



UNITED STATES MARINE CORPS  
Marine Corps Base  
Camp Lejeune, North Carolina 28542

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From: Commanding General  
To: Distribution List

Subj: Marine Corps Base Destructive Weather Plan 1-81

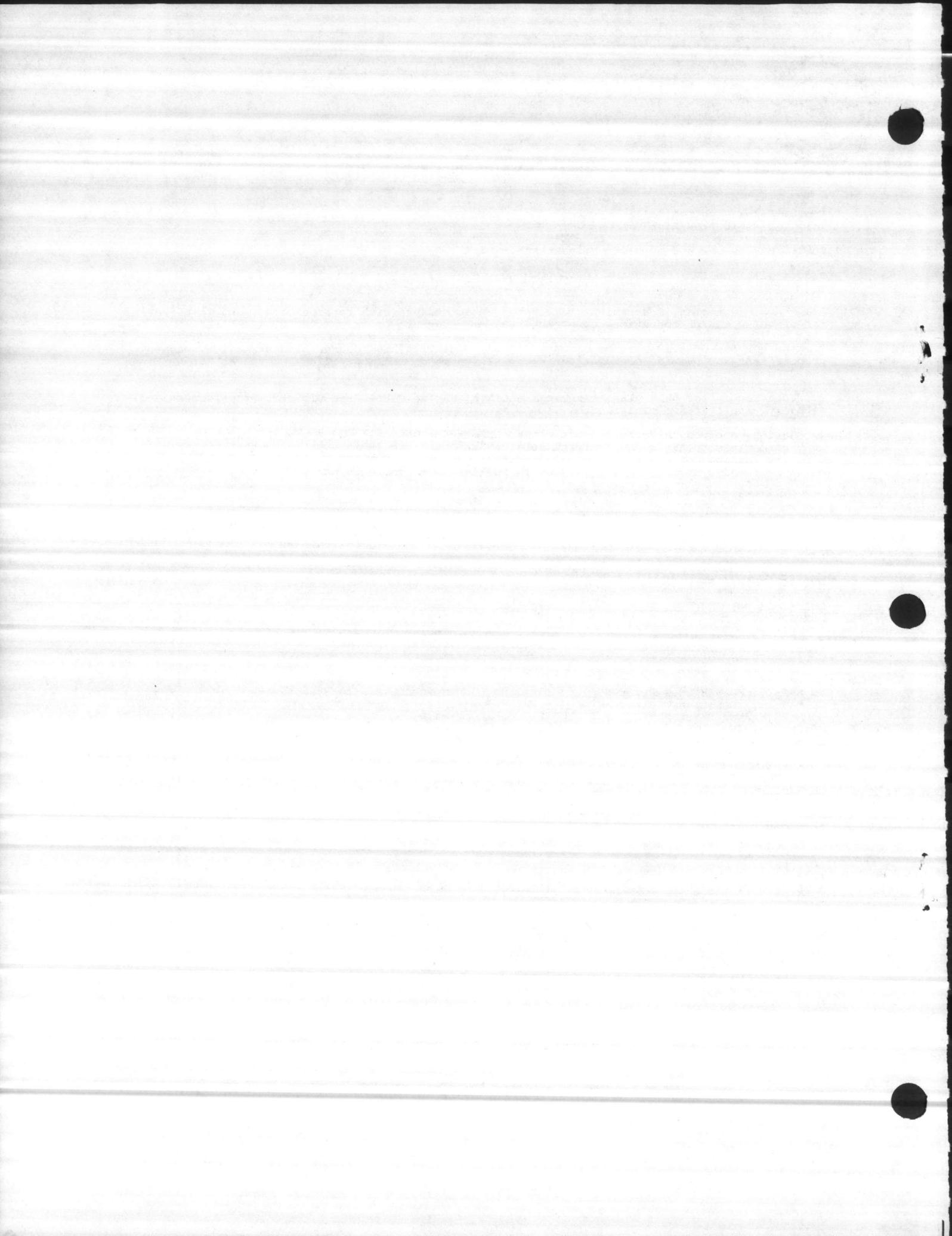
Ref: (a) COMFIVE/COMNAVBASE NORVA DC&R Aug 1970  
(b) BO P2300.1A

1. The subject plan is herewith promulgated in accordance with reference (a), and is effective for planning and/or operations upon receipt.
2. The purpose of this plan is to develop and maintain a high degree of destructive weather preparedness and provide coordination among all commands and activities located at Marine Corps Base, Camp Lejeune.
3. Upon receipt of this plan, Annexes M and N of Marine Corps Base Disaster Preparedness and Recovery Plan 1-74 are cancelled.
4. Having received the concurrences of the Commanding Generals, 2d Marine Aircraft Wing, FMF; 2d Marine Division, FMF; and 2d Force Service Support Group (Rein), FMF; and the Commanding Officers, Marine Corps Air Station (Helicopter) New River; Naval Regional Medical Center; and Naval Regional Dental Center, this plan is applicable to those commands.

*J. R. Fridell*  
J. R. FRIDELL  
Chief of Staff

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CHAP	(1)	CO NRDC	(1)
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DESTRUCTIVE WEATHER PLAN 1-81

1. TASKED ORGANIZATIONS

Marine Corps Base, Camp Lejeune..... CG, MCB, Camp Lejeune  
Central Area..... CO, HQ Bn, MCB, Camp Lejeune  
Camp Geiger Area..... CO, 8th Mar Regt, 2d Mar Div  
Camp Johnson Area..... CO, MCSSS, MCB, Camp Lejeune  
Courthouse Bay Area..... CO, MCES, MCB, Camp Lejeune  
Rifle Range Area..... CO, RRDet, MCB, Camp Lejeune  
Marine Corps Air Station (Helicopter)..... CO, MCAS (H) New River  
Naval Regional Medical Center..... CO, NRMC, Camp Lejeune  
Naval Regional Dental Center..... CO, NRDC, Camp Lejeune

2. FLEET MARINE FORCE, ATLANTIC, UNITS

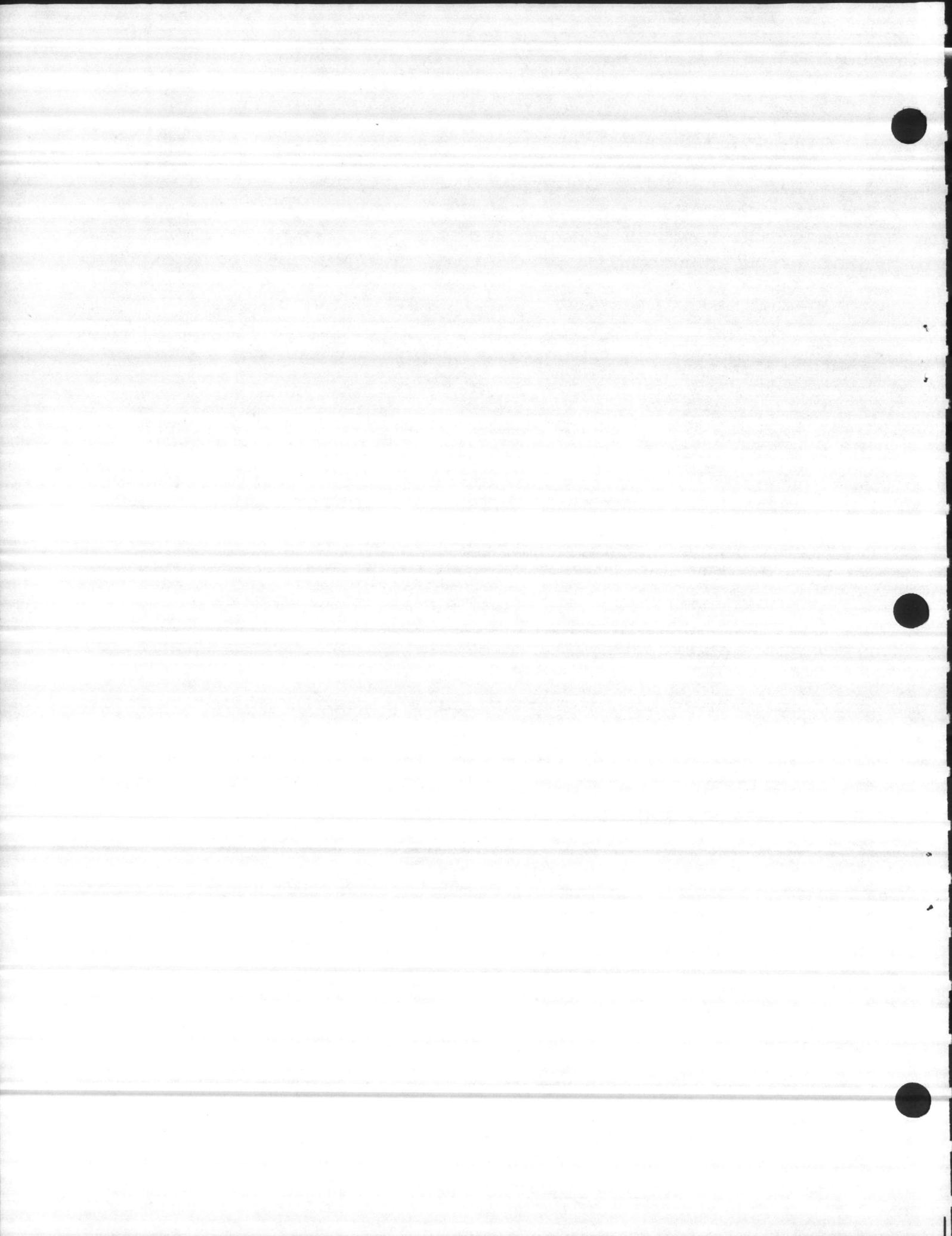
2d Marine Division, FMF..... CG, 2d Mar Div, FMF  
2d Force Service Support Group, FMF..... CG, 2d FSSG, FMF  
Marine Aircraft Group - 26..... CO, MAG-26, New River  
Marine Aircraft Group - 29..... CO, MAG-29, New River

