

DEPARTMENT OF THE NAVY SELF-DUPLICATING NOTE

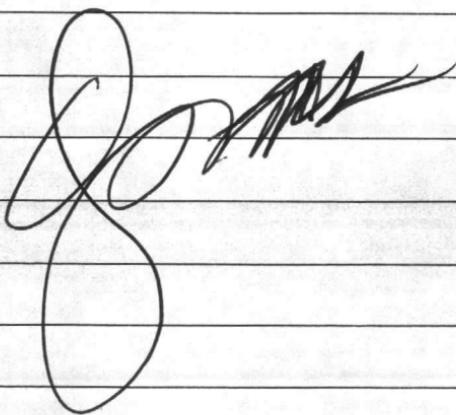
Use only for an informal, preferably hand-written note. Make duplicate only when required for follow-up or working file. See correspondence manual for formal, official memoranda.

TO:

Karen Ordini

- |  |  |  |
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| <input type="checkbox"/> ACTION        | <input type="checkbox"/> COORDINATE    | <input type="checkbox"/> PREPARE FOR SIGNATURE |
| <input type="checkbox"/> AS DISCUSSED  | <input type="checkbox"/> CORRECTION    | <input type="checkbox"/> REPORT BACK           |
| <input type="checkbox"/> CALL/SEE ME   | <input type="checkbox"/> INFORMATION   | <input type="checkbox"/> RETURN                |
| <input type="checkbox"/> COMMENT/CLEAR | <input type="checkbox"/> PREPARE DRAFT | <input type="checkbox"/>                       |

Copy of Spt Agreement btwn  
the Base + the Complex  
which applies to Maint  
as requested.

To: 

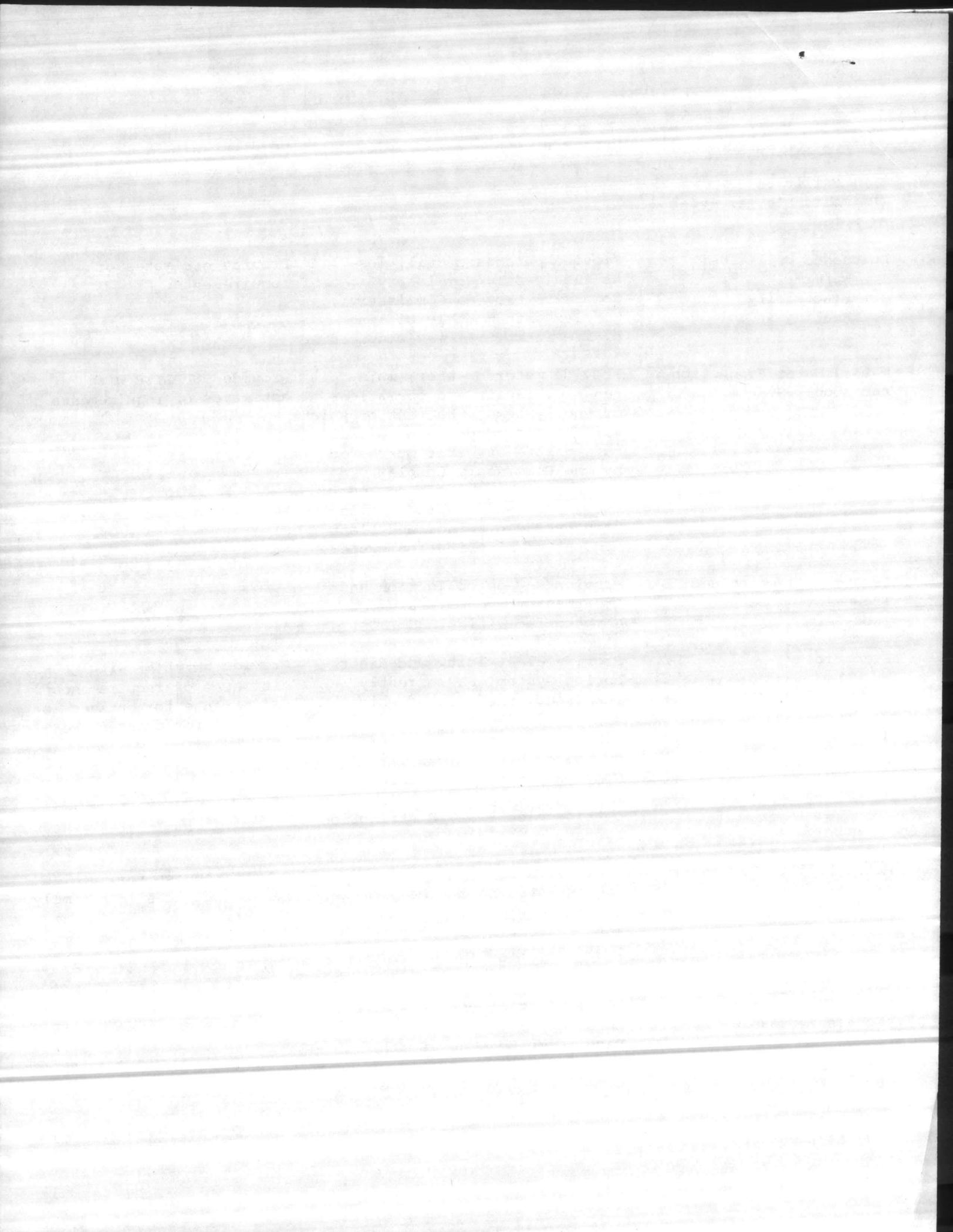
FROM:

