilities, airfield operational bldgs, airfield lighting, ranges/liquid fuel storage/dispensive facilities, range bldgs, communications bldgs/systems.
	200	Aircraft maint. facilities, maint. tank/automotive bldgs.
	300	None (R. D. T & E Fac) <i>Research Development, Test + Evaluation Facility</i>
	400	Magazines, high explosive, cold storage plant, haz/flammable storage fac, general whse MC, general strg. org., bulk fuel strg.
	500	Medical/dental facilities.
	600	Admin offices - Base/Division/Wing Hqs bldgs, Admin offices - Reg/Group Hqs.
	700	UEPH - motel style, UEPH - "G" style, EM dining fac, UOPH bldgs, fire stations, com off mess, PO mess - NCO/SNCO.
	800	Elec. distr. bldgs, Trnsfmr Stas., generator bldgs, power substa, elec distr lines, street ltg, security ltg, heating plants, htg fuel oil stro, steam/cond distr syst, swge trtmt plants, swge distr lines/pumping stas, wtr trtmt plants, water distr lines/pumping stas, wells, water strg tanks/rsrvrs, roads concrete/bitum, bridges/vehiculr, RR trackage, RR brdge/trestl, storm sewer, drainage ditch, security fencing, guard/watch twrs, fire alarm sys.
"B"	100	Aircraft wash racks, filling stations, tank/truck loading/unloading facilities, communications bldgs, antenna towers, ranges/range bldgs, helo pads, trng pools, academic/applied instruction bldgs, comm bldgs.
	200	Amphibious vehicle maint. bldgs, maint. tank/automotive bldgs, auto veh. maint. bldgs, P. W. maint. shops.
	300	None (RDT & Fac)



Maint. Level
Classification
Code

Cat Code
Series

Facility Description

"B"

400

Magazines, small arms/pyrotechnic, general whse MC, general stg org.

500

Dispensaries.

600

Admin Offices - Bn/Sqdrn Hqs, Admin Offices - CO/Btry Hqs.

700

UEPH - H style, UEPH - Open Sqd bay (TC, MP), latrines, gate/sen house, police stations, chapels, post offices, exchange bldgs, cafeterias, RdCross/NvyRlf, dry clng plant, laundry, banks, commissaries, Fam. Serv. Ctr, guest houses, Spec. Services bldgs, theatres, clubs, gymnasiums, child care ctrs, outdoor playing courts, ball fields, swimming pools, recrea. marinas/piers, base hqs/entrance signs.

800

Street lgtg, heating plants, fuel oil strg, chld water/air cond plants, roads concrete/bitum, roads - dirt/shell rock, ld/unld ramps, parking areas, sidewalks, pedestrian brdgs, drainage ditch, fencing.

"C"

100

Landing craft ramps, piers, range towers, parade/drill fields, PFT courses.

200

Training mockups, obstacle courses, academic/applied instruction bldgs., ranges, vehicle wash/grease racks.

300

None (R. D. T. & E Fac)

400

General stg. org., general strg. shed, open strg area.

500

Veterinary Clinic.

