

19 November 1987

5200
NREAD

Director, Natural Resources and Environmental Affairs Division,
Marine Corps Base, Camp Lejeune
Assistant Chief of Staff, Base Operational Support Management
Assistance Division, Marine Corps Base, Camp Lejeune

COMMERCIAL ACTIVITIES PROGRAM INVENTORY

Ref: (a) BOSMAD memo 4860 BOSM of 9 Nov 87
(b) Discussion btwn Ms. Shirley Dunn, BOSMAD, and Mr. J. Wooten,
NREAD, on 17 Nov 87

1. After review of reference (a) and per discussion during
reference (b), a negative report is submitted.

JULIAN I. WOOTEN

1951
The following information was received from the
Director of the Bureau of the Census, Washington, D.C.
on 1/15/51.

The Bureau of the Census is currently conducting a
study of the economic conditions of the population
of the United States. This study is being conducted
in order to determine the economic conditions of the
population of the United States.

UNITED STATES MARINE CORPS
Marine Corps Base
Camp Lejeune, North Carolina 28542-5001

4860
FAC
NOV 16 1987

FIRST ENDORSEMENT on AC/S BOSMAD memo 4860 BOSM dtd 9 Nov 87

From: Assistant Chief of Staff, Facilities, Marine Corps Base,
Camp Lejeune, North Carolina 28542-5001

Subj: COMMERCIAL ACTIVITIES PROGRAM INVENTORY

1. Request response directly to AC/S, BOSMAD with copy to this office.

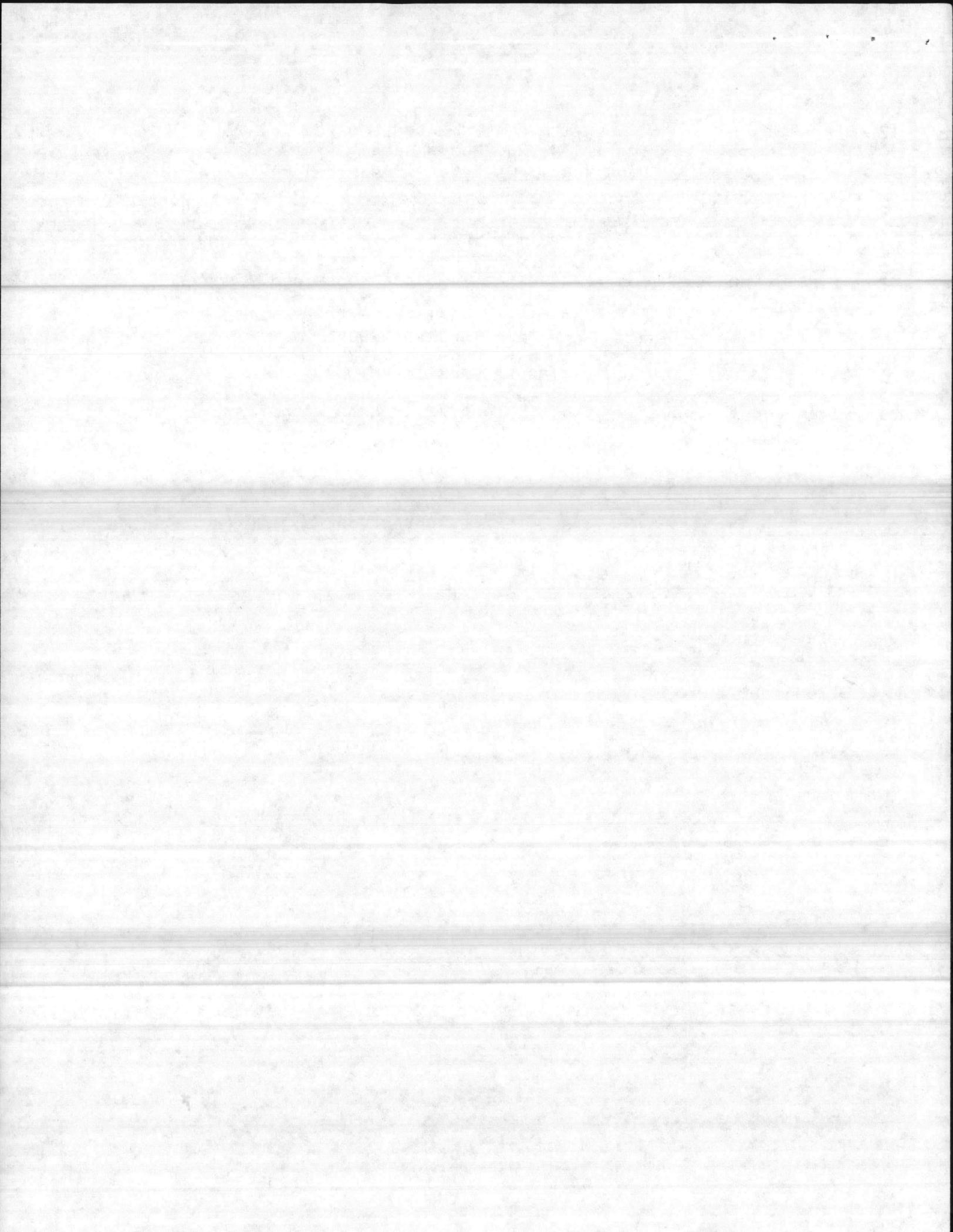


B. W. ELSTON
By direction

Distribution:

CEO
MAIN
DFH
DBH
FIRE

→ NREAD
FacMgmtD



4860
BOSM
NOV 09 1987

MEMORANDUM

From: Assistant Chief of Staff, Base Operational Support
Management Assistance

Subj: COMMERCIAL ACTIVITIES PROGRAM INVENTORY

Ref: (a) MCBul 4860, undated

Encl: (1) Copy of Format for Reporting Inventory
(2) Definition of Types of Personnel
(3) Codes and Definitions of Functional Areas

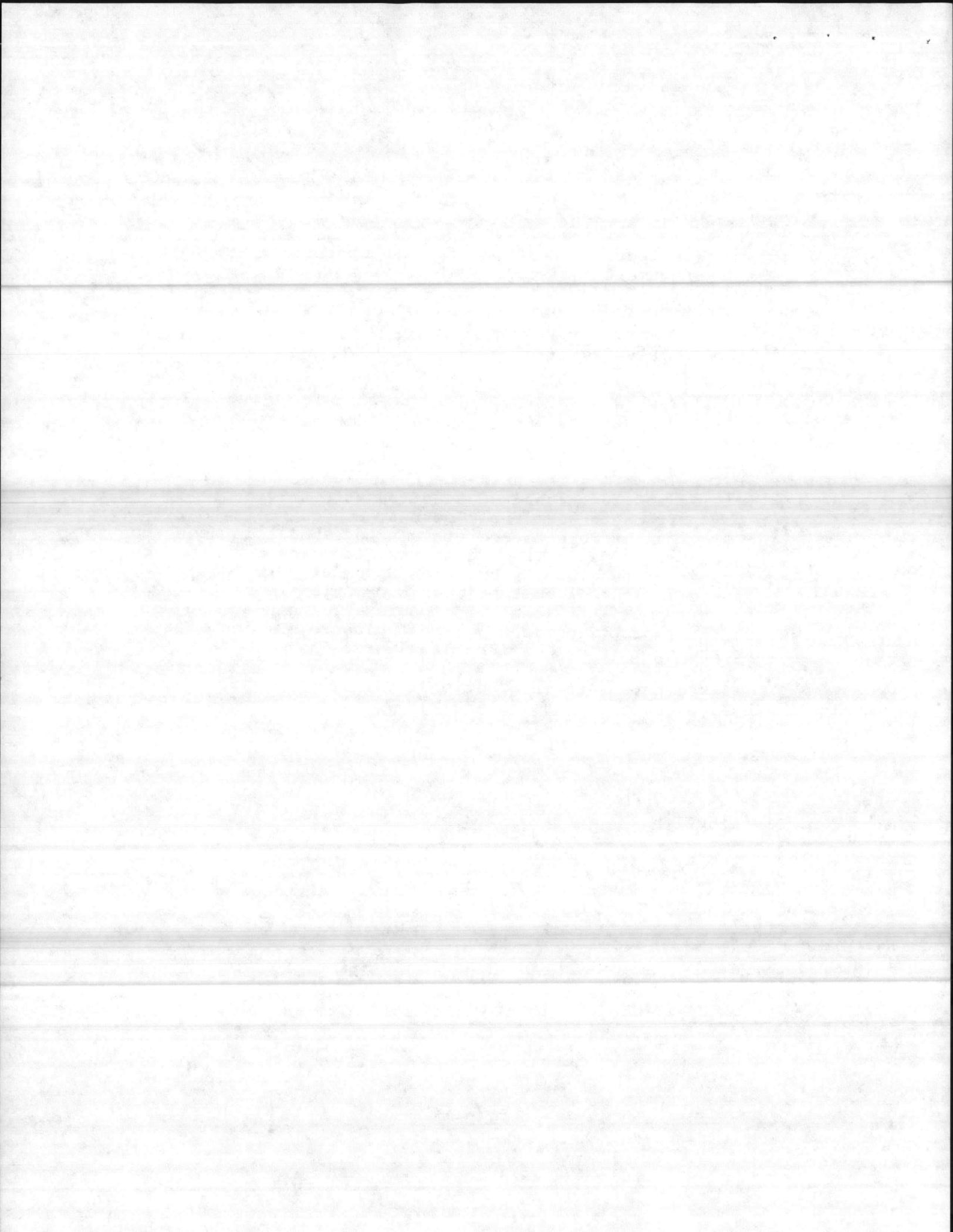
1. Reference (a) requires executive agencies to compile and maintain a complete inventory of their individual Commercial Activities and functions' contract support services. In order for this office to submit a report to Headquarters, Marine Corps regarding the aforementioned at Camp Lejeune it is requested that you submit information regarding your function for FY 87 on enclosure (1) by close of business November 20, 1987. Also, on enclosure (1) submit appropriate information requested regarding contract support services. Enclosure (2) includes the definitions and types of personnel, and enclosure (3) includes the codes and definitions of functional areas.