3. PURPOSE. The purpose of this plan is to prescribe actions and responsibilities in order to minimize casualties and damage to buildings and material in the event of destructive weather.

4. GENERAL. Thunderstorms, tornadoes, hurricanes, windstorms and snow storms occur at irregular intervals in the Camp Lejeune Area. The duration and destructive force of these varies with the type of storm and season of the year. Storms recur at sufficiently frequent intervals to require plans to disseminate warning, provide safe havens for personnel, minimize damage to structures and material, and provide for emergency actions necessary to control damage and rescue.

5. ACTION

- a. Destructive Weather Bill..... (See Enclosure (1))
- b. Storm Bill..... (See Enclosure (2))
- c. Hurricane Shelter Bill ..... (See Enclosure (3))
- d. Snow Bill..... (See Enclosure (4))
- e. Communications..... (See Enclosure (5))
- f. Storm Preparedness Action..... (See Enclosure (6))



DESTRUCTIVE WEATHER BILL

1. GENERAL. The Base Disaster Preparedness Center will be established in Headquarters, Building #1, upon the setting of destructive weather Condition II. The center will be continuously manned until an "All Clear" condition is set.

2. DESTRUCTIVE WEATHER CONDITIONS

- a. Condition V. Secure from previous destructive weather condition. Return to normal operations and report all storm damage to Damage Control and Recovery Center (DCRC) Ext. 2511.
- b. Condition IV. Destructive weather trends indicate possible threat of winds of destructive force within 72 hours.
- c. Condition III. Winds of destructive force are possible within 48 hours.
- d. Condition II. Winds of destructive force are anticipated within 24 hours.
- e. Condition I. Winds of destructive force are imminent or expected within 12 hours. (Also applies when destructive winds are in progress).

3. DESTRUCTIVE WEATHER CONDITIONS OF READINESS

a. Upon the setting of each condition of readiness, certain actions must be taken by all Commands as well as those specific actions required of Base Staff sections as enumerated below, to meet the storm threat and minimize loss of life and damage to property.

b. When a condition of readiness is set, the phone call will contain the following information:

- (1) Type destructive weather
- (2) Condition being set
- (3) Future forecast

c. Upon receipt of the above information, those appropriate actions as indicated in enclosure (6) hereto will be taken.

4. RESPONSIBILITIES. Conditions of Readiness will be set by the Assistant Chief of Staff, Training as directed by the Commanding General and as coordinated with Marine Corps Air Station Weather Services and Commandant, Naval Base Norfolk, Virginia. Individual staff responsibilities will be taken as follows:

a. Assistant Chief of Staff, Training, Marine Corps Base, Camp Lejeune NC

(1) Establish and equip a Disaster Preparedness Center (DPC) in the basement of Base Headquarters (Building #1) to coordinate the activities involved in an emergency situation. The DPC will be equipped as a minimum with the following:

- (a) Direct phone lines (OMNI phone) to major commands
- (b) Teletype
- (c) Direct phone line to Fire Department
- (d) Radio AN/PRC 77 2 each
- (e) Five telephones, 4 lines each
- (f) Area maps
- (g) Hurricane situation map

(2) Condition IV. Keep Commanding General informed of changing conditions.

(3) Condition III. Keep Commanding General informed of changing conditions.

(4) Condition II. Assume overall staff cognizance of all preparations and operations until condition V is set.

(5) Condition I. Make appropriate recommendations in coordination with Assistant Chief of Staff, Manpower, to the Commanding General for the release of civilian employees and closing of the Base.

b. Disaster Preparedness Officer

(1) Condition IV. Establish and maintain liaison via telephone with:

- (a) Joint Public Affairs Officer, 451-5655.
- (b) Disaster Preparedness Officer, NRMCC, Camp Lejeune - 451-4318.
- (c) Disaster Preparedness Officer, MCAS(H), New River - 455-6312.
- (d) Emergency Management Coordinator, Jacksonville, Onslow County, NC - 347-4270.

(2) Condition III

(a) Prepare watch list for and brief personnel to be assigned duties within the Disaster Preparedness Center.

(b) Continue to update weather status to all subordinate elements of the Base.

(3) Condition II

(a) Operate the Disaster Preparedness Center on a 24-hour basis.

(b) Establish and maintain communications with all concerned.

(4) Condition I. Continue full operation of Disaster Preparedness Center; keep all organizations informed of storm position.

c. Assistant Chief of Staff, Facilities

(1) Condition IV. None.

(2) Condition III. Provide watch list for Disaster Preparedness Center.

(3) Condition II

(a) Provide watch section of facilities personnel in Disaster Preparedness Center.

(b) Provide general guidance and overall coordination to the Base Maintenance Officer; Director, Family Housing; Public Works Officer; and Base Fire Department.

(c) Coordinate overall activities of functional divisions.

(d) Maintain Fire Department personnel and equipment at maximum capacity throughout emergency condition.

(4) Condition I. Render further assistance as requested.

d. Base Communication/Electronics Officer

(1) Condition IV. Be prepared to furnish communications in accordance with enclosure (5).

(2) Condition III. Test all communications.

(3) Condition II. Dispatch radio operators to Disaster Control Center to operate Emergency Command Net. Provide continuous communications required by enclosure (5).

e. Director, Family Housing 2895/5902

(1) Condition IV. None.

(2) Condition III. None.

(3) Condition II

(a) Housing area coordinators will assume their duties.

(b) Housing area coordinator will insure that precautionary measures are complied with by residents and assist dependents moving to hurricane shelters if so requested.

(c) Director, Family Housing, will notify Assistant Chief of Staff, Facilities, when the following areas are secure:

<u>Area</u>	<u>Building</u>	<u>Telephone</u>
Paradise Point	2617, BOQ	451-1385
Tarawa Terrace I and II	TT-43, Housing Office	451-2577

ENCLOSURE (1)

Midway Park	4022, Firehouse	451-3004
Berkeley Manor	40, Brewster Jr. High School	353-2177
MCAS (H) New River	843, Base Operations	455-6313

(4) Condition I. Render further assistance as requested.

f. Base Motor Transport Officer

(1) Condition IV. Maintain available motor vehicles in readiness for immediate emergency use.