Diane Thomas

DATE 3/23/83  
EXT. 2626



<u>CATEGORY OF SUPPORT</u>	<u>SUPPLIER WILL</u>	<u>RECEIVER WILL</u>
(AP) Utilities (Reimbursable, except as noted)		
Purchased Utilities: 1. Water 2. Electricity 3. Heating & Cooling	Provide purchased utilities as required by Commissary Complex. Provide Commissary Complex with monthly billing of itemized utilities consumed.	Provide estimates of requirements.
Water, Water Production and Supply System	Provide metered water, main- tenance, repair and operations of the systems, the cost of which will be included in the distri- bution rate of water purchased by the Commissary Complex. Provide technical advice and assistance as required. Main- tain record drawings and plant account of distribution system.	Provide SUPPLIER with estimates of requirements.
Sewage Collection and Treatment (Non-Reimbursable)	Provide sewage collection and treatment for Commissary Complex facilities.	
Electricity	Provide electricity and distri- bution system, as currently furnished, the cost of which will be included in the distribution rate of power purchased by Commissary Complex. Maintain record drawings and plant account of outside electrical distribution system.	Provide SUPPLIER with estimates of requirements and arrange for outages as required for maintenance.
Major Facilities Repair (Non-Reimbursable)	Provide major repair services as requested on a timely basis. Determine whether accomplish- ment will be by in-house or contract forces.	Submit request for such repair services in a timely manner.
(AU) Administrative Office Space (Non-Reimbursable)	Provide approximately 4500 square feet of office space in Bldg. 1301 at Marine Corps Base, Camp Lejeune, North Carolina, for operation of the Commissary Complex Office.	
(AW) Real Property Maintenance		



ATEGORY OF SUPPORT

SUPPLIER WILL

RECEIVER WILL

A. Real Property including building, structures, utilities, road and grounds. (Non-Reimbursable, except as noted).

Provide all normal cyclical maintenance and structural repair of existing facilities including those assigned for sole use of the RECEIVER based on SUPPLIER regulations.

Only be responsible for expenditures exceeding normal cyclical maintenance, as defined in MCO P11000.5, such as:

a. Any overt act or negligence of the RECEIVER personnel exceeding normal wear and tear.

b. Additional maintenance such as painting for appearance and other work considering desirable but not essential which would not be performed if facilities were not used by RECEIVER.

Notify SUPPLIER of needs.

Perform maintenance and structural repairs of an emergency nature including service calls.

Provide separate funding to SUPPLIER for project accomplishment, if approved.

Provide minor construction, improvements, alterations, and modifications to RECEIVER specifications with in-house resources or by contract, subject to SUPPLIER and RECEIVER parent command approval and specific RECEIVER funding.