600

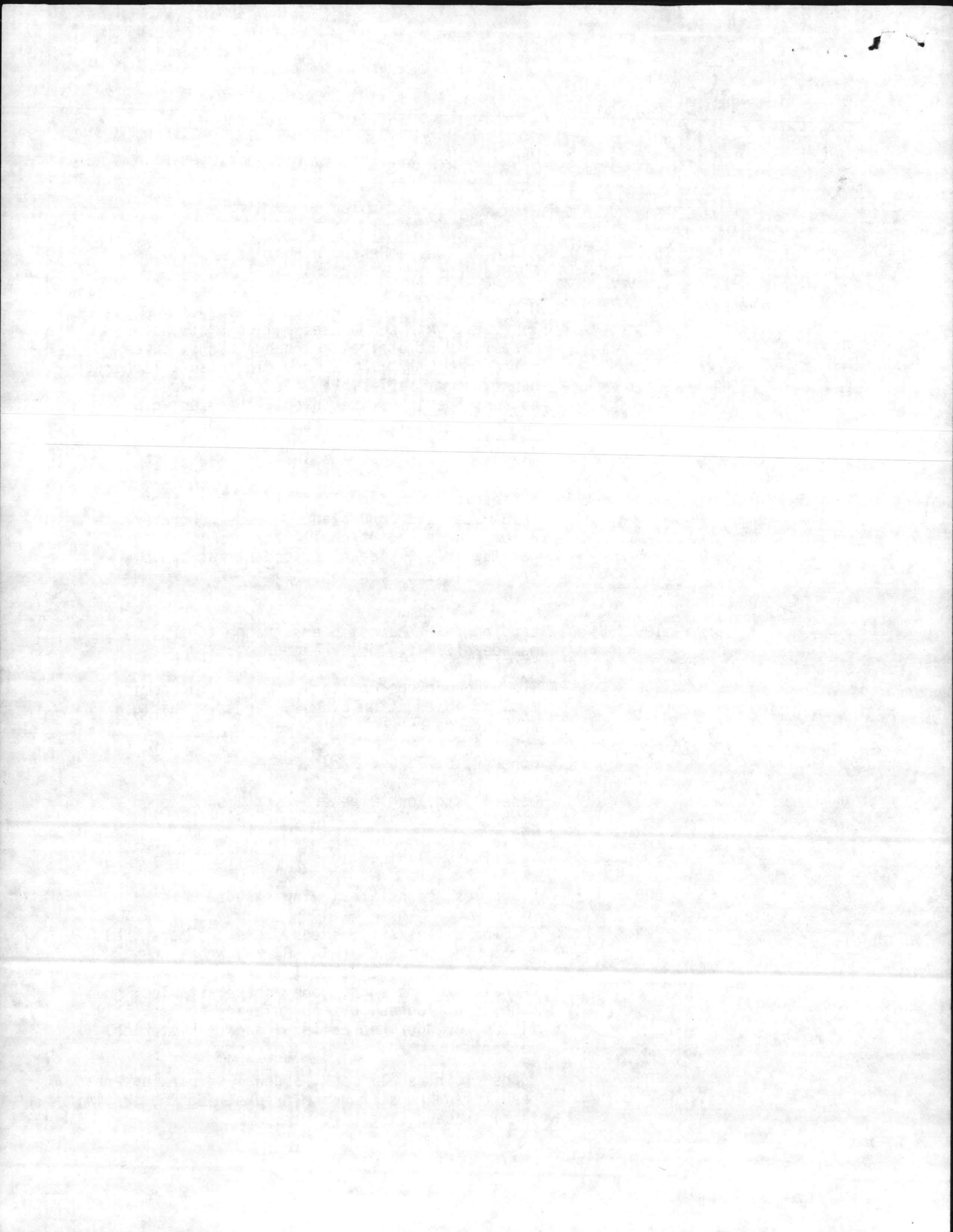
Flagpoles, signs, reviewing stands.

700

Trailer sites, strg. sheds, mess shelters (VL), troop hsg/emergency (MCAS(H) res area), bus stop shelters, public toilets (recr. areas), dog kennels, thrift shop, hobby shops, stables, golf club, rec. lodges, outdoor playing courts, ball fields, outdoor recreational facs., historical markers.

800

Roads - dirt/shell rock, sidewalks, parking areas, pedestrian brdgs, running tracks, jogging trails, fencing, sand strg bin.