(2) Condition III. Dispatch radio taxi to Building #1 for use of Disaster Preparedness Officer.

(3) Condition II. During dependent school hours and when directed, dispatch busses to Camp Schools for the purpose of taking children home.

(4) Condition I. Secure all motor transport operations except those of an emergency nature.

(5) Upon setting Condition I, priority for assignment of vehicles will be determined by the Disaster Preparedness Center.

g.. Assistant Chief of Staff, Manpower

(1) Condition IV. None.

(2) Condition III. Submit watch list to Disaster Preparedness Center.

(3) Condition II. Prepare to release civilian employees if required.

(4) Condition I. Prepare an order authorizing the release of civilian employees from work. Ensure that essential employees are retained at their place of work for continuity of essential operations. Consult with the Commanding Officer, Naval Regional Medical Center; Commanding Officer, Marine Corps Air Station (Helicopter) and Commanding Officer, Naval Regional Dental Center in the interest of equitable treatment of employees in this situation.

h. Assistant Chief of Staff, Logistics

(1) Condition IV. None.

(2) Condition III. Submit watch list to Disaster Preparedness Center.

(3) Condition II. Provide watch section to Disaster Preparedness Center. Direct the Base Property Control Officer to commence issue of hurricane shelter supplies, i.e., rations, cots, blankets, etc., upon request of hurricane shelter managers as set forth in enclosure (3).

(4) Condition I. Render further assistance as required.

i. Assistant Chief of Staff, Personnel Services

(1) Condition IV. None.

(2) Condition III. Submit JPAO and Family Service Center watch list to Disaster Preparedness Center.

(3) Condition II. Provide watch section to Disaster Preparedness Center.

(a) During dependent school hours and when directed, issue instructions to the Superintendent, Camp Lejeune Schools, for the closing of schools; coordinate with the Assistant Chief of Staff, Logistics, for transportation.

(b) In the event the storm precedes school hours, prepare an announcement for release by the Commanding General through JPAO channels regarding school closures.

(4) Condition I. Render further assistance as required.

j. Exchange Officer

(1) Condition IV. None.

ENCLOSURE (1)

- (2) Condition III. None.
  - (3) Condition II. When directed, secure Exchange activities.
  - (4) Condition I. Render further assistance as requested.
- k. Base Chaplain. Assign chaplains as requested.
- l. Superintendent, Camp Lejeune Schools
- (1) Condition IV. None.
  - (2) Condition III. None.
  - (3) Condition II
    - (a) During school hours, when directed, secure Camp Schools and send children home.
    - (b) Make designated schools available as shelters as set forth in enclosure (3).
- m. Base Special Services Officer
- (1) Condition IV. None.
  - (2) Condition III. Make preparations to evacuate and close recreation beaches.
  - (3) Condition II
    - (a) Assist in closing beach area.
    - (b) Furnish sound truck and driver to Base Security Officer when requested.
    - (c) Insure that mobile cabanas are tied down to withstand destructive winds.
    - (d) When directed by the Assistant Chief of Staff, Personnel Services, secure special services activities.
  - (4) Condition I. Render further assistance as required.
- n. Base Provost Marshal
- (1) Condition IV. None.
  - (2) Condition III. Maintain available motor vehicles and personnel in readiness for immediate emergency use.
  - (3) Condition II
    - (a) Assist Joint Public Affairs Officer as directed in passing destructive weather warnings in housing areas. Coordinate with Base Special Services Officer for use of loud speaker truck and driver to pass word.
    - (b) Control traffic in connection with movement of personnel to hurricane shelters. Coordinate traffic control within areas with respective area commanders.
    - (c) Assist Housing Area Command Representatives as requested.
  - (4) Condition I. When the Base is officially "closed", permit entry and exit for emergencies only. Coordinate closure with respective area commanders.
  - (5) Upon securing of condition I, post and supervise special emergency sentinels and patrols over damaged and devastated areas to prevent pilferage and looting. Assist in salvage and rescue mission as required.
- o. Joint Public Affairs Officer
- (1) Condition IV. None.
  - (2) Condition III. Review plans to activate storm/hurricane information center.
  - (3) Condition II. Activate Storm/Hurricane Information Center. Pass information, guidance, or directives to all military personnel, their dependents and civilian employees in the Camp Lejeune complex via local news media.
  - (4) Condition I. Render further assistance as requested.
- p. Chief of Branch Clinics
- (1) Condition IV. None.

ENCLOSURE (1)

2

(2) Condition III. None.

(3) Condition II

(a) Provide medical personnel for each destructive weather shelter.

(b) Distribute Destructive Weather Medical Supply Boxes to shelters when directed.

(4) Condition I. Render further assistance as required.

q. Chief of Occupational and Preventive Medicine Service

(1) Condition IV. None.

(2) Condition III. None.

(3) Condition II. Keep the Commanding General informed of sanitation conditions.

(4) Condition I. Render further assistance as required.

r. Base Command Duty Officer

(1) Condition IV. During nonworking hours, take the following action upon receipt of destructive weather information:

(a) Contact Disaster Preparedness Officer immediately prior to setting condition of readiness.

(b) Alert all organizations of the condition being set via the command circuit. (See enclosure (5)).

(2) Condition III. Monitor the Disaster Preparedness Center during nonworking hours and monitor responsibilities of personnel listed in paragraph 4.

(3) Condition II. Render further assistance as requested by Disaster Preparedness Officer.

(4) Condition I. Render further assistance as required.

s. Organizational and Unit Commanders

(1) Condition IV. Alert all personnel to possibilities of increased destructive weather conditions.

(2) Condition III. Take action indicated in enclosure (6).

(3) Condition II. Take action indicated in enclosure (6).

(4) Condition I

(a) Direct all personnel to remain in barracks or assigned shelters unless specifically directed to move by proper authority.

(b) Report storm damage to area commanders.

(5) Upon securing of Condition I, report all storm damage to Area Commander. Coordinate clean-up and recovery operations with Area Commander.

t. Commanding Officer, MCAS (H) New River

(1) Condition IV

(a) Alert all personnel to possibilities of increased destructive weather conditions.

(b) Determine number of generators available from tenant units and notify Base Maintenance of locations requiring emergency power.

(c) Determine number of water trailers available from tenant units and report to Base Motor Transport sites requiring full trailers.

(d) Take other appropriate actions indicated in enclosure (6).

(2) Condition III. Take action indicated in enclosure (6), a and b.

(3) Condition II. Take action indicated in enclosure (6), a and b.

(4) Condition I. Report storm damage to Marine Corps Base, Disaster Preparedness Center upon securing from Condition I.

ENCLOSURE (1)

u. Assistant Chief of Staff, Comptroller

(1) Condition III. Determine impact of oncoming destructive weather on paydays for civilian and military personnel. Prepare alternative payday plans. Prepare alternative radio and TV announcements regarding the execution of payday. Notify Bank and Credit Union of intentions. Coordinate with Marine Corps Base and tenant commands.

(2) Condition II. Select a payday alternative and provide announcements to JPAO. Authorize necessary overtime and capture costs thereof. Coordinate with Bank and Credit Union and with Marine Corps Base and tenant commands.

