

11800
BOSM
SEP 29 1987

From: Assistant Chief of Staff, Base Operational Support Management Assistance
To: Harold B. Manheim, Base Maintenance Division
Via: (1) Assistant Chief of Staff, Facilities *BWE 9/30/87*
(2) Base Maintenance Officer
Subj: MODEL INSTALLATION PROGRAM PROPOSAL

Encl: (1) MIP #87-CLNC-131-COMP/FAC/BOSM, Reduce Quantity of Job Order Numbers for Like Repairs, Buildings or Equipment

1. Your proposal that the quantity of job order numbers (JON's) be reduced to a manageable number has been reviewed. It was determined that prior to your proposal, action had been initiated by the Finance and Accounting Section in Base Maintenance to review, update the standing job order book and reduce the number of JON's to a manageable level. Additionally, in cooperation with RASC personnel, the JON table has been edited and unnecessary JON's deleted. For these reasons, enclosure (1) is returned.

2. Your interest and participation in the Model Installation Program are appreciated. Any future ideas you may have which promote efficiency and cost effectiveness at our installation will be welcomed. Your continued support in helping to make the Camp Lejeune community a better place to work and live is encouraged.

H. F. SMITH

SEP 2 9 1987

(81661P JWB)





MODEL INSTALLATION PROGRAM

PROPOSAL

MARINE CORPS BASE CAMP LEJEUNE



INSTRUCTIONS:

1. COMPLETE ALL INFORMATION REQUESTED.
2. PLEASE PRINT OR TYPE LEGIBLY.
3. USE ADDITIONAL SHEETS IF NECESSARY.
4. FORWARD COMPLETED PROPOSAL TO AC/S, BOSMAD, MCB

DO NOT WRITE IN THIS SPACE

DATE RECEIVED

28 July 87

PROPOSAL NUMBER

87-CLNC-131-Comp/FAC/BOSM

TITLE OR SUBJECT OF PROPOSAL

Reduce Quantity of Job Order Numbers for Like Repairs, Buildings, or Equipment

NAME, TITLE, GRADE/RANK OF SUBMITTER(S)

Harold B. Manheim, Supervisory Work Programmer, GS-9

PHONE

451-2590

CURRENT PROCEDURE Currently Base Maintenance uses a Job Order Book to assign Job Order Numbers (JON's) to capture maintenance and repair cost data. The amount of JON's for like items vary but the attached examples relating to the support of Dependent Schools, Utility Plants, and Heavy Equipment demonstrates the scope of the problem and why confusion exists. Also complicating the problem are reimbursable customers such as clubs, commissary, Naval Dental Clinic and Special Services. When they call, the operator must remember to see if the repair is to the customers or MCB property. If it is the customers, Finance and Accounting must be called to get a one time (single use) JON. When tickets are prepared, this JON must be used.

PROPOSED PROCEDURE (If a directive/order must be waived to implement proposal-Identify the specific reference.)

Reduce the quantity of JON's to a manageable number (i.e. reduce Dependent Schools from 208 to approximately 18; Heavy Equipment from 268 to approximately 53) by grouping like items together (i.e. IV for all schools could have one JON per school vice eight; repair of tractors may have one JON for all 50 vice 50 JONs).

BENEFITS/ADVANTAGES

Reduce confusion as to what JON to use for what type of repair to what facility. This would reduce the number of errors committed by Work Reception and other input operators.