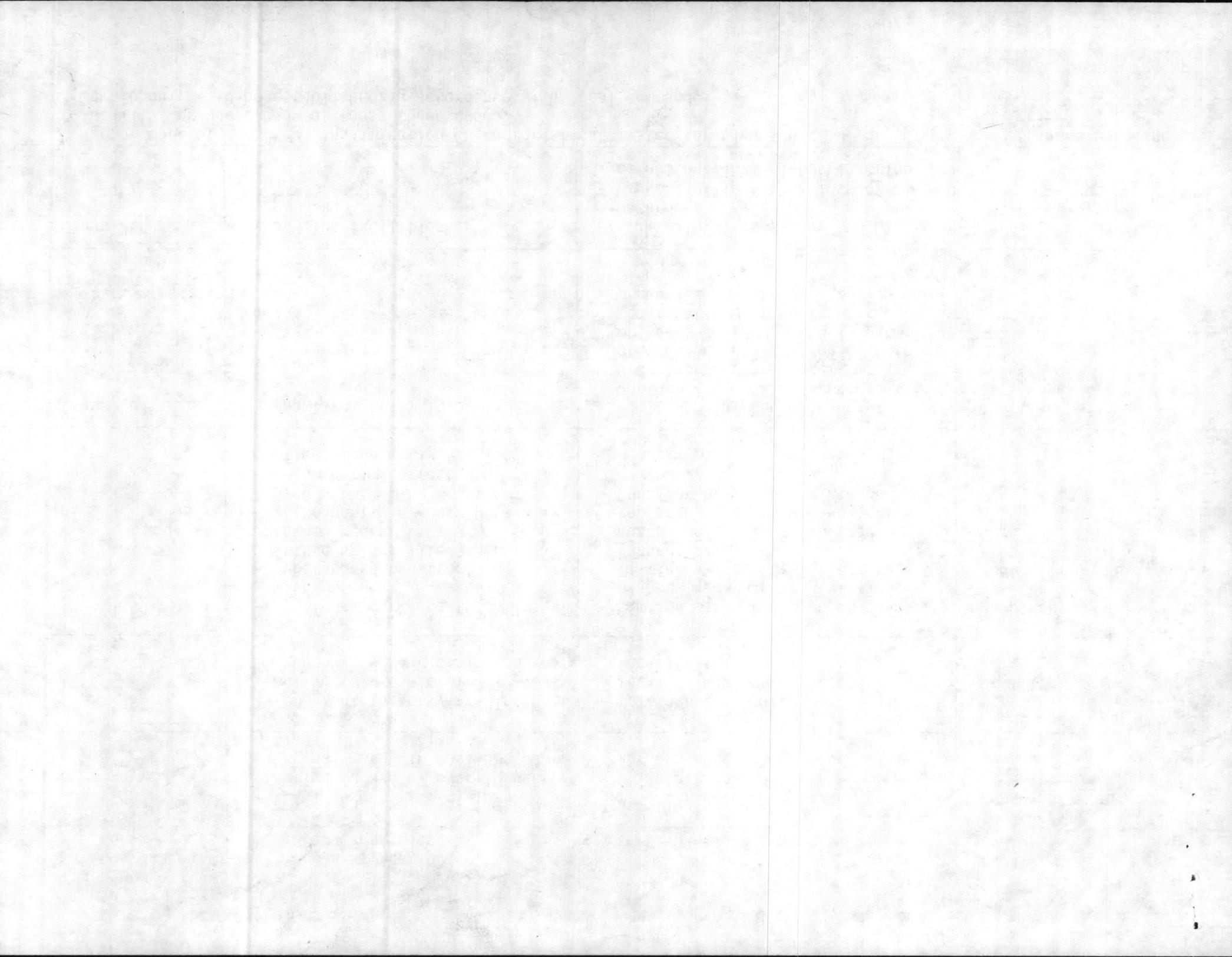


Level of Maintenance Classification

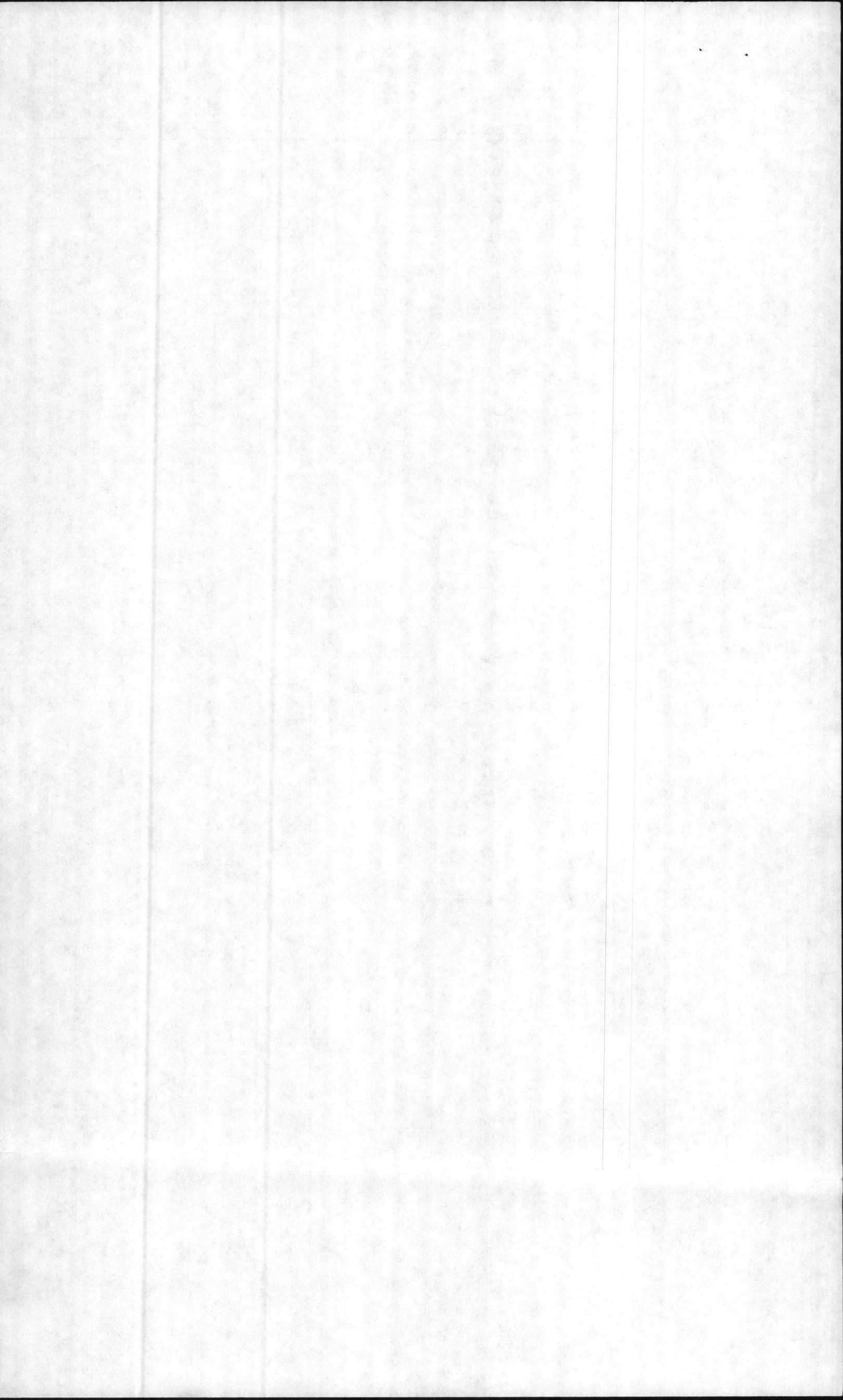
Level of Maintenance Classification Code	Key Classification Characteristics*	Level of Maintenance	Facility Example**
Class "A"	<ul style="list-style-type: none"> - Vital to activity mission - Active future of over 10 years - Excessive repair cost or down time 	<ul style="list-style-type: none"> - Maintain economically to assure full safe and efficient support for an indefinite period 	Runway or Elec. Distribution System
Class "B"	<ul style="list-style-type: none"> - Important to activity mission - Active future use of 3-10 years - Excessive repair cost or down time 	<ul style="list-style-type: none"> - Maintain economically to fulfill facility mission for duration of facility life or mission 	Barracks and Utilities System
Class "C"	<ul style="list-style-type: none"> - Limited importance to activity mission - Substandard construction or future active life of less than 3 years - Infrequently or only partially used - No down time effect and little effect upon activity mission 	<ul style="list-style-type: none"> - Limited maintenance on basis of planned remaining useful life - Eliminate fire, health and safety hazards - Patch and reinforce instead of replacing whatever economical - Consider breakdown maintenance 	Temporary Test Facility and Utilities System
Class "D"	<ul style="list-style-type: none"> - Inactive facilities 	<ul style="list-style-type: none"> - Limited maintenance to assure weather tightness, structural stability, protection from fire or erosion, elimination of safety or health hazards, and to permit reactivation within the period prescribed under mobilization plans 	Inactive Building or Sewage Treatment Plant
Class "E"	<ul style="list-style-type: none"> - Surplus facilities 	<ul style="list-style-type: none"> - Eliminate fire, safety and health hazards - Prevent pilferage or loss of items effecting final disposal action 	Surplus Building and Telephone System

* Two or more of the "Key Classification Characteristics" listed for Class "A", "B" or "C" must be applicable to the facility for use of any of these three codes.