STORM BILL

1. GENERAL. This storm bill conforms with instructions contained in reference (a).
2. TYPES OF STORMS. (In order of severity)
  - a. Local Wind Warning. Wind warnings are only given when they are expected in sufficient force to warrant special precautions, and winds are occurring only in local areas.
  - b. Small Craft Warnings. Winds are steady and of sufficient force to cause heavy turbulence, high seas. Small craft should remain out of open sea areas. Winds up to 38 MPH.
  - c. Gale Warnings. Same as Small Craft Warnings, with winds between 38 to 50 MPH.
  - d. Thunderstorms. Thunderstorms may be accompanied by extremely strong winds with gusts of 46 to occasionally more than 115 MPH, torrential rainfall, and visibilities near zero. These storm winds are usually of short duration, and their direction may be radically different from the prevailing winds before the storm.
  - e. Tornadoes. A tornado is one of the most violent types of storms known. The winds below spiral upward around the axis of the tornado cloud. Circular wind speeds often reach 280 MPH or more; in addition, the updraft within the funnel cloud may have a speed of 85 to 190 MPH. The speed of the storm itself in traveling over the earth is comparatively slow, 25 to 40 MPH; its life history is short, averaging only a few hours.
  - f. Tropical Depression/Disturbance/Storm. Winds up to 85 MPH with a closed circulation indicating prospect of becoming a full-fledged hurricane.
  - g. Hurricane. A cyclone of large extent, usually with rain, thunder and lightning. It is the highest term in scales of wind force, but does not imply a velocity necessarily exceeding that of tornadoes.
3. WEATHER CONDITIONS. The following weather conditions shall be established and published to all departments and activities based aboard this base as the situation requires and apply to local storm conditions (other than major cyclones) i.e., thunderstorm, gale, storm, tornado, small craft, local wind warning.
  - a. Condition III. Thunderstorm/gale/storm/tornado/small craft/local wind warning (use applicable term). In the general area and expected in the immediate vicinity within the next 6 hours.
  - b. Condition II. Thunderstorm/gale/storm/tornado/small craft/local wind warning (use applicable term). In the general area and expected in the immediate vicinity within the next 2 hours.
  - c. Condition I. Thunderstorm/gale/storm/tornado/small craft/local wind warning (use applicable term). Imminent or in progress.
4. MAJOR CYCLONIC STORMS. Storms of this type generally affect a wide area and have a life history of days rather than hours. Examples of this type are hurricanes, tropical storms, and tropical depressions. Warnings, preparatory action for these types of storms will be promulgated as indicated in enclosure (6).
5. RESPONSIBILITIES
  - a. Local weather condition warnings will be received from Weather Facility, Marine Corps Air Station (Helicopter), New River.
  - b. Disaster Preparedness Officer/Command Duty Officer (nonworking hours) will conduct the appropriate conference call (See enclosure (5)). (Communications)
6. ACTION Upon notification of storm condition, all commands, units, departments and activities based at Camp Lejeune will take appropriate action to safeguard personnel, government-owned equipment, and property.
  - a. Condition III
    - (1) Warn all personnel concerned.
    - (2) Take precautionary measures which will permit the unit or activity to be secured on short notice as warranted by severity/type of storm.
  - b. Condition II. Secure or properly stow all loose gear. In case of severe thunderstorm/tornado warning, take actions as for hurricane Condition III. (See enclosure (1)).

c. Condition I

(1) Take all precautions necessary to safeguard personnel and material.

(2) Tornadoes. Because of the extremely localized nature of this weather phenomenon, protective measures must be generalized into maintenance of a high state of alertness, readiness, and watchfulness.

(a) All funnel sightings will be reported immediately to the Disaster Preparedness Center if activated or the Command Duty Officer and Marine Corps Air Station (Helicopter) Weather Station (00322).

(b) Tornadoes generally travel from southwest to northeast; the southwest corner of a structure is the safest, as low as one can get.

(c) Windows should be open to prevent shatter due to rapid pressure change.

(d) The sound of an oncoming tornado has been described as similar to a freight train or jet airplane.

(e) Report storm damage through area commanders to Damage Control and Recovery Center (ext 2511).

(f) After securing of a tornado/severe thunderstorm Condition I, action is the same as upon securing of destructive weather (see enclosure (1)).

HURRICANE SHELTER BILL

1. PURPOSE

a. Hurricane shelters are established for the purpose of providing shelters for those whose homes are or may be endangered.

b. It is not contemplated that compulsory use of such shelters will be ordered by this Headquarters.

2. SCOPE. The shelter program provides for the following:

a. Substantial structures to be used as shelters for a mixed group of military personnel and their dependents of all ages.

b. Equipping of shelters with emergency food, water, and medical supplies.

c. Emergency transportation for military dependents who have no private transportation to take them to hurricane shelters.

d. Operation of shelters for a period of 72 hours although the actual period of emergency will probably be shorter.

e. Upon the approach of a hurricane, the opening of shelters with facilities for registration, assignment, and accounting of personnel seeking shelter.

3. SHELTERS. The below designated shelters are severe weather shelters only, and should not be misconstrued as fallout shelters during NBC disasters.

a. Hadnot Point. (includes Midway Park and area East)

(1) Buildings 40, 797, 798 and 799 (Brewster Jr. High School)

(2) Capacity - 1100

(3) Responsible officer - Commanding Officer, Headquarters Battalion, Marine Corps Base.

b. Camp Johnson

(1) Buildings M-129, M-324, and M-424

(2) Capacity - 1500

(3) Responsible officer - Commanding Officer, Marine Corps Service Support Schools, Marine Corps Base.

c. Naval Regional Medical Center

(1) Building H-1

(2) Capacity - 2000

(3) Responsible officer - Commanding Officer, NRMC

d. Rifle Range

(1) Building RR-9

(2) Capacity 100

(3) Responsible officer - Commanding Officer, Rifle Range Detachment, Marine Corps Base.

e. Courthouse Bay

(1) Building BB-2

(2) Capacity 200

(3) Responsible officer - Commanding Officer, Marine Corps Engineer School, Marine Corps Base.

f. Marine Corps Air Station (Helicopter), New River

(1) Building 208 (Service Club), 202 (Gymnasium), and TC-1500 (Delalio School)

(2) Capacity - (Building 208 and 202-450; Building TC-1500 500).

(3) Responsible officer - Commanding Officer, MCAS (H) New River.

g. Correctional Facility

- (1) Building 1041
- (2) Capacity - 210 (Restricted personnel only)
- (3) Responsible officer - Commanding Officer, Correctional Facility

h. Tarawa Terrace I and II. (includes areas West of Midway Park)

- (1) Building TT-60 (Tarawa Terrace Elementary School)
- (2) Capacity - 400
- (3) Responsible individual - Commanding Officer, Support Battalion, Marine Corps Base.

4. SHELTER ORGANIZATION. Commands assigned responsibilities for the establishment, supplying, and operation of hurricane shelters will organize shelters to provide the following command facilities and services.

- a. Officer-In-Charge/SNCO
- b. Facilities for registration, assignment, and accounting of personnel seeking shelter.
- c. Logistics as required
- d. Sanitation facilities
- e. Medical facilities
- f. Communications with shelters.

5. MEDICAL SUPPORT

a. The Commanding Officer, Naval Regional Medical Center, is responsible for staffing all hurricane shelters within the Camp Lejeune complex with medical personnel.

b. All clinics will function as collecting and clearing stations for casualties and for other necessary medical requirements.

6. SUPPLIES AND EMERGENCY RATIONS FOR HURRICANE SHELTERS. Upon setting of Condition II, the Base Property Control Officer (Bldg. 1101) (Extension 5141) will issue the following equipment to the area command representatives listed below, with units furnishing transportation.

a. Commanding Officer, Headquarters Battalion. (Building 40 and Brewster School).