2. If you have further questions, point of contact at BOSMAD is Shirley B. Dunn, extension 5521/1577.


H. F. SMITH

Distribution:

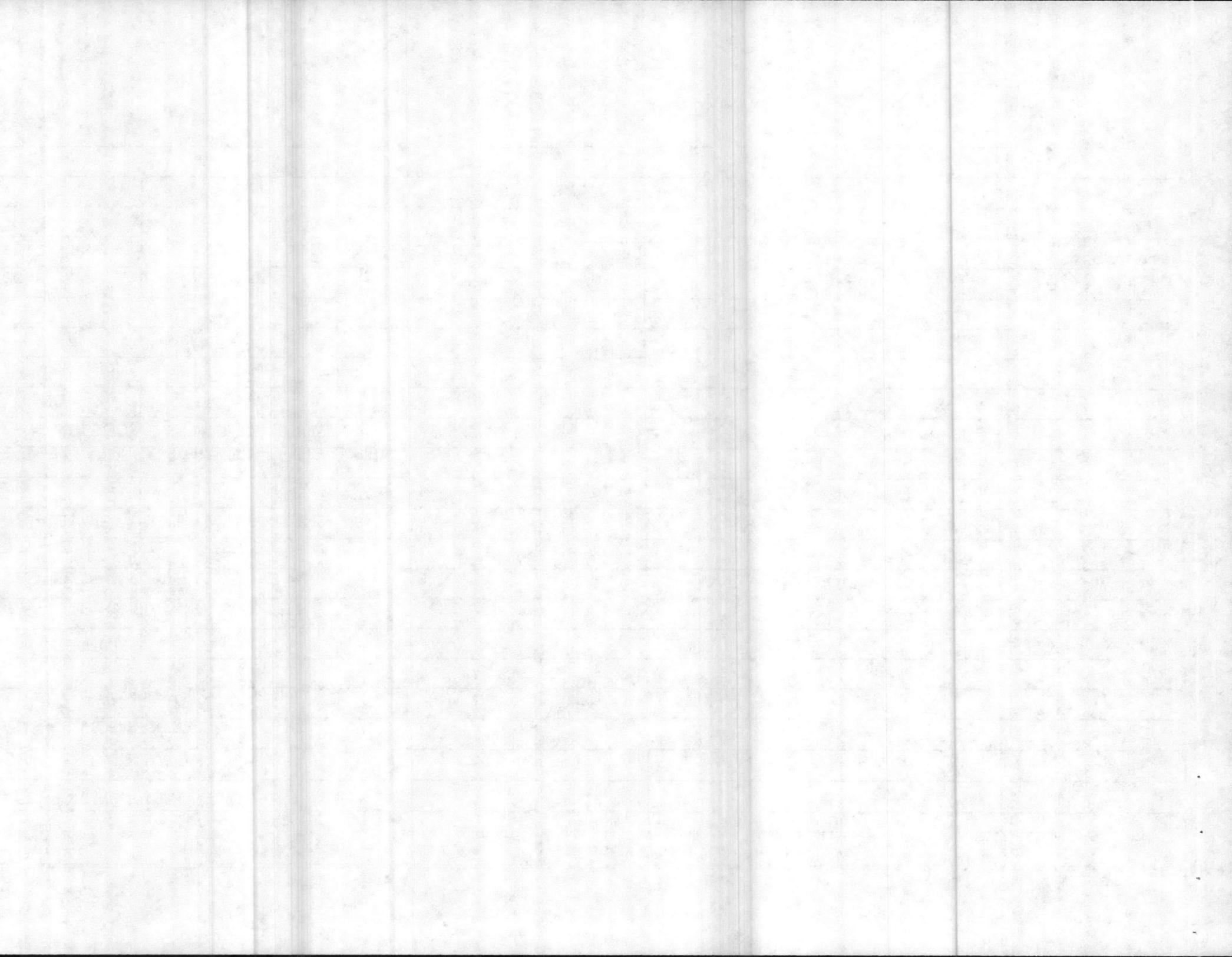
AC/S, TRNG
AC/S, LOG
AC/S, FAC
AC/S, MWR
PMO
RASC
CEO



Division:

Branch:

FUNCTION DESCRIPTION	FUNCTION TYPE	FULL TIME CIVILIAN WORKLOAD	TEMPORARY, INTERMITTANT, PART TIME CIVILIAN WORKLOAD	ASSIGNED MILITARY WORKLOAD	ADDITIONAL DUTY MILITARY WORKLOAD (FAPS)
J513--DINING FACILITY EQUIPMENT					
J516--METAL CONTAINERS					
3709--CUSTODIAL SERVICES					
3710--PEST MANAGEMENT					
3712--REFUSE COLLECTION & DISPOSAL SERVICES					
3725--ELECTRICAL PLANTS & SYSTEMS					
3726--HEATING PLANTS & SYSTEMS					
3727--WATER PLANTS & SYSTEMS					
3728--SEWAGE & WASTE PLANTS AND SYSTEMS					
3729--A/C & REFRIGERATION PLANTS					
3991--BUILDINGS & STRUCTURES-FAMILY HOUSING					
3992--BUILDINGS & STRUCTURES (OTHER THAN FAMILY HOUSING)					
3993--GROUNDS & SURFACED AREAS					
CONTRACT:				Most Recent FY in Which Continuation of Cost was Approved	FY in Which Next Review is Scheduled To Begin
S712--REFUSE COLLECTION & DISPOSAL SERVICES			<u>FY 87 COST</u>		



DEFINITION OF TYPES OF PERSONNEL

A. FULL TIME CIVILIAN WORKLOAD

Enter the total full time in-house civilian work-year equivalents applied directly to the performance of the function/subfunction during the fiscal year. Work-year equivalents are calculated by dividing the total work hours (including leave) 2088 or the total work hours, only, by approximately 1741. Round off to the nearest whole work-year.

B. TEMPORARY, INTERMITTANT, PART TIME CIVILIAN WORKLOAD

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C. ASSIGNED MILITARY WORKLOAD

Enter the total military (permanently assigned) work-year equivalents applied to the performance of the function during the fiscal year.

D. ADDITIONAL DUTY MILITARY WORKLOAD (FAPS)

Enter the total additional duty military (FAPS) work-year equivalents applied to the performance of the function during the fiscal year.

NOTE: THE ABOVE INFORMATION SHALL BE ENTERED ON ENCLOSURE (3)

CODES AND DEFINITIONS OF FUNCTIONAL AREAS

CODE J513--DINING FACILITY EQUIPMENT

Dining facility kitchen appliances and equipment.

CODE J516--METAL CONTAINERS

CONEX containers, gasoline containers, and other metal containers.

CODE S709--CUSTODIAL SERVICES

Includes CAs that provide janitorial and housekeeping services to maintain safe and sanitary conditions and preserve property.

CODE S710--PEST MANAGEMENT

Includes CAs that provide control measures directed against fungi, insects, rodents, and other pests.

CODE S712--REFUSE COLLECTION AND DISPOSAL SERVICES

Includes CAs that operate incinerators, sanitary fills, regulated dumps, and perform all other approved refuse collection and disposal services.

CODE S725--ELECTRICAL PLANTS AND SYSTEMS

Provide for the operation, maintenance, and repair of Government-owned electrical plants and systems.

CODE S726--HEATING PLANTS AND SYSTEMS

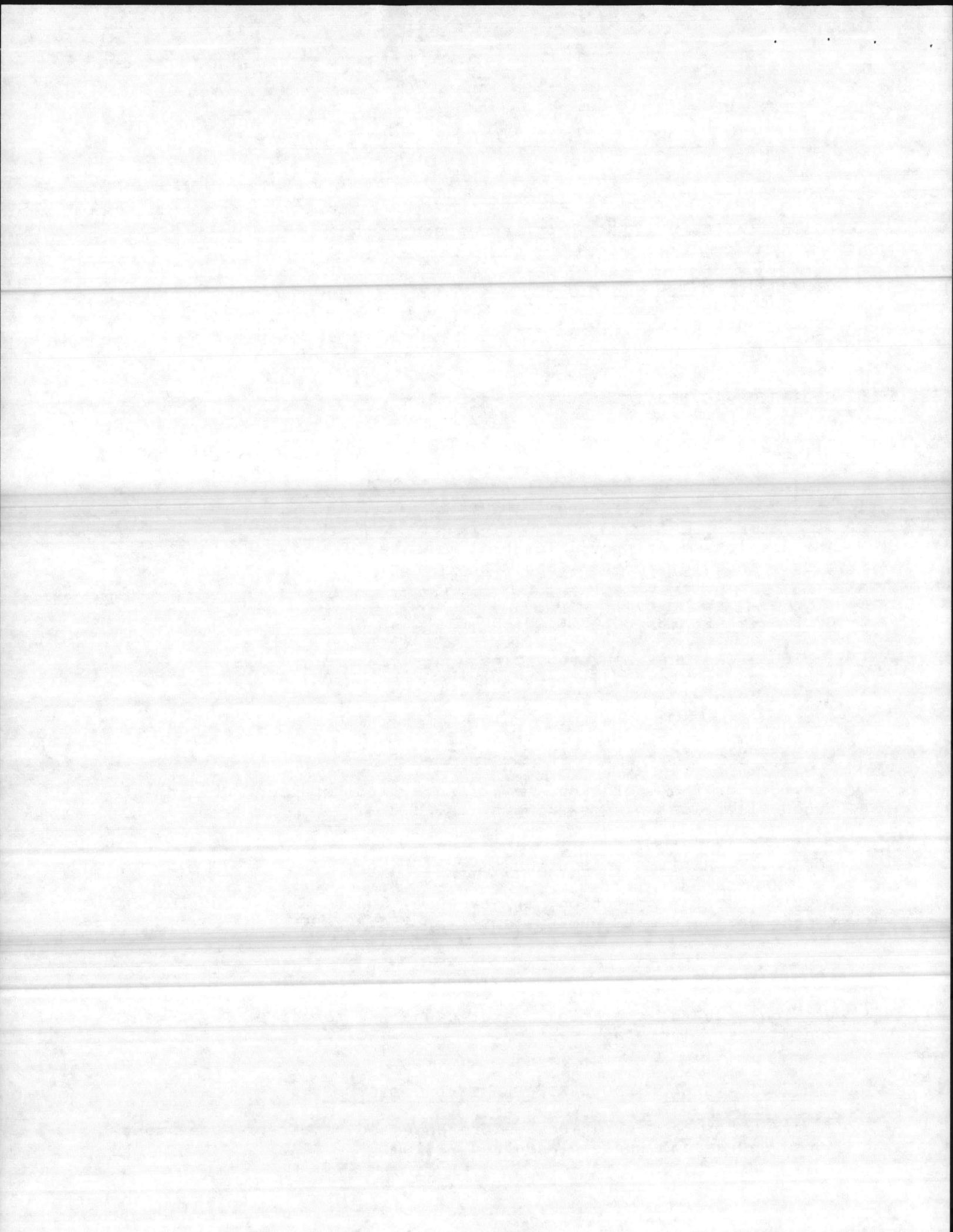
Provide for the operation, maintenance, and repair of Government-owned heating plants and systems over 750,000 BTU capacity.