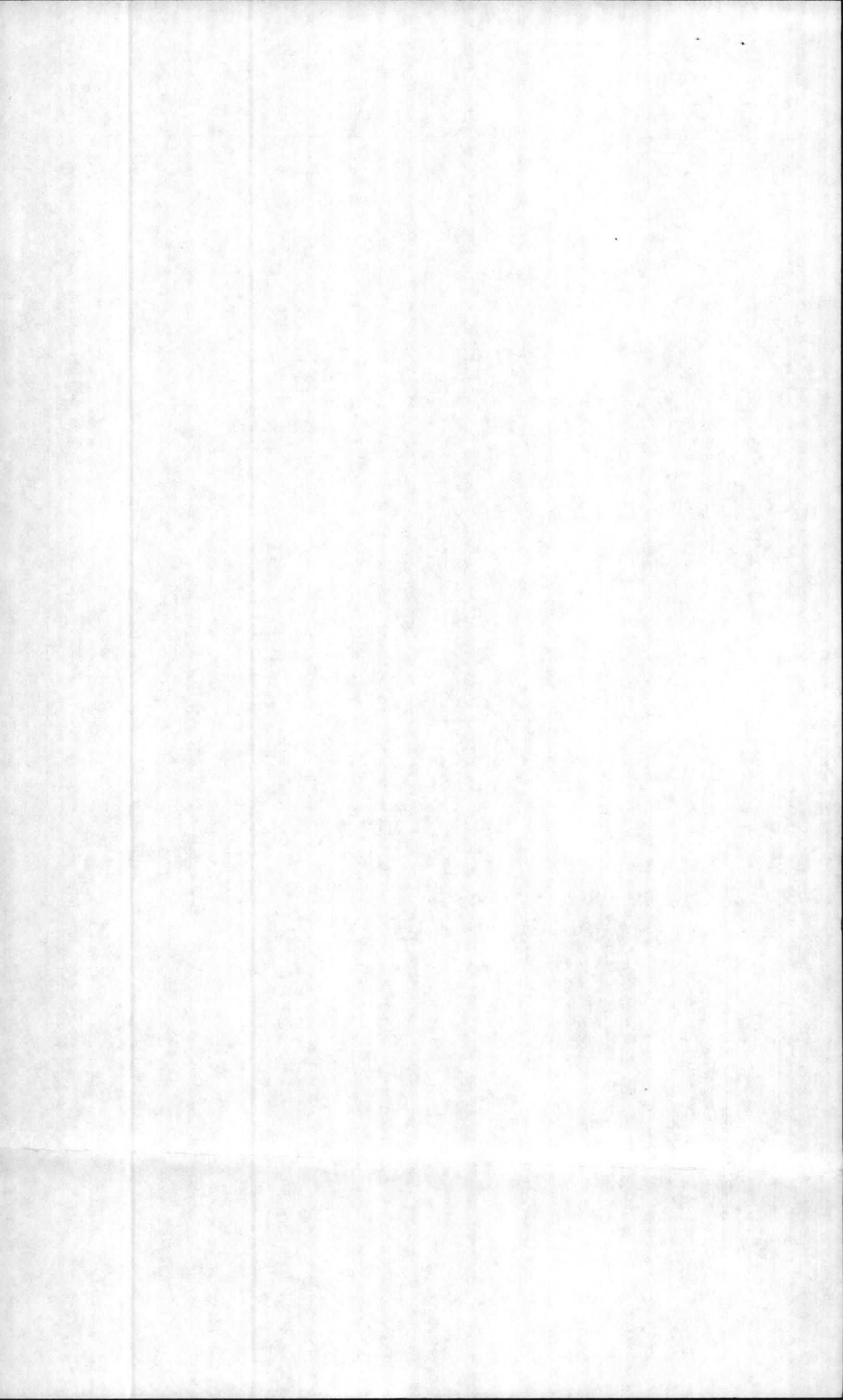
** Sample only - to be established in accordance with local command.