(1) Equipment issue:

Blankets.....	100	Pillow Cases.....	100
Pad Mattress.....	100	Sheets.....	100
Cots.....	100	Rations (PORS) Bldg 40.....	150 Cases
Pillows.....	100	Rations (PORS) Bldg 63.....	125 Cases

b. Area Commander, Camp Johnson. (Building M-129, M-324 and M-424)

(1) Rations issue:

Rations - (PORS)..... 375 Cases

c. Area Commander, Rifle Range. (Building RR-9)

(1) Rations issue:

Rations - (PORS)..... 25 Cases

Note: In the event all barracks are occupied, 100 cots will be provided.

d. Area Commander, Courthouse Bay. (Building BB-2)

(1) Equipment issue:

Blankets.....	200	Pillow Cases.....	200
Pad Mattress.....	200	Sheets.....	200
Cots.....	200	Rations (PORS).....	50 Cases
Pillows.....	200		

e. Commanding Officer, Marine Corps Air Station (Helicopter), New River

(1) Building 202. (Gymnasium)

Blankets.....	100	Pillow Cases.....	100
Pad Mattress.....	100	Sheets.....	100
Cots.....	100	Rations (PORS).....	84 Cases
Pillows.....	100		

(2) Building 208. (Service Club)

Blankets.....	50	Pillow Cases.....	50
Pad Mattress.....	50	Sheets.....	50
Cots.....	50	Rations (PORS).....	42 Cases
Pillows.....	50		

(3) Building TC-1500. (Delalio School)

Blankets.....	50	Pillow Cases.....	50
Pad Mattress.....	50	Sheets.....	50
Cots.....	50	Rations (PORS).....	100 Cases
Pillows.....	50		

f. Commanding Officer Support Battalion (TT-60)

(1) Building TT-60

Blankets.....	100	Pillow Cases.....	100
Pad Mattress.....	100	Sheets.....	100
Cots.....	100	Rations (PORS).....	100 Cases
Pillows.....	100		

g. Commanding Officer, Correctional Facility

(1) Correctional Facility

Blankets.....	50	Pillow Cases.....	50
Pad Mattress.....	50	Sheets.....	50
Cots.....	50	Rations (PORS).....	50 Cases
Pillows.....	50		

h. Officers in charge of hurricane shelters will receipt for supplies. Supplies and remaining rations will be returned to Base Property Control Officer, Building 1101, upon securing of Condition I.

7. REPORTS

a. Commanders responsible for hurricane shelters will notify the Housing Area Command Coordinator (2895/5902) when they are ready to receive occupants; thereafter, hourly reports will be submitted to the Disaster Preparedness Center (5720/5326) who will keep the Disaster Preparedness Center informed of the status of all shelters.

b. To evaluate the necessity for hurricane shelters and to establish amounts of supplies used, commanders responsible for operating hurricane shelters, Base Property Control Officer, Chief Branch Clinics, and the Base Motor Transport Officer will submit a report to the Housing Area Command Coordinator (2895/5902) of their respective activities during the evacuation period. These reports will be submitted within 48 hours after securing from destructive weather conditions and will include the following if appropriate:

- (1) Number of Personnel cared for
- (2) Amount and type of supplies consumed
- (3) Personnel casualties, if any
- (4) Amount of transportation used (vehicle type, owning command and mileage)
- (5) Medical support furnished

8. INFORMATION AND INSTRUCTION FOR PERSONS USING SHELTERS

a. Injured persons, pregnant women expecting to deliver within four days, and women with infants in need of medical care may use the hurricane shelter at the NRMC, other personnel desiring shelter should report to the hurricane shelter nearest to their quarters area or home.

b. Military personnel and dependents from Knox Trailer Park and the Jacksonville Community west of Midway Park should report to Tarawa Terrace I Elementary School. Overflow will be directed to Brewster Junior High School.

c. Military personnel and dependents from the Midway Park, Piney Green, and Swansboro communities should report to Brewster Junior High School.

d. Military personnel and dependents from the Sneads Ferry, Dixon, and Holly Ridge communities should report to the Rifle Range.

e. Persons reporting to hurricane shelters listed in paragraph 3, should provide themselves with one box lunch (per person), as a minimum, and be prepared for austere living.

f. Persons who report to shelters will be permitted to leave when so authorized by the officer in charge of the shelter.

SNOW BILL

1. PURPOSE. To provide a coordinated plan to meet the threat of heavy snow accumulation, continued essential functions during such periods, and return Marine Corps Base, MCAS (H) New River, and tenant units to normal operation as soon as possible.

2. GENERAL. Based upon past local area experience, various conditions of snow accumulation, sleet, freezing rain or a combination of all three can have varied affects on road conditions and varied conditions that may develop during weather extremes; however, this Bill provides the basic guidelines to organize and combat such weather conditions.

3. SNOW CONDITIONS

a. Snow conditions will be set by the Commanding General/Chief of Staff, Marine Corps Base, based upon the recommendation of the Assistant Chief of Staff, Training.

b. Definitions of the various snow conditions which will be set and associated actions are:

(1) Snow Condition V. Secure from previous snow condition. Threat of further heavy accumulation has temporarily passed. Return to normal operations.

(2) Snow Condition IV. The path of the front has been reasonably well established and the present trend of weather reports indicates possible threat of snow in local area.

(3) Snow Condition III. Weather reports indicate snow accumulation in neighboring states. The storm continues to advance and heavy snow is expected in the Eastern North Carolina area within 24 hours.

(a) Be prepared to secure nonessential activities on short notice.

(b) Prepare to initiate actions required for Snow Condition II or Snow Condition I.

(c) Continue normal operations unless otherwise directed.

(d) Ensure that all materials and equipment likely to be damaged by snow or ice are properly stowed.

(e) Alert designated essential personnel.

(f) Ensure readiness of emergency services and snow removal equipment.

(4) Snow Condition II. Heavy snow fall has commenced and snow is beginning to accumulate and stick to road surfaces creating hazardous road conditions.

(a) Accomplish final precautionary actions.

(b) Designated essential personnel assume duty stations or standby for assignments as directed by immediate supervisors.

(c) Nonessential military personnel may be granted early liberty by Commanding Officers. Personnel should be granted liberty in a staggered time frame to eliminate crowded road conditions.

(d) Commence snow removal and road and bridge sanding operations as required.

(e) Activate the Storm Recovery Operations Center, Base Maintenance, extension 2511.

(f) Activate the Marine Corps Base Disaster Preparedness Center.

(5) Snow Condition I. Heavy Snow, sleet or freezing rain is accumulating in measurable quantity. Snow is beginning to accumulate in drifts, and power lines are accumulating ice. Road conditions and bridges are extremely dangerous. Certain roads are becoming impassable to vehicular traffic.

(a) Activate additional emergency command and control facilities, as appropriate.

(b) Continue snow removal and road and bridge sanding operations as required.

(c) Report storm damage and related emergency situations to the Damage Control and Recovery Center (2511).

(d) Camp Lejeune will be "closed" when specifically directed by the Commanding General, Marine Corps Base. Only emergency operations will be permitted and entry to and exit from the Base is limited only to emergency vehicles and key personnel designated by the Commanding General or his representative. If it is necessary to officially close the Base during Snow Condition I, the Commanding General will issue an order to that effect.

(e) MCAS (H), New River may be closed by the Commanding Officer.

4. RESPONSIBILITIES. To ensure a continued readiness of Marine Corps Base, MCAS (H), New River, and tenant activities in the event of a snow storm, the following delineation of responsibilities is directed:

a. Commanding General, 2d Marine Division (FMF)

- (1) Provide maximum engineer support within capability to execute priority functions requested by the Damage Control Recovery Center.
- (2) Within capability, provide tactical field ambulance, including driver and assistant drivers.
- (3) Report all available equipment capable of being employed to assist in snow removal and recovery operations, to the Damage Control Recovery Center, Phone 2511, upon setting of Snow Condition III.

b. Commanding General, 2d FSSG (Rein)

- (1) Provide maximum engineer support within capability to execute priority functions requested by the Base Maintenance Officer.
- (2) Within capability, provide tactical field ambulances, including drivers and assistant drivers.
- (3) Report all available equipment capable of being employed to assist in snow removal and recovery operations to the Damage Control Recovery Center, Phone 2511, upon setting of Snow Condition III.

c. Commanding Officer, MCAS (H), New River

- (1) S-4 Officer will report the availability of snow removal equipment from tenant organizations, and place under control of Storm Recovery Operations Center Building #122 those assets not required for air station recovery operations.
- (2) Request air support and emergency evacuation helicopters from 2d MAW when required.
- (3) Keep Disaster Preparedness Center, Marine Corps Base informed of conditions and requirements for MCAS (H), New River.

d. Assistant Chief of Staff, Logistics

- (1) Upon setting Snow Condition II, make provisions for release of emergency rations (PORS) through the Base Property Control Officer on an as required basis.
- (2) Upon setting Snow Condition II, be prepared to provide heating fuel to support Base Maintenance in servicing fuel outages. Request tactical fuel delivery vehicles with drivers from 2d Marine Division.

e. Assistant Chief of Staff, Training

- (1) Assume overall coordination of snow recovery operations.
- (2) Activate the Disaster Preparedness Center upon setting Snow Condition II, if appropriate.

f. Base Maintenance Officer

- (1) Establish a Damage Control Recovery Center (DCRC) in Building 1202 and Building 122, (MCAS (H), New River), when directed or upon setting Snow Condition II.
- (2) Coordinate the efforts of Marine Corps Base activities and tenant commands to maintain utilities and services.
- (3) Maintain aboard or recall essential personnel to continue required utilities and services.
- (4) Base Maintenance Officer will be responsible for all snow removal operations on Camp Lejeune.

g. Chief, Branch Clinics

- (1) Upon Setting of Snow Condition III:
  - (a) Ensure that emergency supplies are available in all clinics and within ambulances, especially with regard to sterile supplies and obstetric packs.