CODE S727--WATER PLANTS AND SYSTEMS

Provides for the operation, maintenance and repair of Government-owned water plants and systems.

CODE S728--SEWAGE AND WASTE PLANTS AND SYSTEMS

Provides for the operation, maintenance and repair of Government-owned sewage and waste plants and systems.



CODE S729--AIR CONDITIONING AND REFRIGERATION PLANTS

Provides for the operation, maintenance and repair of Government-owned air conditioning and refrigeration plants over 5 ton capacity.

CODE Z991--BUILDING AND STRUCTURES--FAMILY HOUSING

Includes structural features; exterior and interior painting and glazing; roofing, interior plumbing; interior electric; interior heating equipment, including heat sources under 750,000 BTU capacity; installed food service and related equipment; air conditioning and refrigeration under 5-ton capacity; elevators; and other equipment affixed as part of the building and not included in other activities. Includes fencing, flagpoles, and other miscellaneous structures associated with family housing.

CODE Z992--BUILDING AND STRUCTURES (OTHER THAN FAMILY HOUSING)

Includes structural features; exterior and interior painting and glazing; roofing, interior plumbing; interior electric; interior heating equipment, including heat sources under 750,000 BTU capacity; installed food service and related equipment; air conditioning and refrigeration under 5-ton capacity; elevators; and other equipment affixed as part of the building and not included in other activities. Includes fencing, flagpoles, guard and watchtowers, grease racks, unattached loading ramps, training facilities other than buildings, monuments, grandstands and bleachers, elevated garbage racks, and other miscellaneous structures.

CODE Z993--GROUNDS AND SURFACED AREAS

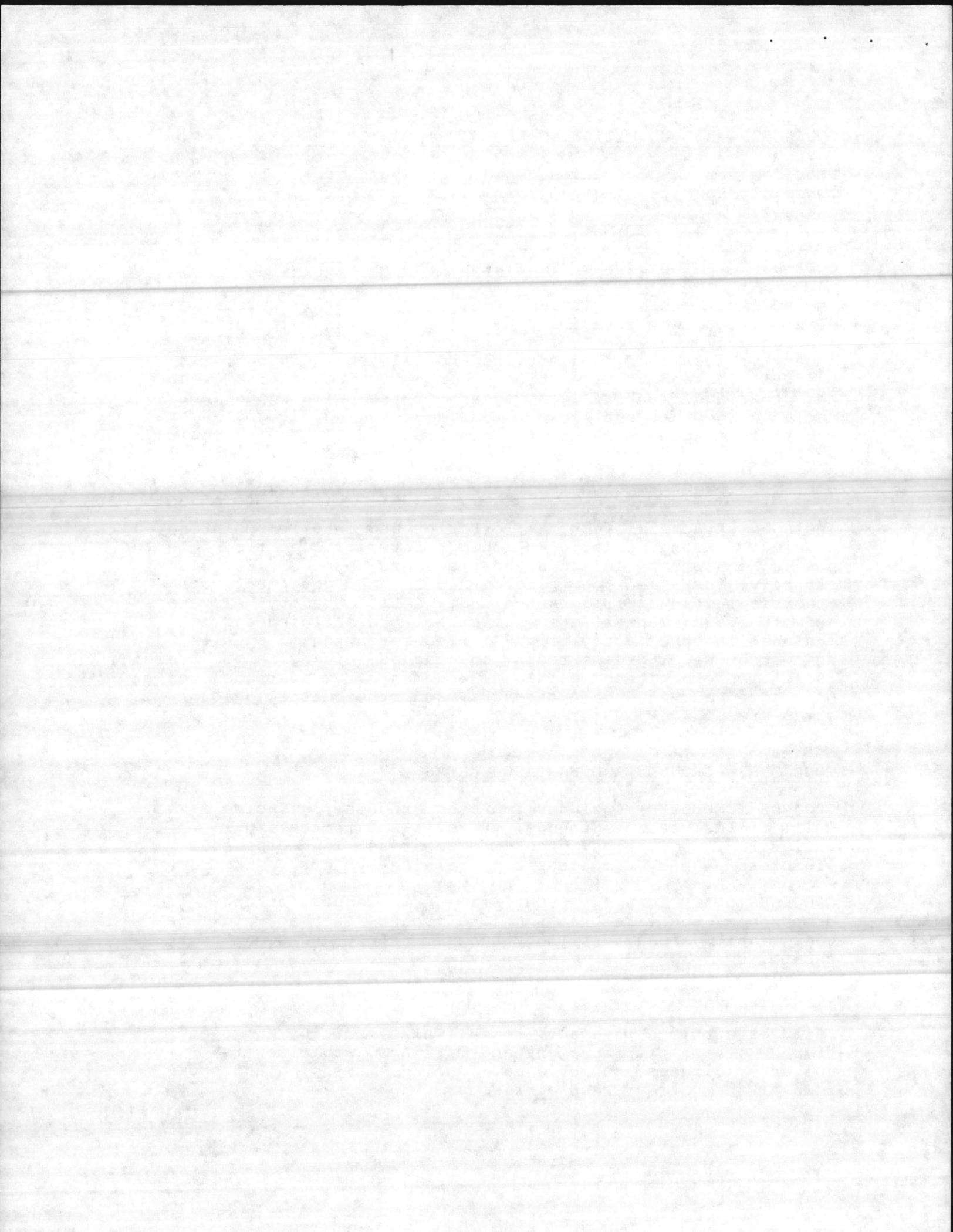
GROUNDS (IMPROVED) Includes improved grounds, including lawns, drill fields, parade grounds, athletic and recreational facilities, cemeteries, other ground areas, landscape and windbreak plants, and accessory draining systems.

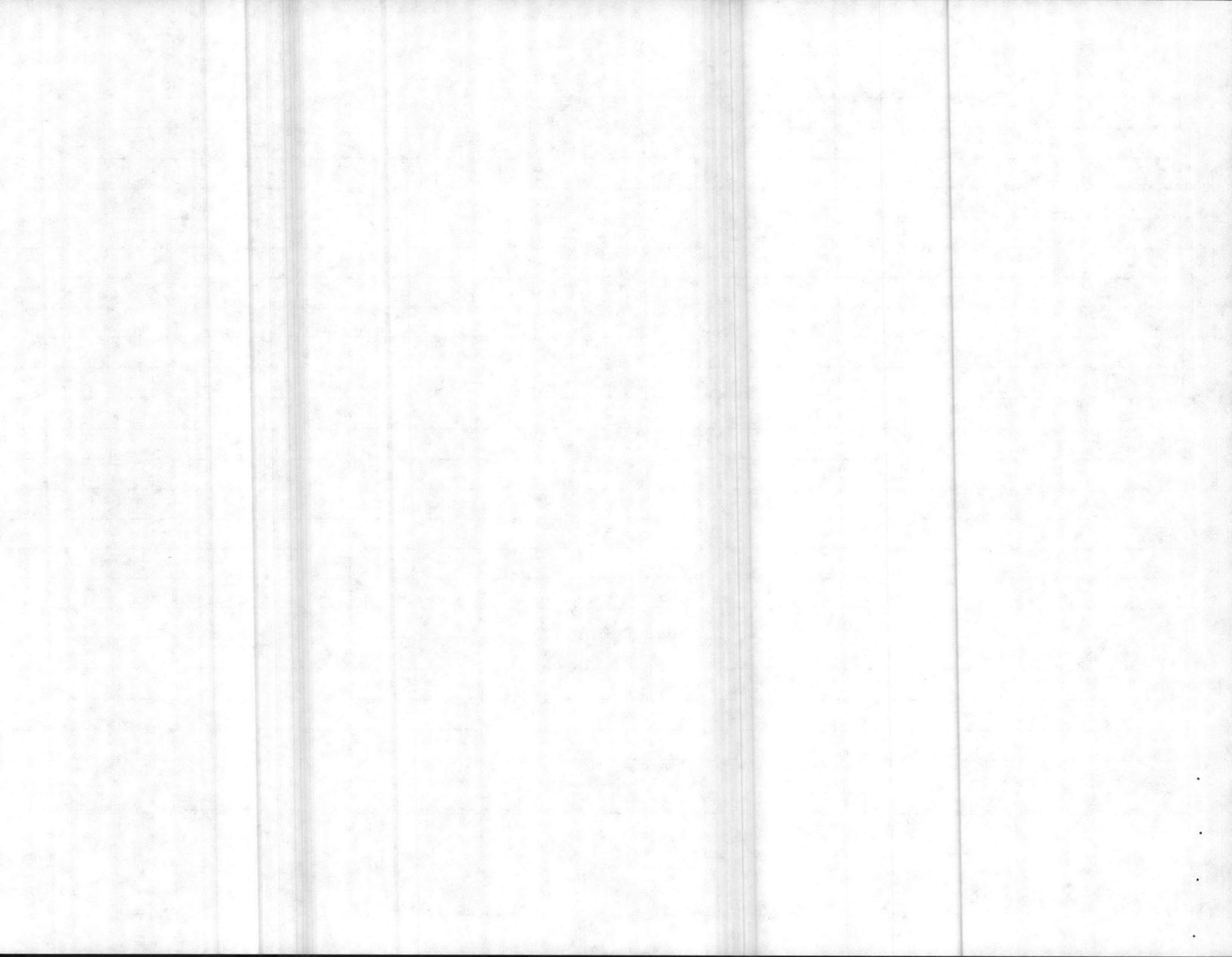
GROUNDS (OTHER THAN IMPROVED) Small arms ranges, antenna, fields, drop zones, and fire breaks. Also grounds such as wild life conservation areas, artillery ranges, safety and security zones, desert, swamps, and similar areas.