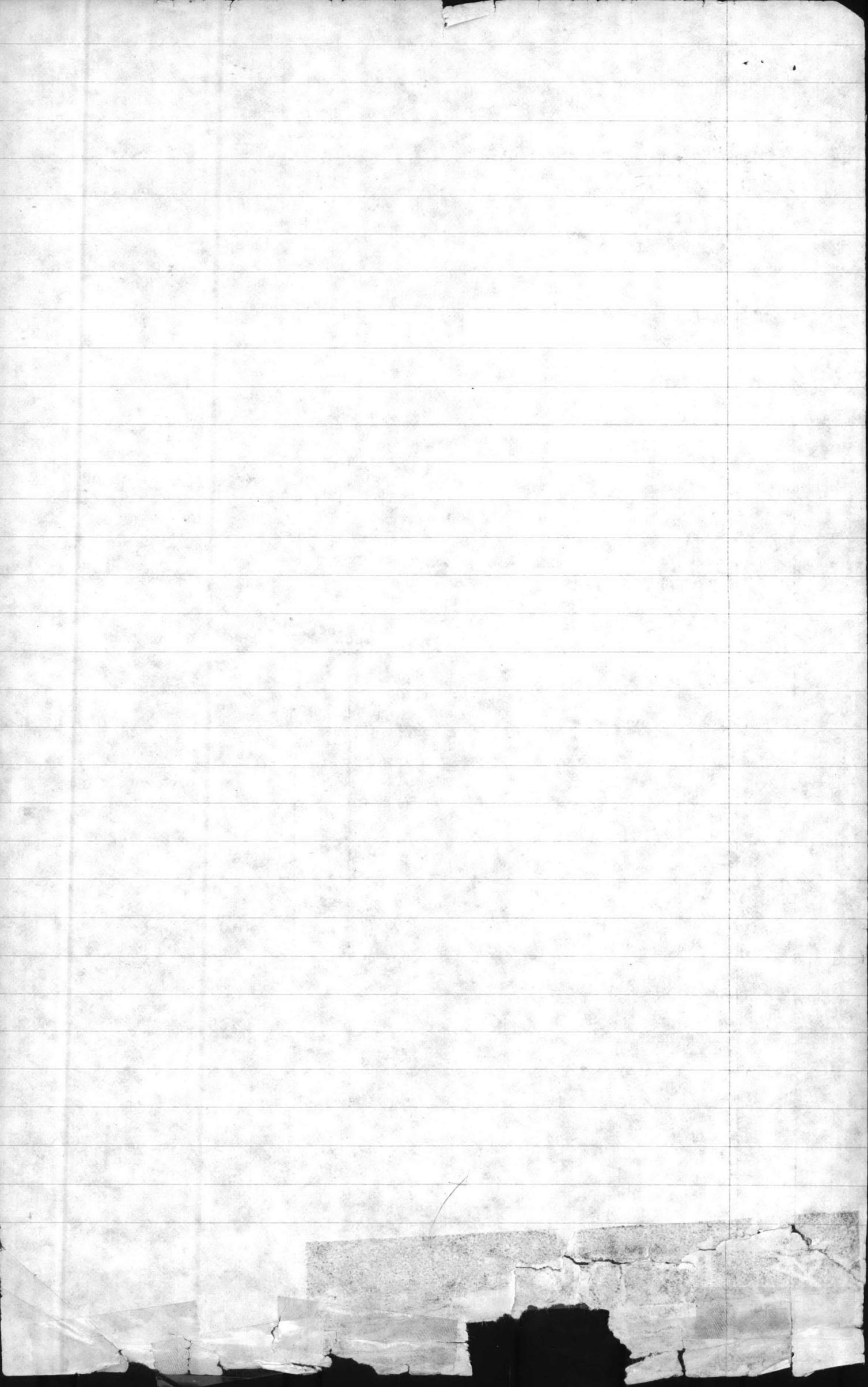
SAC	CAT CODE	1000 MAN HRS	DESCRIPTION	MAINT LEVEL CODE	REMARKS
7130	310	1.1	RESEARCH & DEV. BLDGS.	C	
71PO	430	.8	COLD STORAGE PLANTS	A	
76BO	890	.62	AIRCOND. 5-25T	B	
71NO	421	.60	AMMUNITION STRG.	A	
75LO	872	.57	FENCES, WALLS, GATES	C	
7680	823	.56	GAS MFG PLANTS	C	
75SO	121	.51	AIRCRAFT FUEL DISP. FAC.	A	
76FO	841	.43	POT. WATER STRG FAC	B	
7150	725	.42	EMERGENCY TROOP FAC.	C	QUONSET HUTS, TENT CAMPS ETC
71LO	141	.30	AIRFIELD TOWER & TERMINAL BLDG	A	
7440	903	.32	UNIMPROVED GROUNDS	C	
75X0	214	.19	MAINT. TANK, AUTOMOTIVE	A/B/C	
71KO	131	.14	COMM & TRAFFIC AID BLDGS	A/B	
7520	120	.12	LIQUID FUEL DISP. FAC	A	
71MO	141	.11	OTHER LAND OPER'L. BLDGS	C	
7730	842	.09	POT. WATER DISTR. SYST.	A	
7330	111	.08	OTHER AIRFIELD PAVEMENT	B	
7660	826	.07	AIR COND. OVER 100T	B	
7580	390	.06	R, D, T & E FAC.	C	
71VO	213	.06	MAINT. DRY DOCK	C	
75DO	690	.06	OTHER ADMIN. STRCTRS.	C	Flagpoles, Rev. stands, etc
7790	880	.06	FIRE ALARM SYST.	A	CIV. HRS ONLY MIL HRS = 3,129
7260	153	.01	OTHER WATERFRONT FAC.	C	
SUB-TOTAL		314.38			46.8 %
7810	-	62.5	PREV. MAINT INSP		9.3
7820		148.8	EMERG/SERY		22.1
7910	-	112.7	MAINT. SHOP O'HEAD		16.8
7920		33.7	MAINT CONT'L DIV		5.0
TOTAL		672.0			