ENCLOSURE (4)

(b) Arrange for augmentation medical personnel, as appropriate for the quantity of snow accumulation expected. Arrange for feeding of augmentation personnel.

(c) Coordinate with 2d FSSG (DPC ext. 2611/1588) to receive tactical field ambulances with drivers upon setting of Snow Condition II. Supervise employment of ambulances and crews to area clinics, as appropriate.

(d) Draw AN/PRC 77 radios from Base Communications/Electronics Officer upon setting of Snow Condition II, if available. One radio will be assigned each tactical field ambulance and each truck, if available.

(e) Coordinate with Base Motor Transport to receive four 1 1/2 ton trucks (4x4) with drivers upon setting of Snow Condition II. See subparagraph 4h(2) below. Supervise employment of trucks, as appropriate, to assist as recovery ambulances to remote impassable areas.

(2) Upon setting of Snow Condition II/I, assist in snow recovery operations as directed.

h. Base Motor Transport Officer

(1) Provide essential emergency transportation equipped for snow driving conditions as required to maintain essential functions and in support of the recovery operations.

(2) Provide four 1 1/2 ton trucks and drivers to the Chief, Branch Clinics to assist in ambulance operations.

i. Joint Public Affairs Officer. Liaison with local radio stations to promulgate information of importance to military and civilian personnel.

j. Provost Marshal, Marine Corps Base. Assist in snow recovery operations as directed.

k. Communications-Electronics Officer, Marine Corps Base

(1) Ensure the continuous operation of essential off-base circuits.

(2) Be prepared to activate the Emergency Command Radio Net and the Intra-Base Teletype Net.

l. Assistant Chief of Staff, Comptroller

(1) Condition III. Determine impact of oncoming destructive weather on paydays for civilian and military personnel. Prepare alternative payday plans. Prepare alternative radio and TV announcements regarding the execution of payday. Notify Bank and Credit Union of intentions. Coordinate with Marine Corps Base and Tenant Commands.

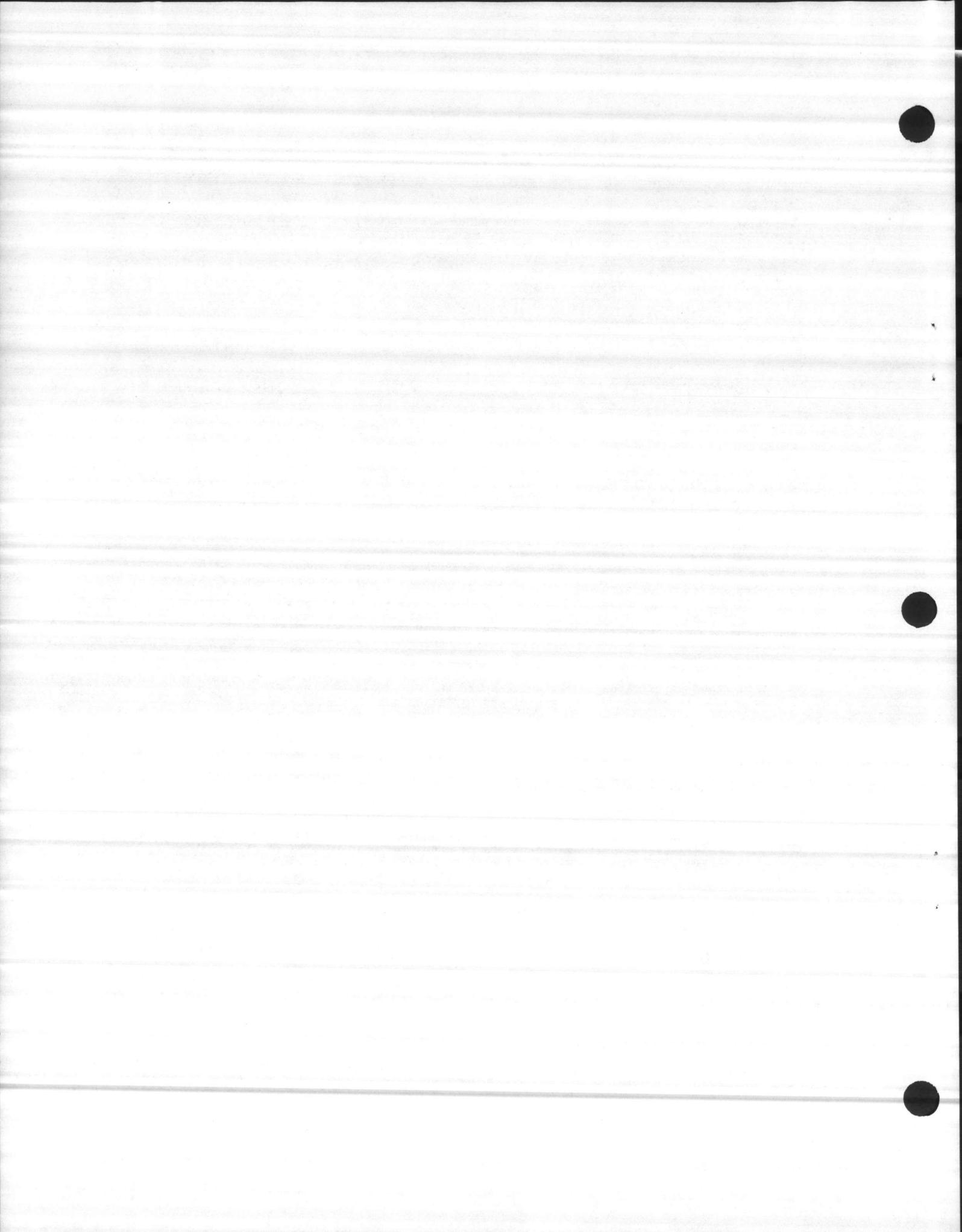
(2) Condition II. Select a payday alternative and provide announcements to JPAO. Authorize necessary overtime and capture costs thereof. Coordinate with Bank and Credit Union and with Marine Corps Base and Tenant Commands.

(3) Condition I. When able, activate sufficient staff to carry out payday functions. Ensure Bank has or will receive sufficient cash to accommodate check cashing. Notify Marine Corps Base and Tenant Commands of payday plans and changes thereto. Ensure payday plan insofar as possible does not interfere with snow removal and minimizes congestion on road net. Ensure overtime costs are being captured.

m. Other Base Activities and Commands. Report all emergency requirements and type of assistance required to Storm Recovery Operations Center (extension 2511) as appropriate.

5. Emergency Ambulance Requests. Requests for emergency ambulance service from civilian sources will be critically evaluated and will be provisionally denied as long as civilian ambulances and rescue squads are functional. Acute emergencies may be responded to in Jacksonville and the outlying communities when civilian services cease to function and subject to availability of military ambulances. Civilian patients will be delivered to the civilian hospital nearest the site of pickup. Further, civilian patients will be limited to emergency first aid and ambulance service only. Under no conditions will civilian patients be given medication or be subjected to surgical procedures by hospital corpsmen. Conditions specified herein relating to ambulance service for civilian patients should be made clear to the requestor prior to dispatching the ambulance.