SURFACED AREAS

Includes airfield pavement, roads, walks, parking and open storage areas, traffic signs and markings, storm sewers, culverts, ditches, and bridges. Includes sweeping and snow removal from streets and airfields.

ENCL (3)





DEFINITION OF TYPES OF PERSONNEL

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B. TEMPORARY, INTERMITTANT; PART TIME CIVILIAN WORKLOAD

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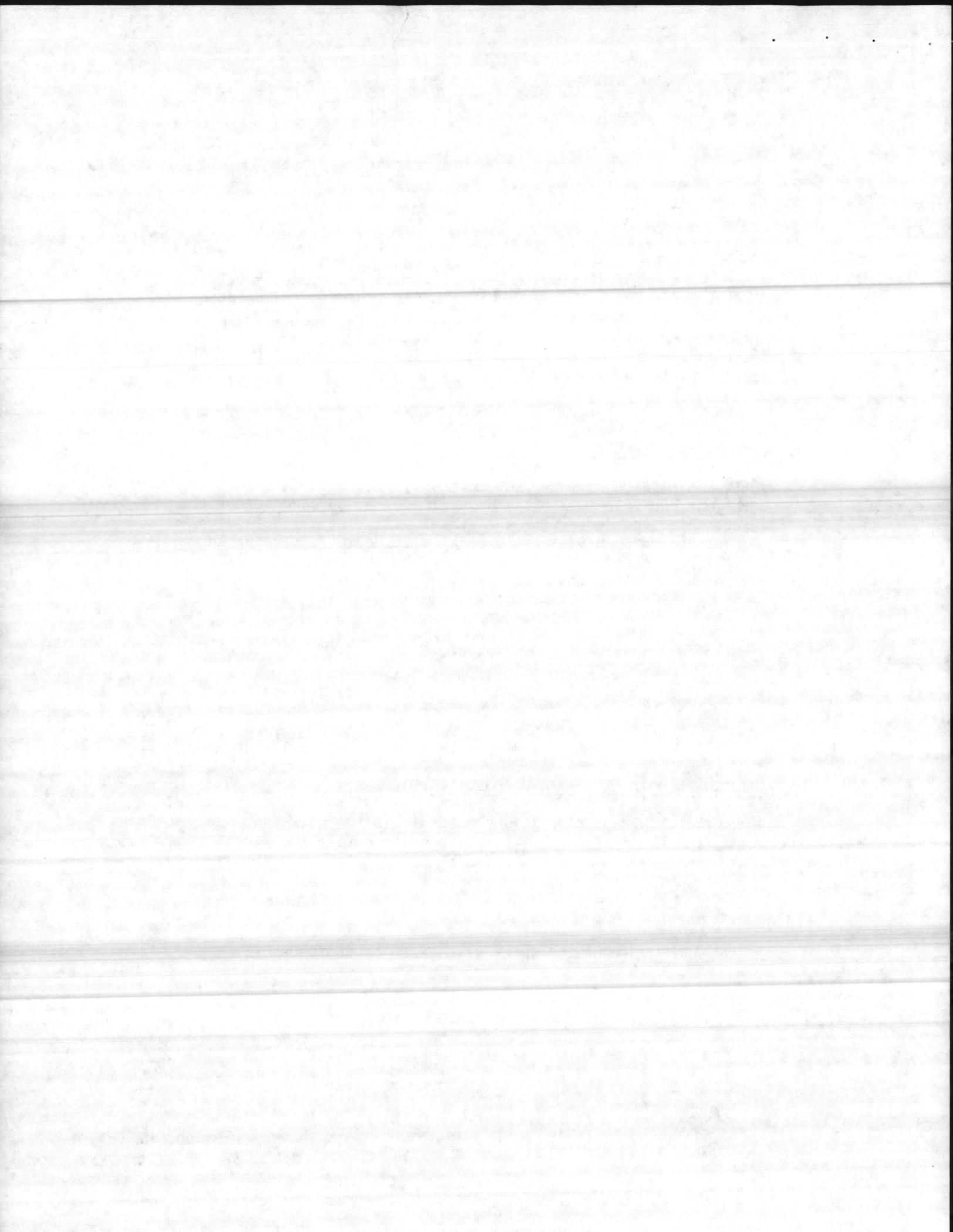
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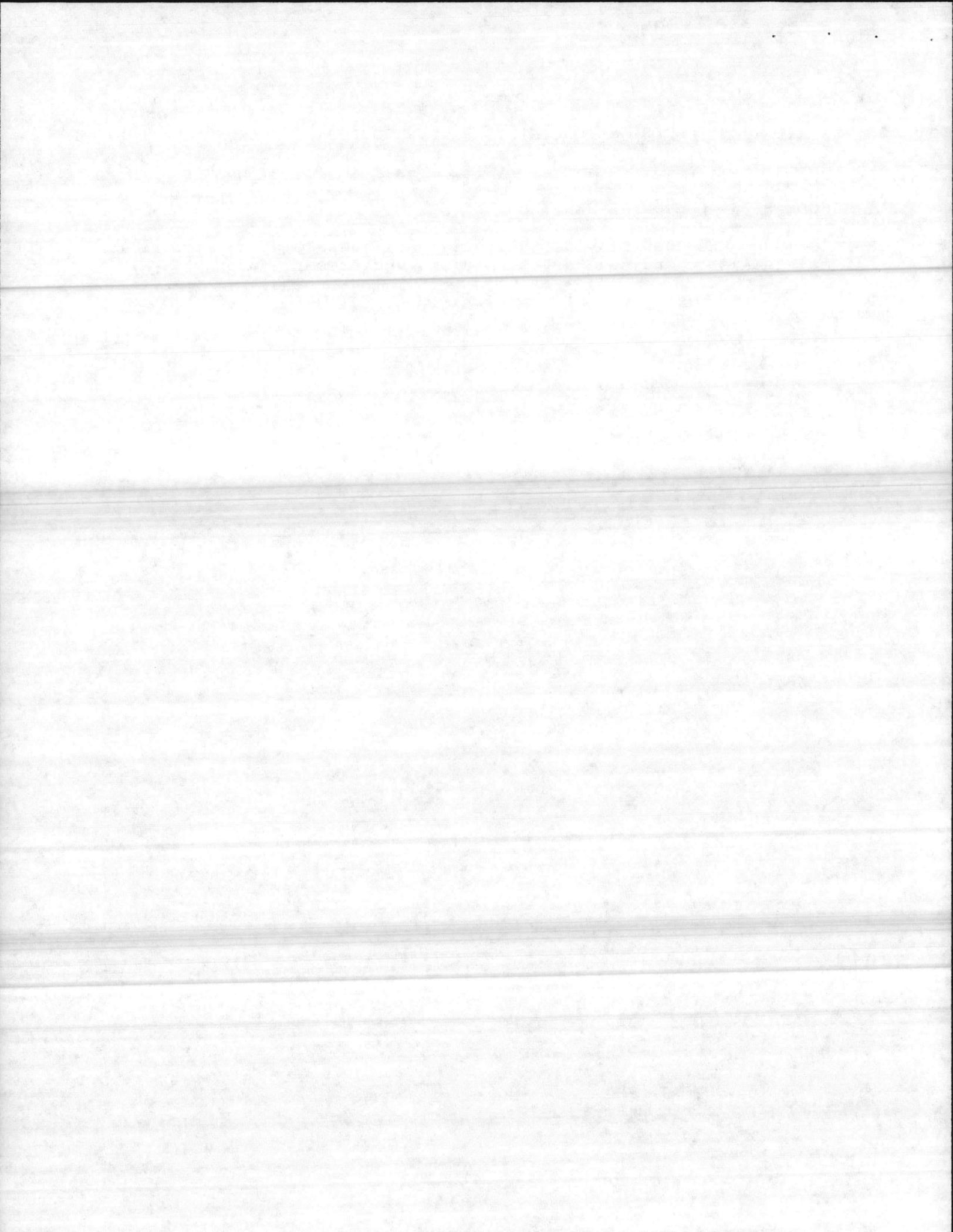