CAC	CAT CODE	1000 MAN HRS	DESCRIPTION	MAINT LEVEL CODE	REMARKS
7170	721	45.7	BACHELOR EM. BARRACKS	A/B	
7410	911	37.6	IMPROVED GROUNDS	A	
7620	821	24.3	HEAT 3.5 MIL BTU AND OVER	A	
7310	851	23.7	ROADS & STREETS	A/B	
7720	822	21.3	STEAM & HOT WATER DISTR.	A	
7130	740	20.3	COMMUNITY BLDGS	A/B	
7530	132	15.6	TELEPHONE (45.6 MAN HRS TOTAL - MIL & CIV)		MILITARY -
7530	134				CIVILIAN -
7540	135				MILITARY
7540	135				CIVILIAN
7530	134			7.1	
7450	871	15.0	DRAINAGE	B/C	
7710	812	11.8	ELECTRIC DISTRIBUTION	A	
7430	903	10.5	SEMI-IMPROVED GROUNDS	C	
7180	722	9.6	BACH. HSG - MESS FAC	A	
7760	832	9.1	Sewage Distribution	A	
7650	841	8.9	WATER SUPPLY & TREAT. FAC	A	
7140	724	6.3	BACH. OFF. QUARTERS	A	
7740		5.8	POTABLE WATER DISTR.	A	? NON-POT 7740 POT 7730
7670	831	5.5	SEWAGE PLANTS	A	
7140	441	5.4	STORAGE BLDGS	B/C	
7560	750	5.3	MORALE, WELFARE & RECR. FAC-EXT	C	GOLF, TENNIS, SWIMMING POOLS ETC
7120	210	4.2	MAINT & PROD. BLDGS.	A/B	
7160	610	3.5	ADMINISTRATION BLDGS.	B	
7570	170	2.0	TRAINING STRUCTURES	A/B	
7140	211	1.9	MAINTENANCE FAC, AIRCRAFT	A	
7630	821	1.9	HEAT .75 TO 3.5 MIL BTU	A	
7350	852	1.8	SIDEWALKS	C	
7150	500	1.7	MEDICAL BLDGS.	B	
7600	430	1.5	COOLING & REFRIG. EQUIP. INSTALLED IN FAC CLASS 430	A	COLD STRGE
7540	411	1.6	BULK LIQUID FUEL STRG.	A	
7110	171	1.4	TRAINING BLDGS	A/B	
7640	267	1.3	AIRCRAFT PLANT OVER 25T	B	
7190	723	1.3	TROOP HSG. FAC - DETACHED	A/B	
7550	136	1.1	AIRFIELD LIGHTING	A	



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7150	500	1.7	MEDICAL BLDGS.	B	
7600	430	1.5	COOLING & REFRIG. EQUIP. INSTALLED IN FAC CLASS 430	A	COLD STRGE
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