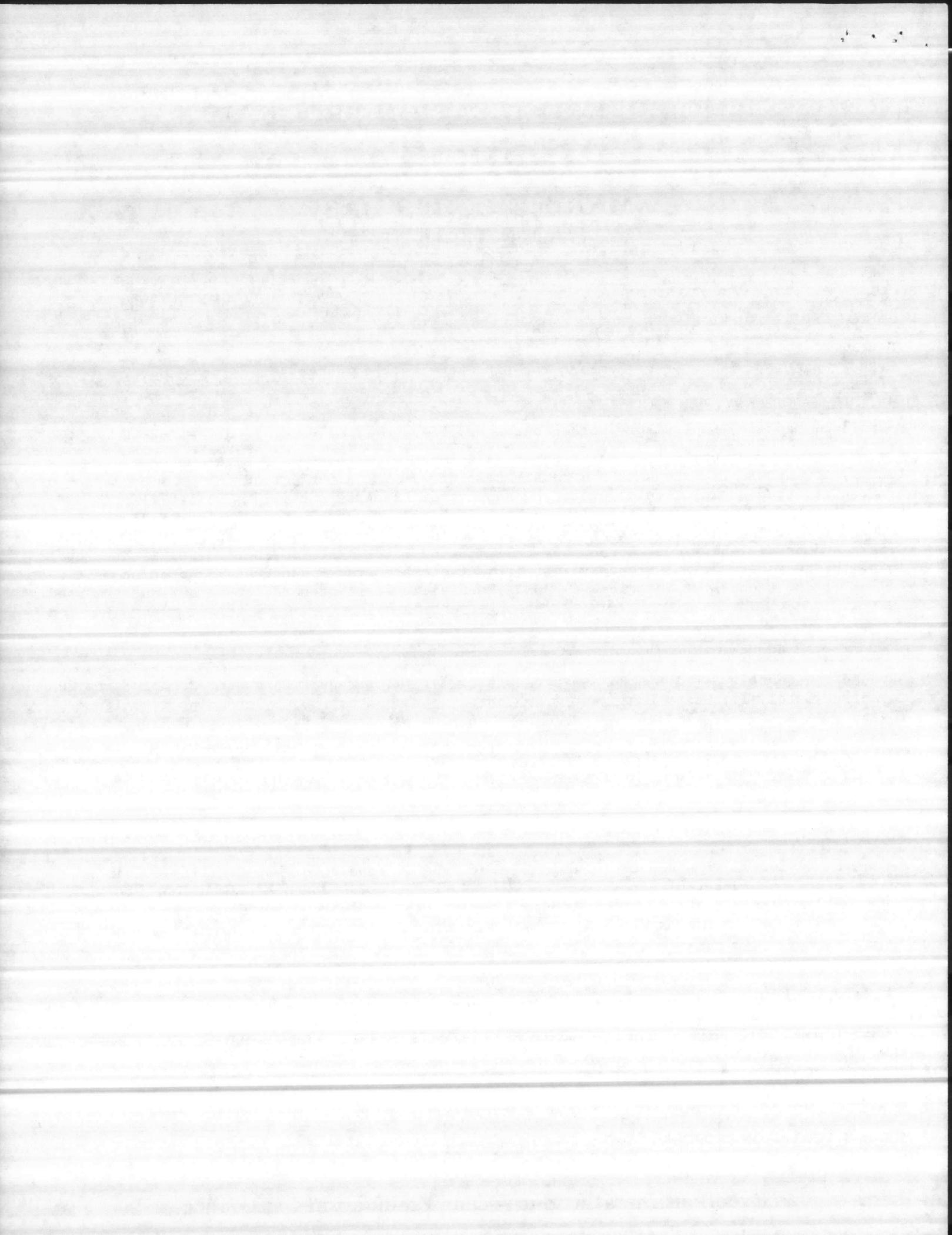
I (WE) UNDERSTAND THAT THE ACCEPTANCE OF A CASH AWARD FOR THE USE OF THIS PROPOSAL BY THE UNITED STATES GOVERNMENT SHALL NOT FORM THE BASIS OF A FURTHER CLAIM OF ANY NATURE UPON THE UNITED STATES BY ME (US), MY (OUR) HEIRS, OR ASSIGNS.

Harold B. Manheim 7/27/87
(SIGNATURE AND DATE)

(SIGNATURE AND DATE)