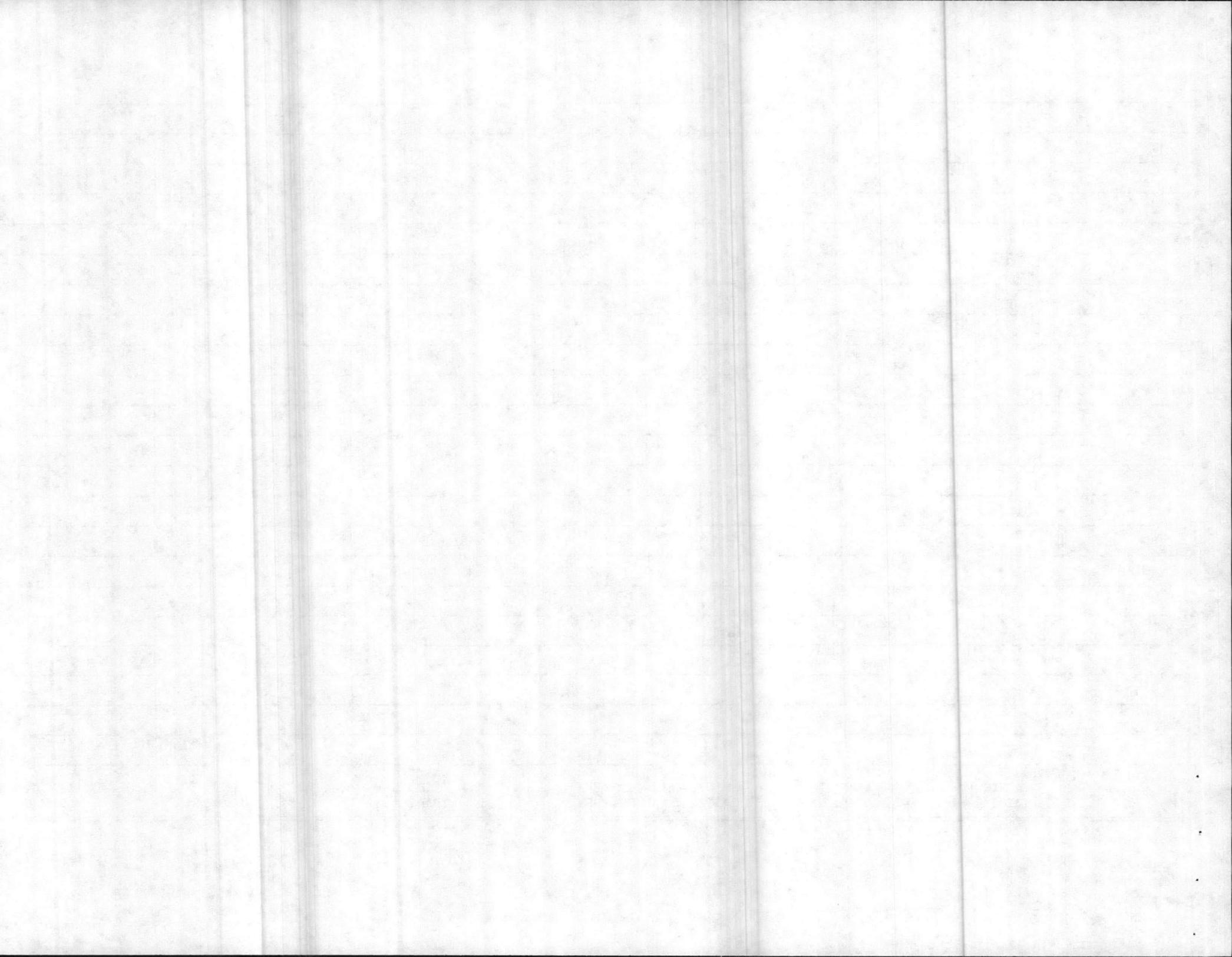
CODES AND DEFINITIONS OF FUNCTIONAL AREAS

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ENCL (3)





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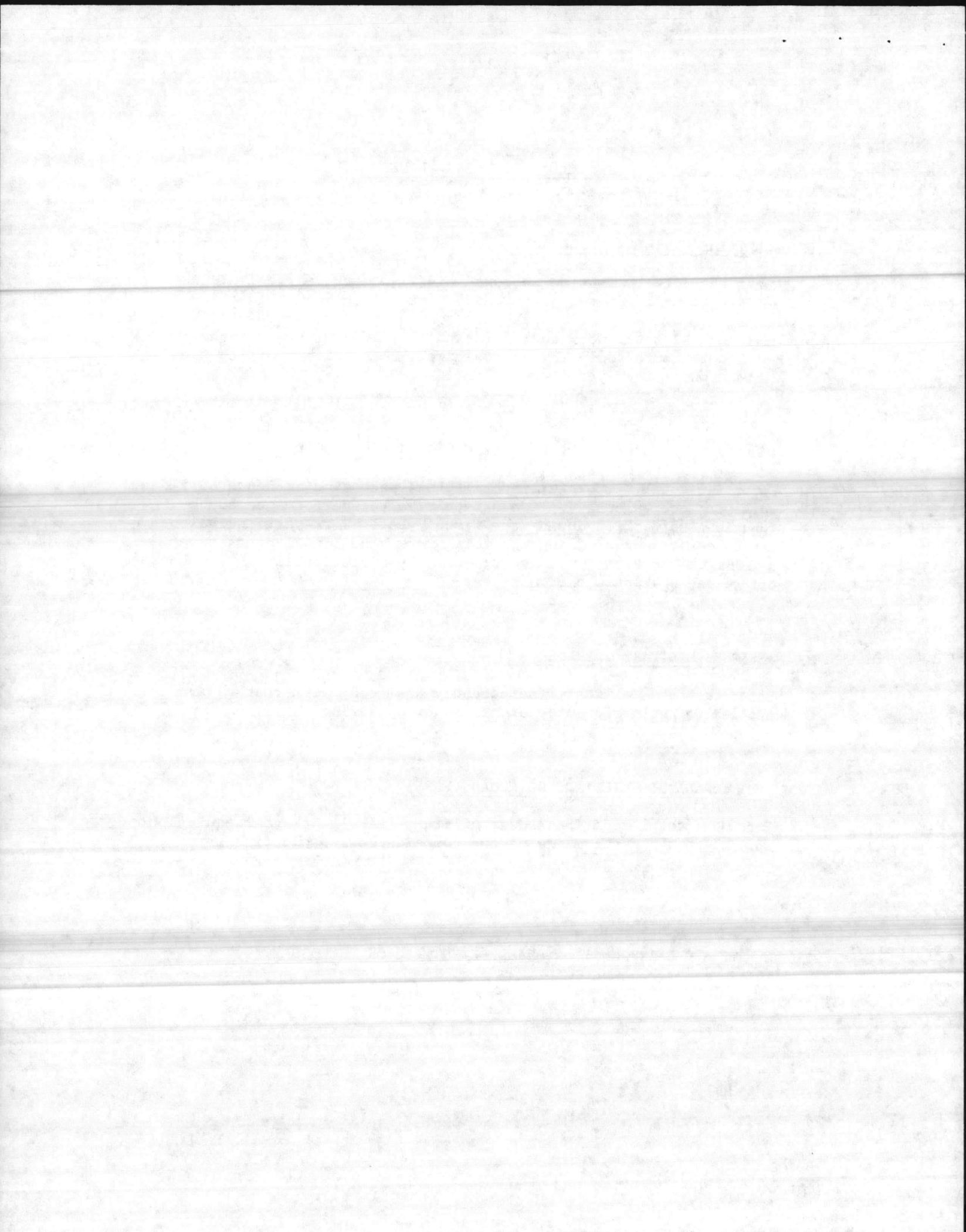
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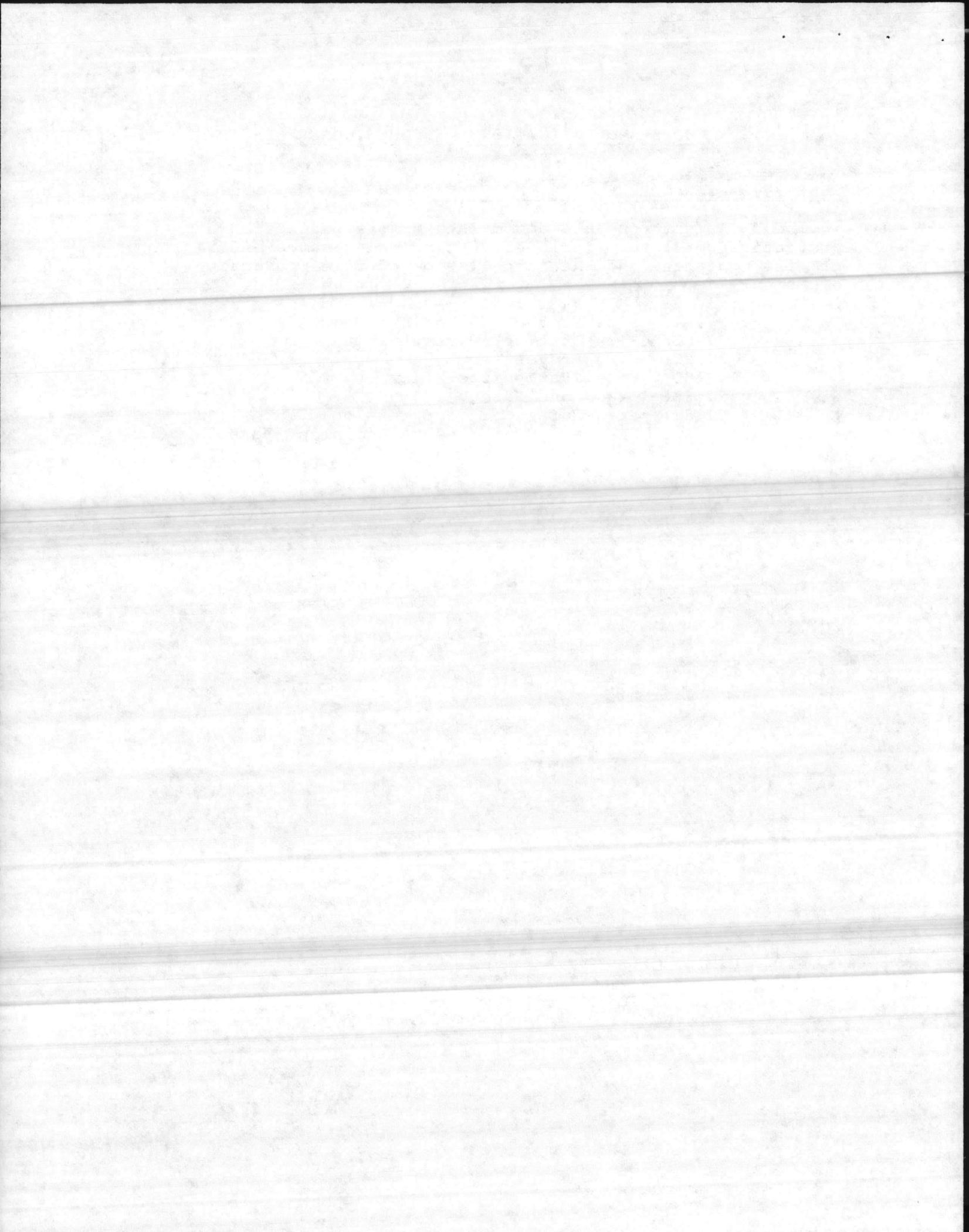