ENCLOSURE (4)

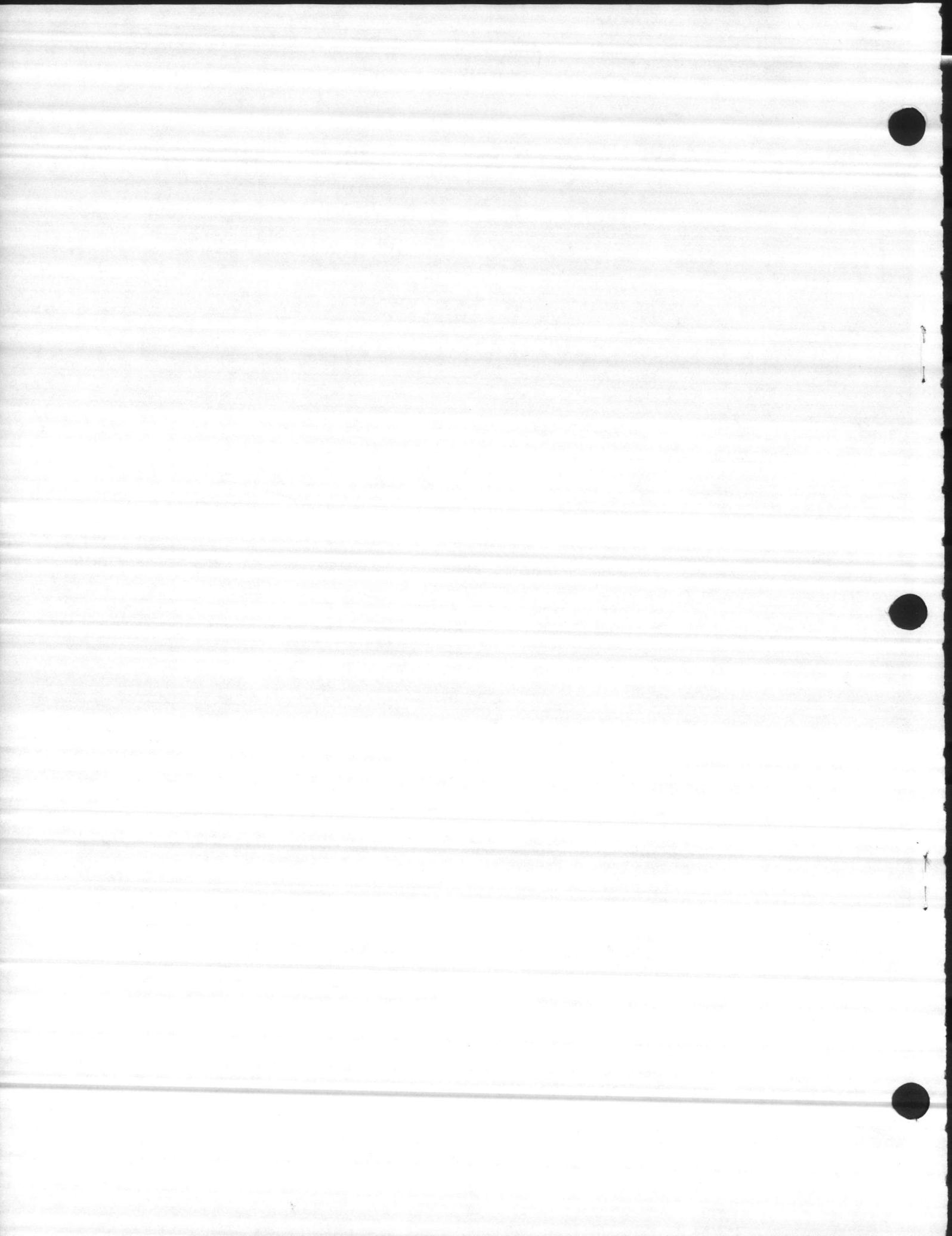


STORM PREPAREDNESS ACTIONS

	Normal Condition	ARR. W/72 Hours	ARR. W/48 Hours	ARR. W/24 Hours	ARR. W/12 Hours-In Progress	All Destructive Weather Conditions will be set by DPC
	CONDITION V	CONDITION IV	CONDITION III	CONDITION II	CONDITION I	REMARKS
Thunder- storm	(Special Warnings published only if wind conditions dictate)					Published as a Special Weather Report., msg. or by telephone.
Gale Warning	" "	" "	" "	" "	" "	" "
Tornado	Due to lack of sufficient warning/advance notice special instructions will be passed at time of warning.					
Tropical Depression Warning	1,2,31,32	3,4,5	6,8,14	7,10,15	12,13,16, 18,19,26, 29	Winds up to 40 MPH
Tropical Storm Warning	1,2,30,31, 32	3,4,5	6,8,9,14	7,10,11, 12,13,15, 16,18,21, 22,23,28	17,19,20, 24,25,26, 27,28,29	Winds from 40-75 MPH (Approx)
Hurricane Warning	1,2,30,31, 32	3,4,5	6,8,9,14	7,10,12, 13,15,16, 18,21,22, 23,24	17,18,19, 20,25,26, 27,28,29	Winds in excess of 75 MPH
Severe Snow	(See Enclosure (4), Snow Bill)					

1. All Clear - Condition V - Normal operations.
2. Continue normal operations unless otherwise directed.
3. Path of storm established indicating threat of winds of destructive force within 72 hours (Condition IV).
4. Take initial precautionary measures to protect property and facilities.
5. Review all pertinent orders and directives.
6. Path of storm established indicating threat of winds of destructive force within 48 hours (Condition III).
7. Establishment of Disaster Preparedness Center, Building #1.
8. Insure all loose materials which are likely to be dangerous, such as flying debris, are secured or stored.
9. Make preparations to evacuate and close recreation beaches.
10. Winds of destructive force anticipated within 24 hours (Condition II).
11. Be prepared to secure non-emergency activities on short notice.
12. Secure routine training and recall all troops from field.
13. Designate essential personnel to man key duty stations.
14. Test Emergency Command Net. (Enclosure (5)).
15. Activate and continuously guard Emergency Command Net.
16. Warn all personnel concerned.
17. Winds of destructive force are imminent, in progress, or expected within 12 hours (Condition II).
18. Store all loose gear.
19. Accomplish all final precautionary actions.
20. Suspend routine liberty and visiting. Personnel on liberty or leave are not to be recalled. Married personnel will be authorized to go to, or remain at their homes if their services can be spared.
21. Open hurricane shelters.
22. Area Commander's representatives will pick up emergency supplies and rations from Building #1101.
23. Civil Service personnel and other civilian employees whose services can be spared may, at their own request and upon approval of their supervisors, be granted annual leave.
24. All personnel with the exception of individuals assigned emergency tasks, will remain in barracks, quarters and hurricane shelters until Condition V is set or as directed.
25. Civil Service personnel whose services can be spared will be released. Authorization to release civilian employees for the duration of Condition I will be promulgated by this Headquarters. Excused absence will be granted to all Civil Service employees who have a regular tour of duty and are released (except those wage grade employees whose initial appointment is limited to 90 days or less and who have not been continuously employed for a period of more than 90 days under one or more appointments without a break in service; such employees will be required to use annual leave.) If they have no annual leave, contact the Civilian Personnel Office for guidance. Supervisors are not authorized to excuse employees unless a special administrative order has been promulgated.
26. Activate all emergency and control facilities.
27. Camp Lejeune may be "Closed" when specifically directed by the Commanding General, Marine Corps Base. Only emergency operations will be permitted and entry to and exit from the Base limited only to emergency vehicles and key personnel. If the Base is officially closed, the Commanding General will issue an order to that effect. Prior to release of the order, Civil Service employees and civilian employees of non-appropriated fund activities whose services can be spared, will be released for the duration of Condition I. Civil Service employees will be released in accordance with paragraph 25, above.
28. Report all storm damage to Disaster Preparedness Center.

29. When Condition V is set, personnel will secure only after checking with unit leaders and commanders to determine if they will be needed in the conduct of recovery operations.
30. Secure hurricane shelters.
31. Submit all final damage reports to Disaster Preparedness Center.
32. Clean up and recovery operations begin as soon as practicable.