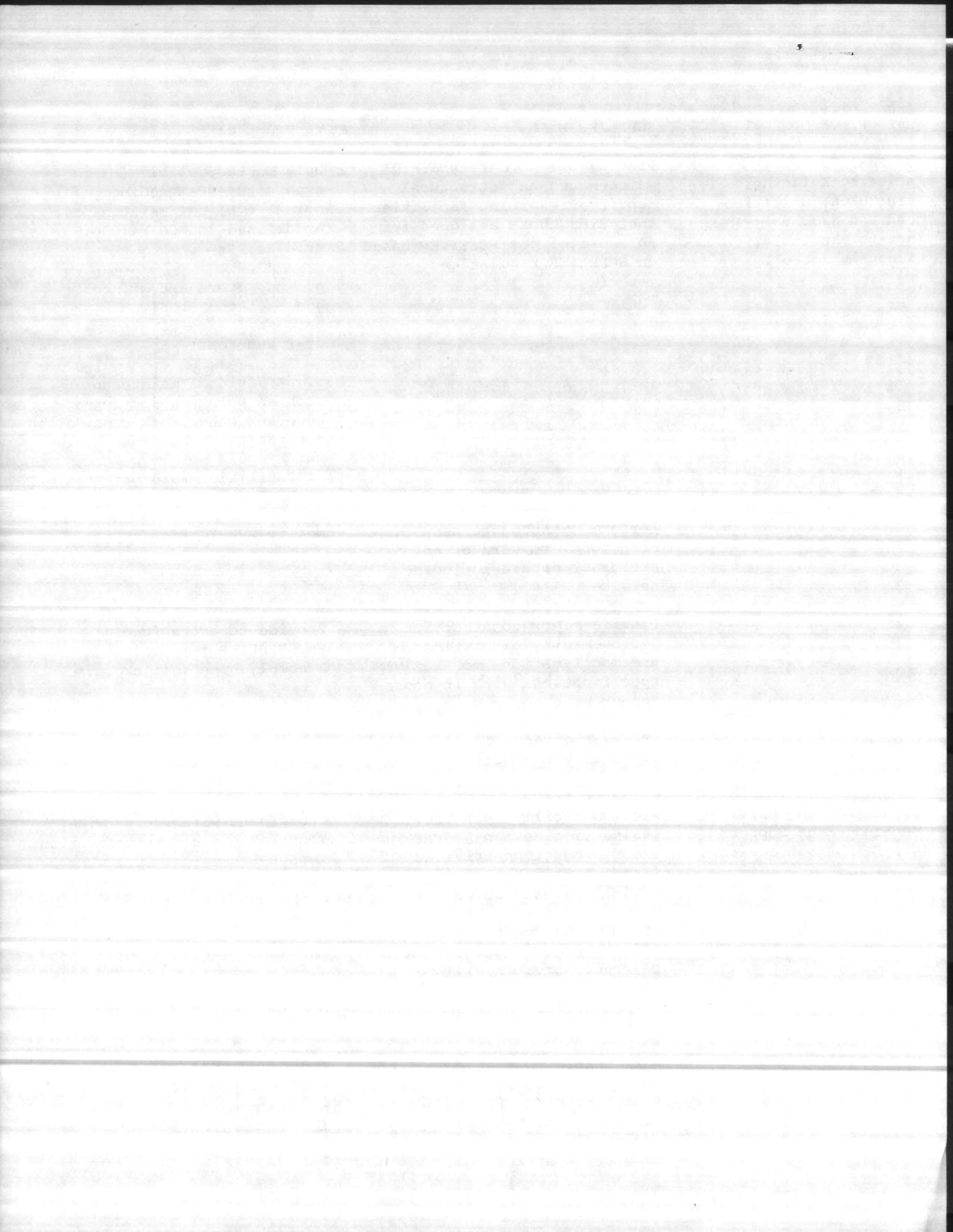
B. Engineering Services and Management Support (Non-Reimbursable except as noted).

Provide facility planning, engineering designs, drafting and reproduction services inspection, job planning, estimating, and budget planning for recurring contract procurement, military and minor construction. All contract services will be provided to the Commissary Complex Officer for approval prior to issue.

Coordinate with and provide requirements and justification to SUPPLIER.

Work unable to be accomplished in-house will, if requested and funded by RECEIVER, be accomplished by Architectural/Engineering or Engineering Services Contract.

SUPPLIER will provide all requests for contract services to Complex Officer for approval.



<u>CATEGORY OF SUPPORT</u>	<u>SUPPLIER WILL</u>	<u>RECEIVER WILL</u>
	Invite the Commissary Complex Officer to participate in the installation Master Planning Board meetings when Commissary facilities are discussed.	Attend meetings and provide input as required.
(AX) Disposal Services (Non-Reimbursable)	Remove exterior containers and dispose of trash/refuse subject to environmental and health restrictions.	Request support.
(AY) Administrative Services (Non-Reimbursable)	Provide support in the areas of records management, personnel locator, forms and publications, survey board, inventory team, and access to the official mail distribution center.	Request support.
(AZ) Information Office (Non Reimbursable)	Provide public affairs services when requested by RECEIVER. This will include SUPPLIER newspaper information and other informative publications.	Coordinate with SUPPLIER when these services are required.
(BB) Safety (Non-Reimbursable)	Include RECEIVER in any ongoing safety program.	Comply with SUPPLIER directives relating to job safety and safety of patrons. Provide information required for submission of reports to higher authority. Procure those items required to satisfy safety regulations (e.g., goggles, hard hats, safety shoes).
(BC) Communication Services		
A. Transmission of Teletype AUTODIN Data (Non-Reimbursable)	Furnish communication services covering the receipt, transmission, routing, and distribution of teletype AUTODIN data, and radio communications, including commercial TELEX message services.	