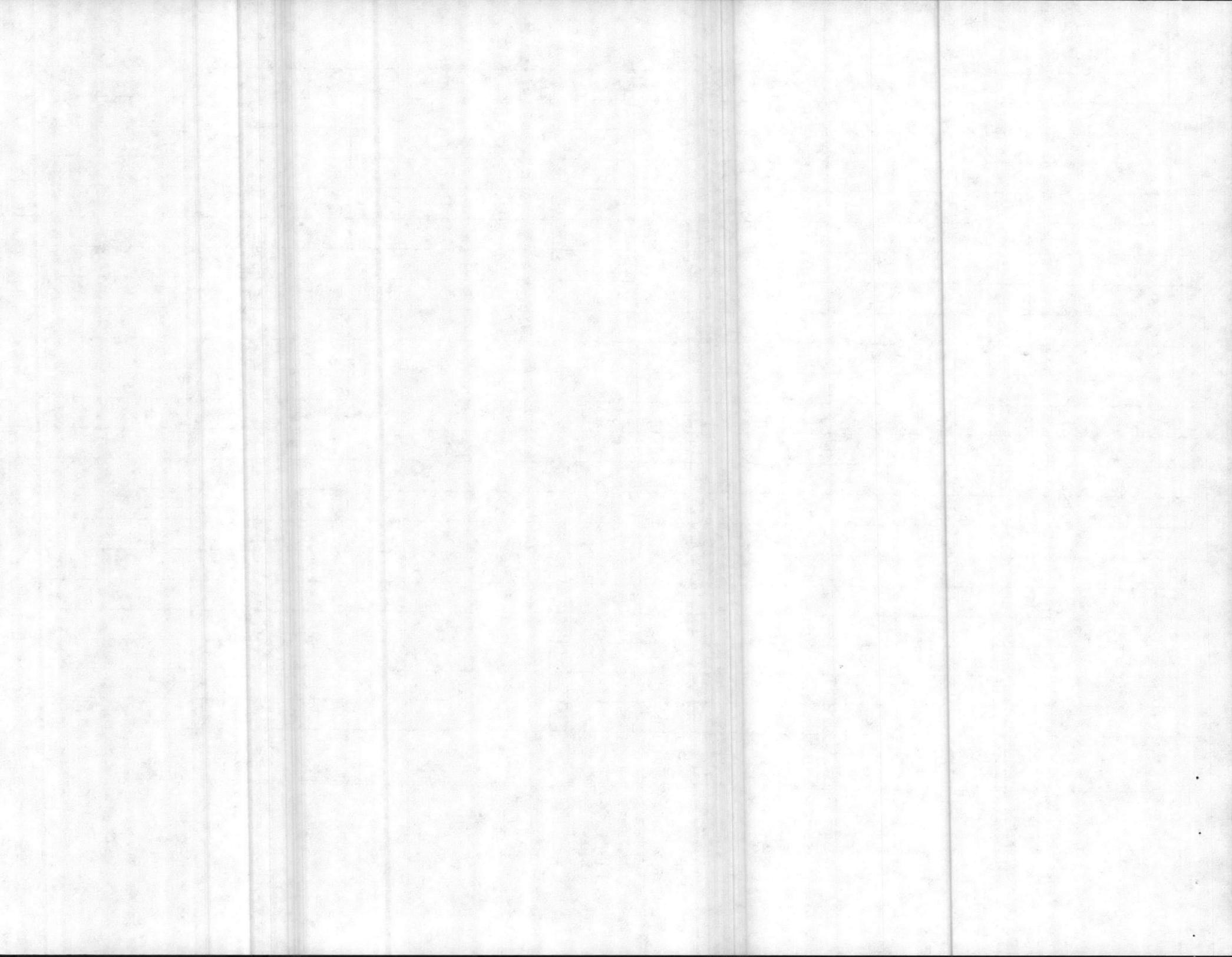
CODES AND DEFINITIONS OF FUNCTIONAL AREAS

CODE S718--FIRE PREVENTION AND PROTECTION

Includes CAs that operate and maintain fire protection and preventive services. Includes routine maintenance and repair of fire equipment and the installation of fire prevention equipment.

- S718A: Fire Protection Engineering
- S718B: Fire Station Administration
- S718C: Fire Prevention
- S718D: Fire Station Operations
- S718E: Crash and Rescue
- S718F: Structural Fire Suppression
- S718G: Fire and Crash/Rescue Equipment Major Maintenance
- S718H: Other Fire Prevention and Protection





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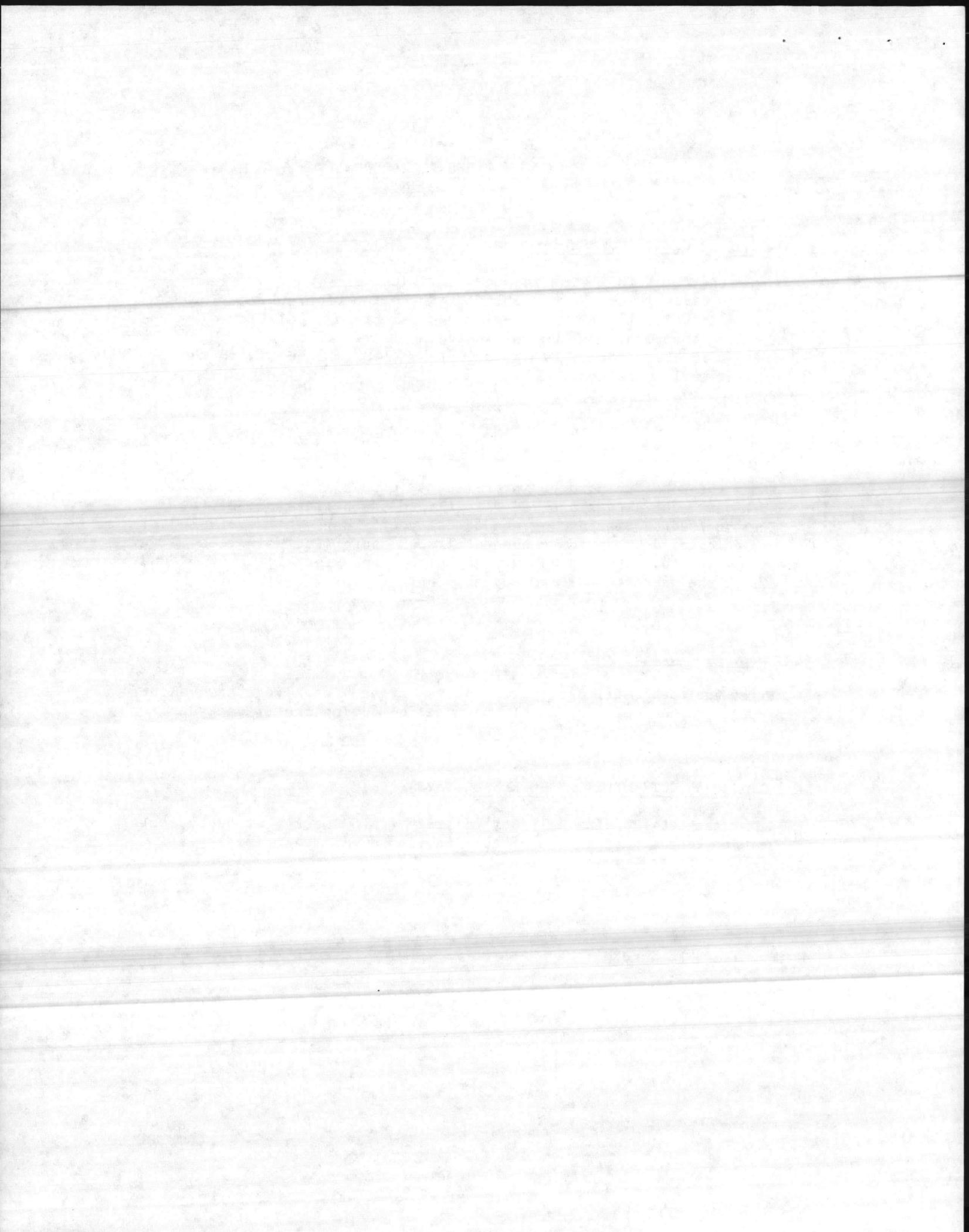
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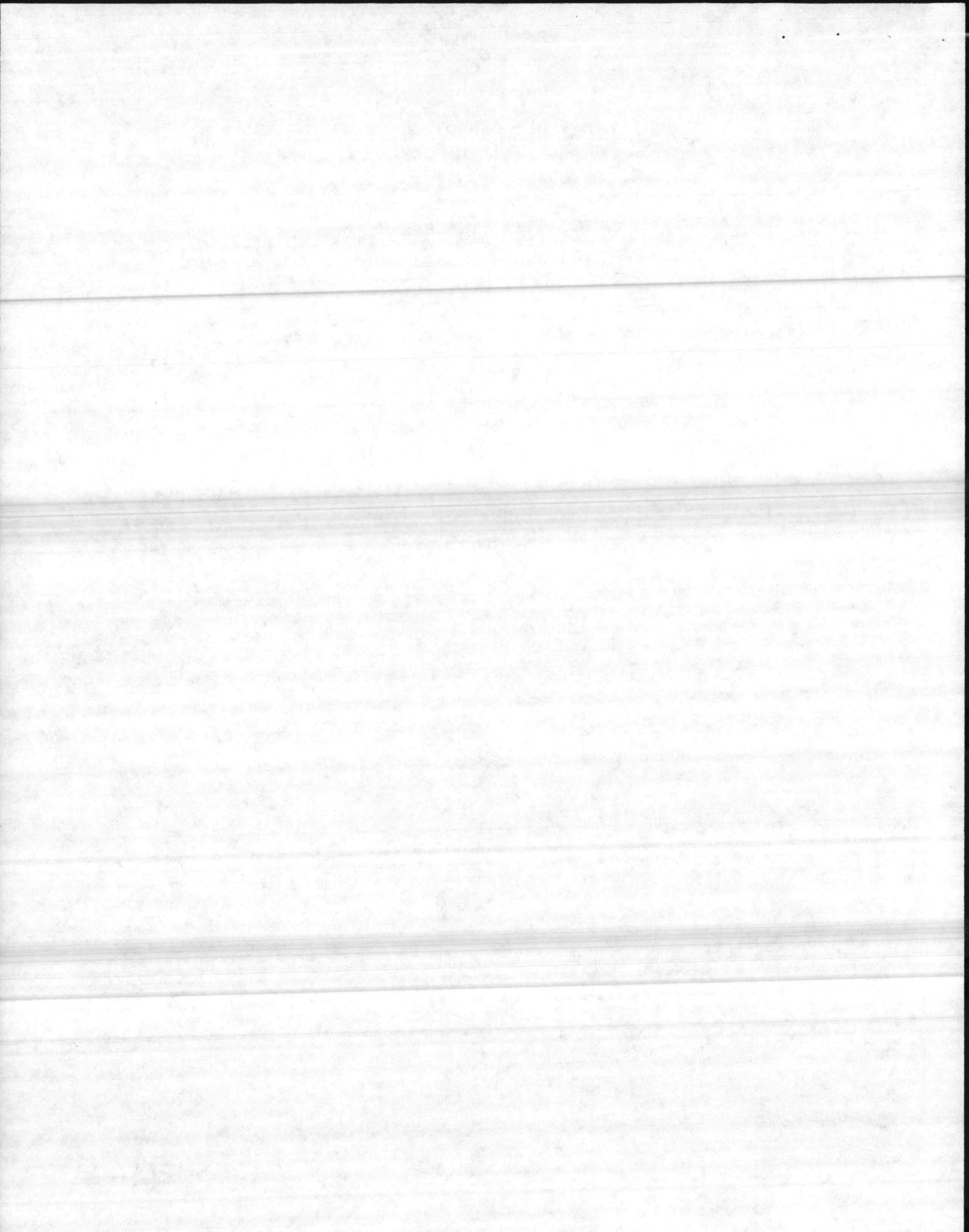