## COMMUNICATIONS

- 4
1. PURPOSE. To provide communications in support of operations during destructive weather conditions, in accordance with reference (b).
  2. COMMUNICATIONS MEANS. Camp Lejeune has diversified communications systems, consisting of telephone, radio and teletype established for normal operations. These systems will be expanded for use during destructive weather emergencies. Details as to available communications are:

a. Telephone. Telephone service will be the primary means of communication during destructive weather emergencies. During such times subscribers should limit their use of the telephone to matters related to the emergency. The following special telephone circuits are available:

(1) OMNI - Command Group Conference Circuit. This circuit provides the capability of instant telephone communication from the Disaster Preparedness Center to major tenant units and selected special staff officers.

(a) The Stations on this Circuit are:

Marine Corps Base (Master)  
2d Marine Division FMF  
2d Force Service Support Group  
Chief Branch Clinics  
Base Communication Center  
Base Maintenance Officer  
HQ Battalion, MCB  
PMO  
Naval Regional Medical Center  
MTO  
Spt Battalion, MCB  
Fire Department  
FMSS  
MCSSS  
Camp Geiger Area Cmdr  
MCES  
Rifle Range Detachment  
RSU

(b) Operating Procedures. When the Master Station (Disaster Preparedness Center) activates the system, all stations' instruments will ring continuously until answered. The following will be announced from the Master Station: "This is a Group Conference Call; do not hang up; message to follow." Once all stations have answered, the message will be broadcast. Upon completion of the message, the Master Station will call the name of each station individually. If station called has copied the message and understands it thoroughly, it will signify by announcing the station's name. Then and only then will the station hang up.

(2) Conference Call Circuits. A special conference call has been established for passing critical information. The below listed conference call may be made by dialing extension 3400 and asking the operator for conference call #1.

(a) The Stations on this Circuit are:

Base Mers Radio Station  
Gottschalk Marina  
Courthouse Bay  
Special Services  
Defense Property Disposal  
Automated Services Center  
MCAS (H) 455-6111

b. Radio. Radio communications will be employed as a backup to the telephone system. The following radio networks will be operated during destructive weather conditions:

(1) Base Emergency Command. This net connects the Base Disaster Preparedness Center with selected subordinate commands and all outlying Camp commanders. It is tested during Condition III and operated continuously during Condition II and I.

(a) Frequency:

Primary 34.75 MHZ  
Secondary 49.65 MHZ

(b) Equipment: AN/PRC 77 radios are provided by the Base CEO to all stations on the net except tenet FMF units and Marine Corps Air Station (H) New River who will provide their own equipment.

(c) Operators: The Base CEO will provide an operator for the net control station (Disaster Preparedness Center). All other operators will be provided by individual stations on the net.

(d) Activation: For test on setting of Destructive Weather Condition III. Upon setting of Destructive Weather Condition II all stations will check in with the net control station and await further instructions. Stations should expect to operate continuously during Condition II and I.

(e) Stations:

<u>(Call Signs)</u>	<u>(Units)</u>
Strait Jacket (NCS)	HQ MCB
Strait Jacket Tech	MCB Radio Station
Strait Jacket 1	HQ 2d FSSC
Strait Jacket 2	HQ 2d Mar Div
Strait Jacket 3	HQ MCAS (H) New River
Strait Jacket 4	MCES
Strait Jacket 5	NRMC
Strait Jacket 6	MCSSS
Strait Jacket 7	RR Det
Strait Jacket 8	Camp Gieger
Strait Jacket 9	HQ Bn
Strait Jacket 10	RSU
Strait Jacket 11	Support Bn
Strait Jacket 12	MARS Radio Station
Strait Jacket CD	Jacksonville N.C. Civil Preparedness

(2) Disaster Recovery Coordination Net. This net is designed for emergency communications between the Disaster Preparedness Center and five special staff officers assigned specific missions in destructive weather, evacuation and recovery operations shown below:

(a) Frequency. 49.75 MHZ

(b) Equipment. AN/PRC 77 provided by Base CEO during Destructive Weather Condition

III.

(c) Operators. The Base CEO will provide an operator for the Net Control Station (Disaster Preparedness Center). All other operators will be provided by individual stations on the net.

(d) Activation. For test upon setting Destructive Weather Condition III. Upon setting of Destructive Weather Condition II all stations will check in with the net control station and await further instructions.

(e) Stations

<u>(Call signs)</u>	<u>(Units)</u>
Strait Jacket	MCB DP Center
Boatswain	Base Maint Damage Center
First Aid	Branch Clinic (Bldg 15)
Lucrative	Base Housing
Soybean	MTO
Fibula	PMO
Lotion	Fire Department

(3) Functional Nets. The below listed functional nets will operate continuously during emergencies:

(a) Base Security Net

Composition: PMO (NCS), Base CG, Base Medical, Ambulances, and all PMO units.

Frequency: TX 142.50 MHZ

REC 143.50 MHZ

Equipment: Commercial radio equipment, vehicular and handheld.

Operators: User responsibility

(b) Industrial Control Net

Composition: Base Maintenance (NCS) and various repair shops and mobile utility repair vans in Base Maintenance.

Frequency: 148.275 MHZ

Equipment: Commercial radio equipment, vehicular and handheld.

Operators: User responsibility

(c) Base Fire Net

Composition: Base Fire Chief (NCS), fire stations and mobile fire fighting units.

Frequency: TX 140.475 MHZ

REC 141.95 MHZ

Equipment: Commercial equipment, vehicular mounted, some handheld

Operators: User responsibility

(d) Base Taxi Net

Composition: MTO (NCS), base taxis and wreckers

Frequency: 148.35 MHZ

Equipment: Vehicular charges with handheld radios

Operators: User responsibility

(e) Base Housing Net

Composition: Base Housing Director (NCS) and Housing Coordinators.

Frequency: TX 141.00 MHZ

REC 139.575 MHZ

Equipment: Commercial equipment, mostly handheld

Operators: User responsibility

(f) Range Control

Composition: Training Facilities (NCS) and units deployed to the field.

Frequency: Primary 38.6

Secondary 49.75

Equipment: Commercial equipment and AN/PRC 77

Operators: User responsibility

(4) Onslow County Civil Preparedness Net. The NCOIC of the Base Mars Station will effect liaison with the Director, Onslow County Emergency Preparedness Office 347-4270 to determine operating frequencies. Any request for military assistance will be relayed to the Disaster Preparedness Center.

ENCLOSURE (5)

c. Teletype

(1) Off-Base Teletype Circuits. The Base Communications Center will continue to operate all established off-base teletype circuits during destructive weather emergencies.

(2) Intra-Base Teletype

(a) Purpose: This net is established to rapidly pass lengthy weather and emergency information to selected units in the Camp Lejeune Area.

(b) Activation. Upon setting of Destructive Weather Condition II the net will be continuously manned.

(c) Operators: Will be provided by individual stations on the net.

(d) Tests. The circuit will be tested weekly on Monday.

(e) Stations:

<u>(Call Signs)</u>	<u>(Units)</u>	<u>(Location)</u>
BRA	MCB Communications Center	Bldg 1101
NNA	Collective Call	All stations
NNR	MCB Radio Station	Bldg 24 (receive only)
DP	Disaster Preparedness Center	Bldg 1
MCL	Mars Radio Station	Bldg PT 5
CH	NRMC	Bldg HP 1
CB	Hq Bn MCB	Bldg 50
CT	Camp Geiger	Bldg 705
CE	MCES	Bldg BB-28
RR	RR Det	Bldg RR-11
CS	MCSSS	Bldg 131
SPT	Spt Bn MCB	Bldg 1011

(f) Classification. Only unclassified traffic may be transmitted over this circuit.

(g) Procedures:

(1) During period of activation, stations on this net will be manned on a 24 hour basis. Each station will maintain a daily log of messages sent and received.

(2) Messages will be numbered consecutively by each station. All stations will transmit to net control the number of messages sent and received each day at 2359Z for verification.

d. Multichannel Radio Relay. Should vital circuits of the Base Telephone System become inoperative as a result of destructive weather, or other disaster conditions, these circuits are to be replaced by multichannel radios subject to the availability of such equipment and personnel from 2d Marine Division and 2d Force Service Support Group.