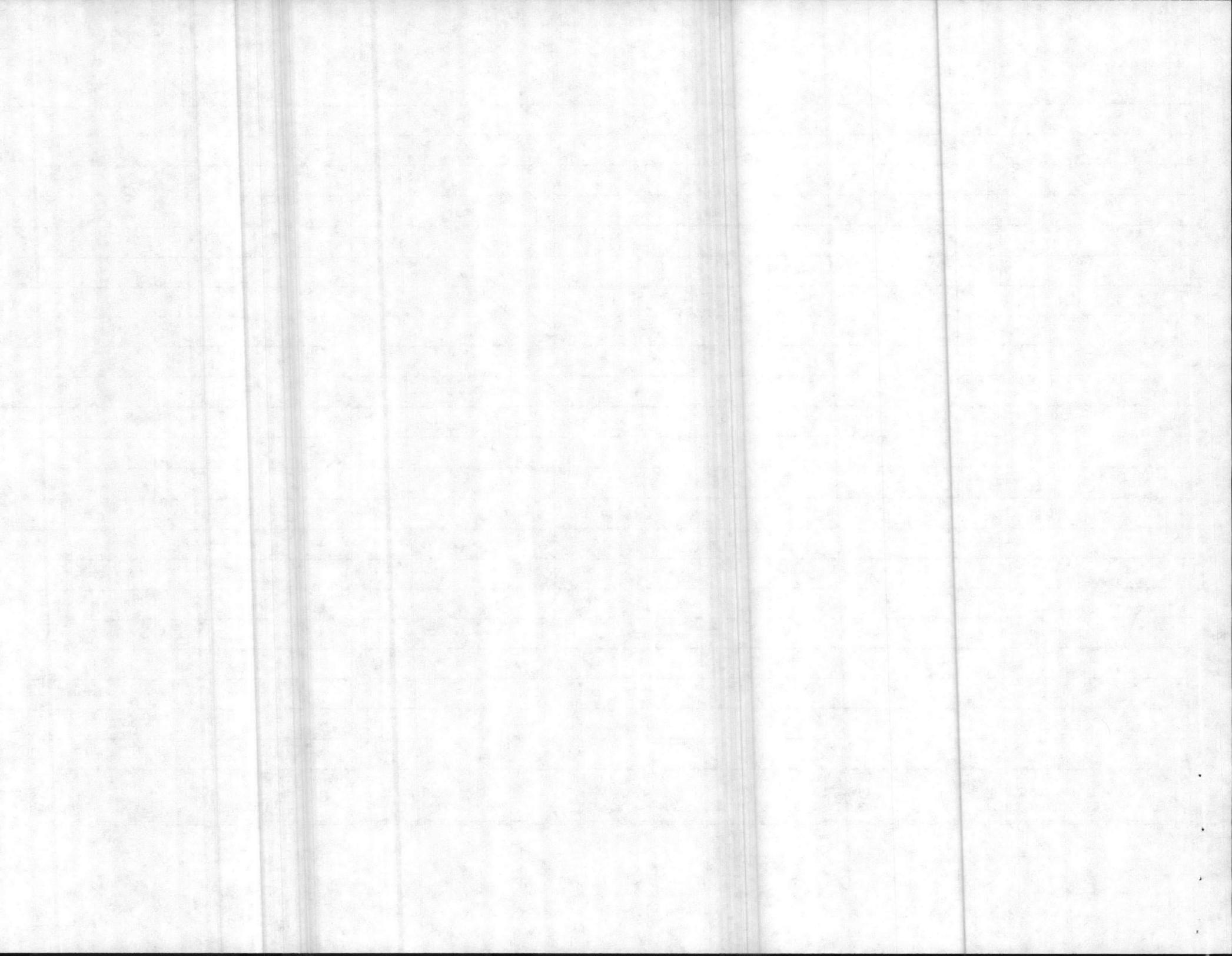
CODES AND DEFINITIONS OF FUNCTIONAL AREAS

CODE T804--ARCHITECT ENGINEERING SERVICES

Includes CAs that provide Architect/Engineer (A/E) services. Excludes Engineering Technical Services (ETS) reported in functional area T813, and those required under the Brooks Act (reference (t)).

ENCL (3)





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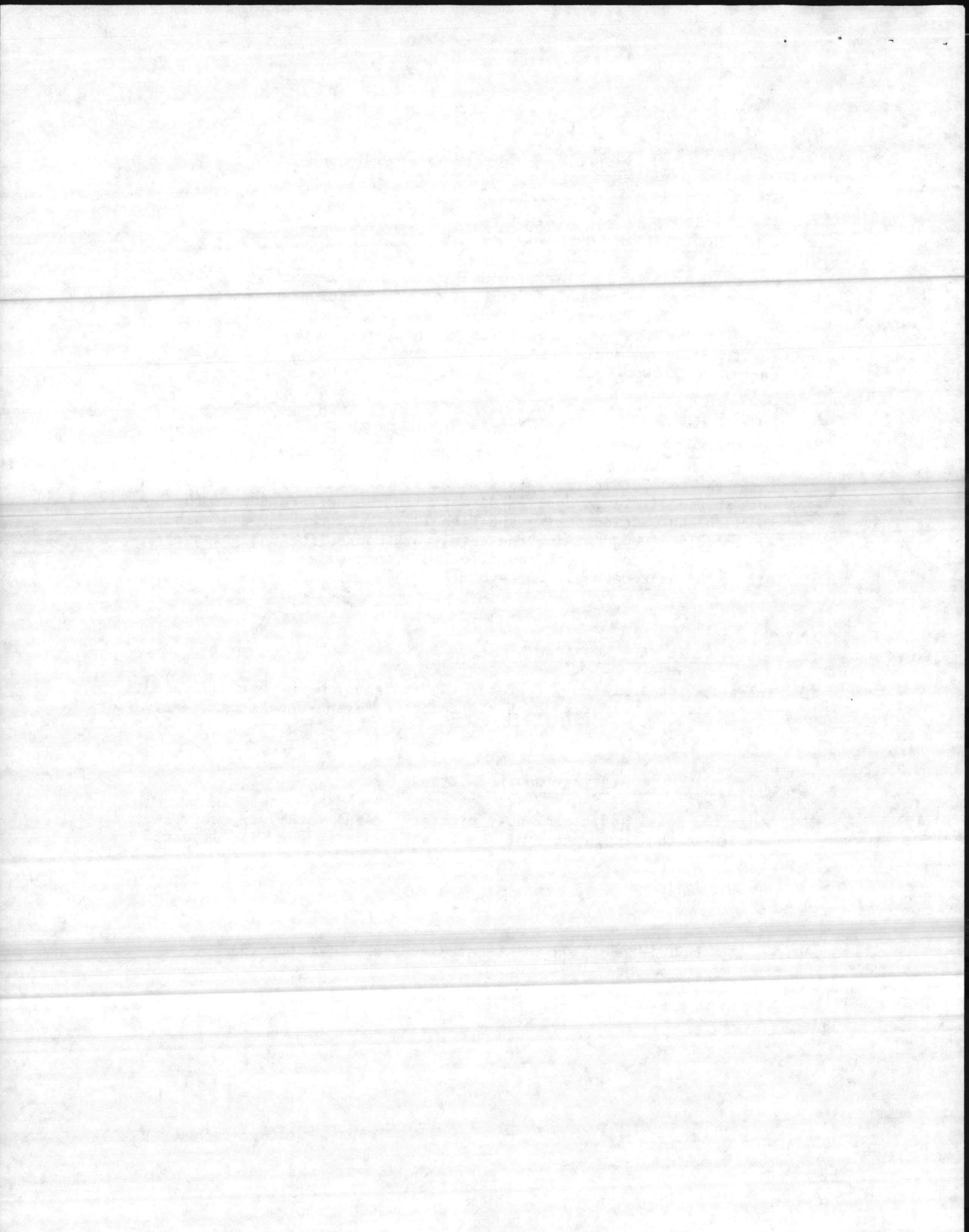
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CODES AND DEFINITIONS OF FUNCTIONAL AREAS

CODE T809--ADMINISTRATIVE TELEPHONE SERVICE

Includes CAs that operate and maintain the common-user, administrative telephone systems at DoD installations and activities. Includes telephone operator services; range communications; emergency action consoles; and the cable distribution portion of a fire alarm, intrusion detection, emergency monitoring and control data, and similar systems that require use of a telephone system.

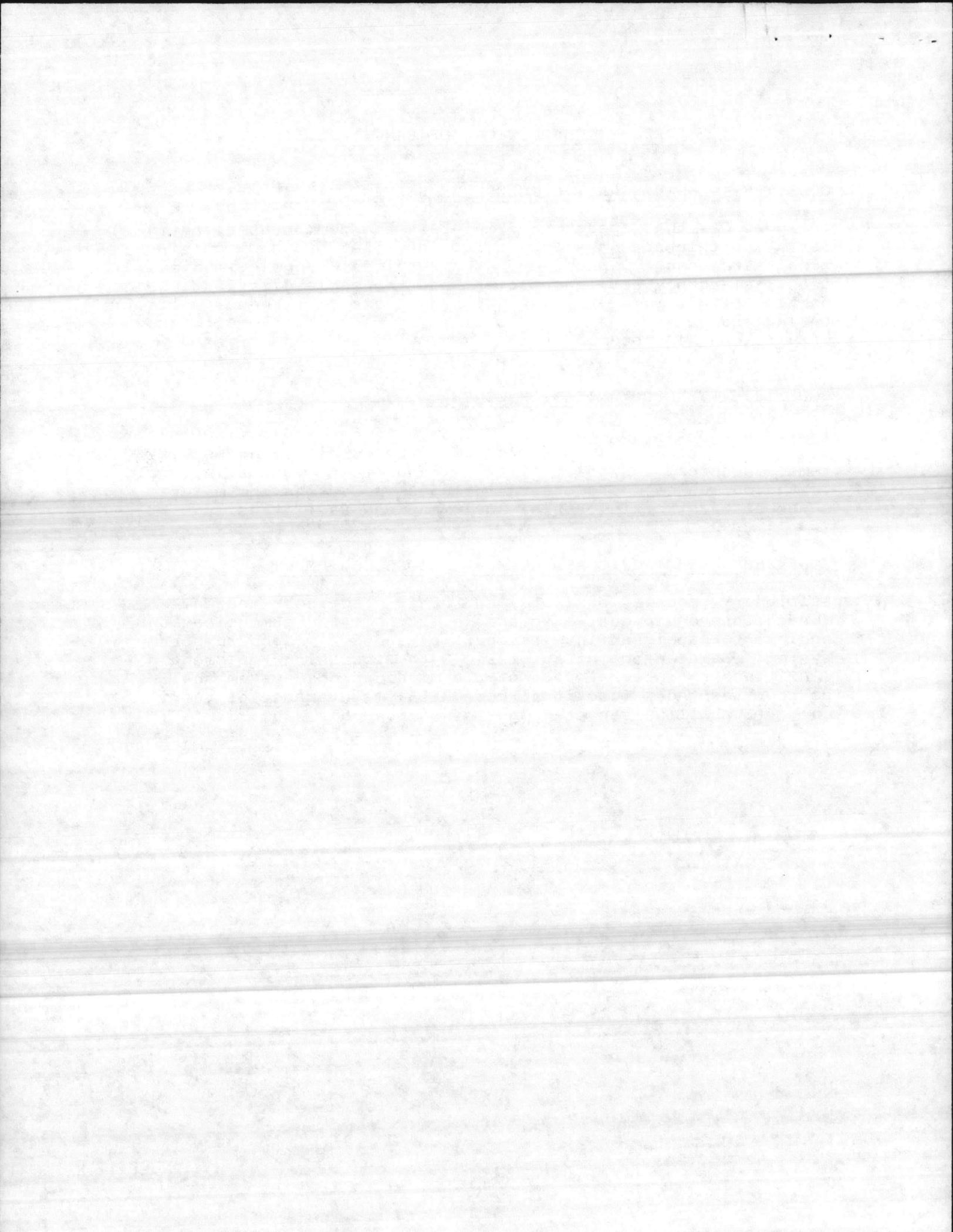
CODE T816--TELECOMMUNICATION CENTERS

Includes CAs that operate and maintain telecommunication centers, nontactical radios, automatic message distribution systems, technical control facilities, and other systems integral to the communication center. Includes operations and maintenance of air traffic control equipment and facilities.

CODE J507--ELECTRONIC AND COMMUNICATIONS EQUIPMENT

Stationary, mobile, portable, and other electronic and communications equipment. Excludes electronic and communications equipment that is an integral part of another weapon/support system. Maintenance of Automatic Data Processing Equipment (ADPE) not an integral part of a communications system shall be reported under functional code W825; maintenance of tactical ADPE shall be reported under function code J999.

ENC (3)



4860
BOSM
NOV 09 1987

MEMORANDUM

From: Assistant Chief of Staff, Base Operational Support
Management Assistance

Subj: COMMERCIAL ACTIVITIES PROGRAM INVENTORY

Ref: (a) MCBul 4860, undated

Encl: (1) Copy of Format for Reporting Inventory
(2) Definition of Types of Personnel
(3) Codes and Definitions of Functional Areas

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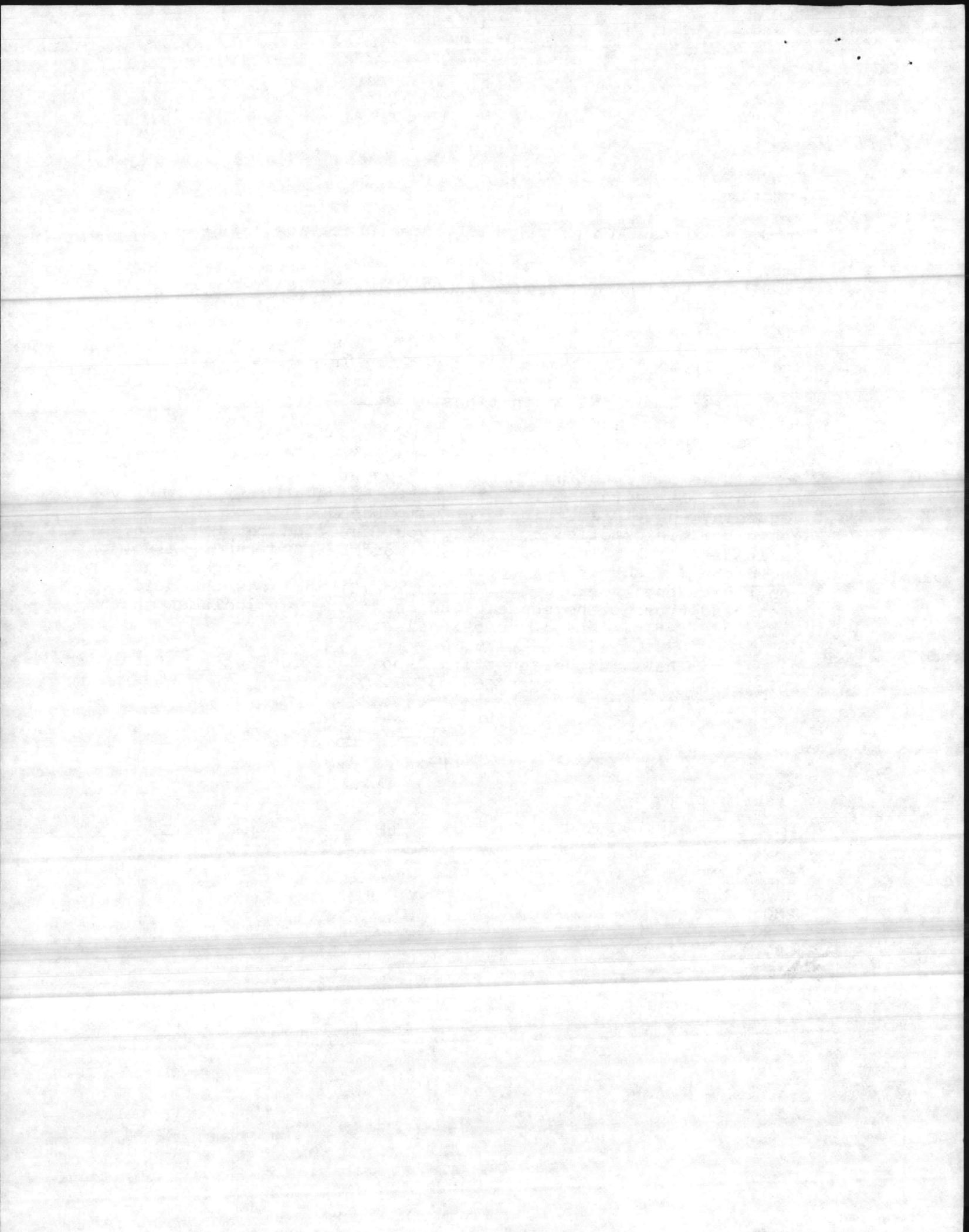
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H. F. SMITH

Distribution:

AC/S, TRNG
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11

CODES AND DEFINITIONS OF FUNCTIONAL AREAS

INSTALLATION SERVICES

*S700 Natural Resource Services. Includes those CAs that provide products or services that implement natural resource management plans in the areas of fish, game, wildlife, forestry, watershed areas or ground water table, erosion control, and mineral deposit management. Natural resources planning and management is a governmental function and will not be reported.