MODEL INSTALLATION PROPOSAL
MCBCL 11800

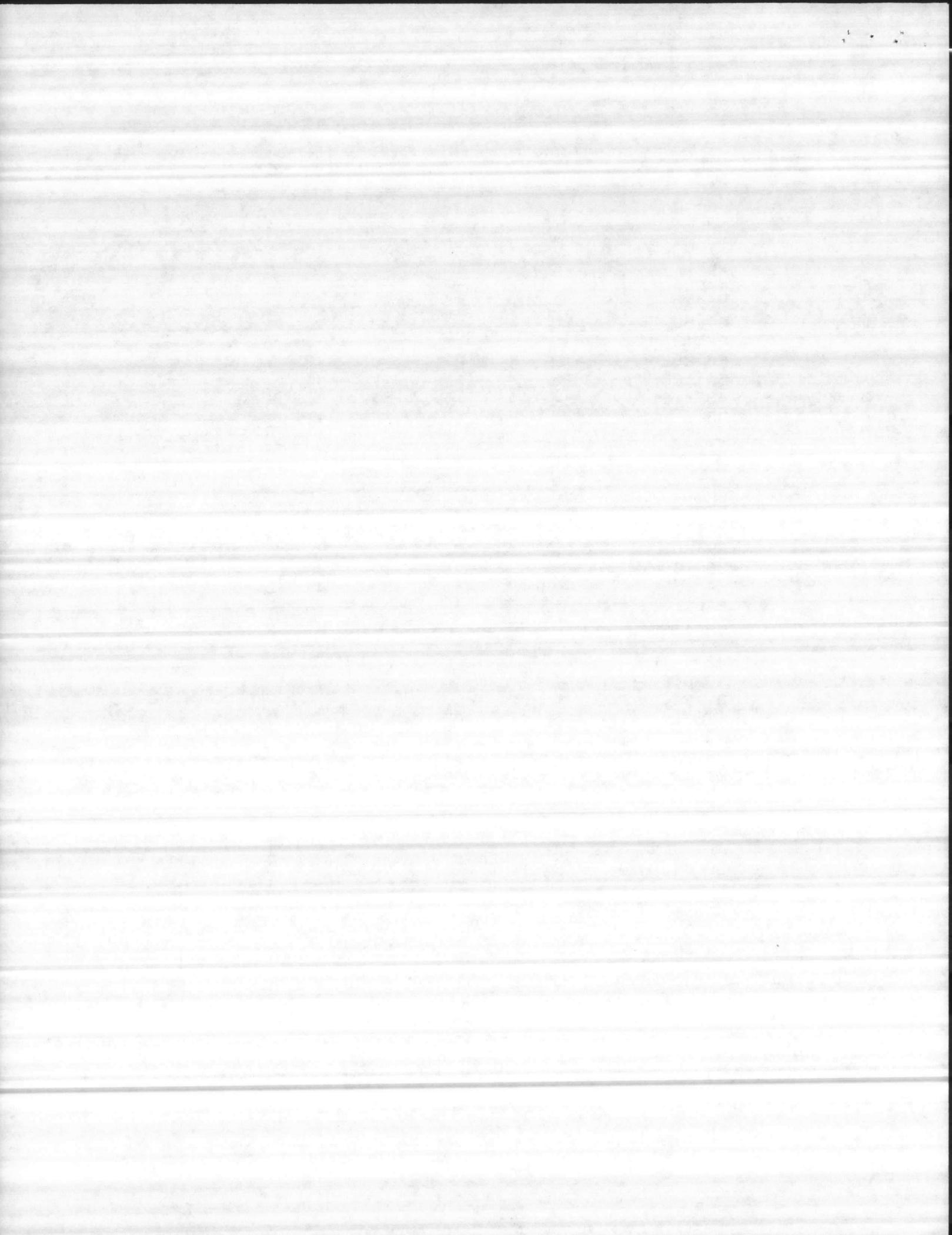
Excellent Installations — The Foundation Of Defense



UTILITIES
TICKETS ONLY

<u>BLDG NO</u>	<u>QUANTITY OF JONS</u>
1700	6
2615	6
M 625	6
M 230	6
G 650	6
RR 15	6
FC 202	6
BA 106	6
AS 4151	6
BB 9	6
A 1	5
MISC	3
20	6
TT 38	6
M 178	6
RR 85	6
BB 190	6
BA 138	6
670	6
AS 110	6
22	2
TC 563	2
M 136, M 137, M 138	2
TT 35	2
RR 92	2
BB 207	2
BA 107, BA 197, BA 198	2
SBA 126, 127	2
SBA 160, 161, 162	2
ELECT DIST	2
METERS	1
FREEZE DAMAGE	1

Total number of possibilities is 39 facilities X 34 JON'S (some JON's have multiple facilities) equals 1,326.

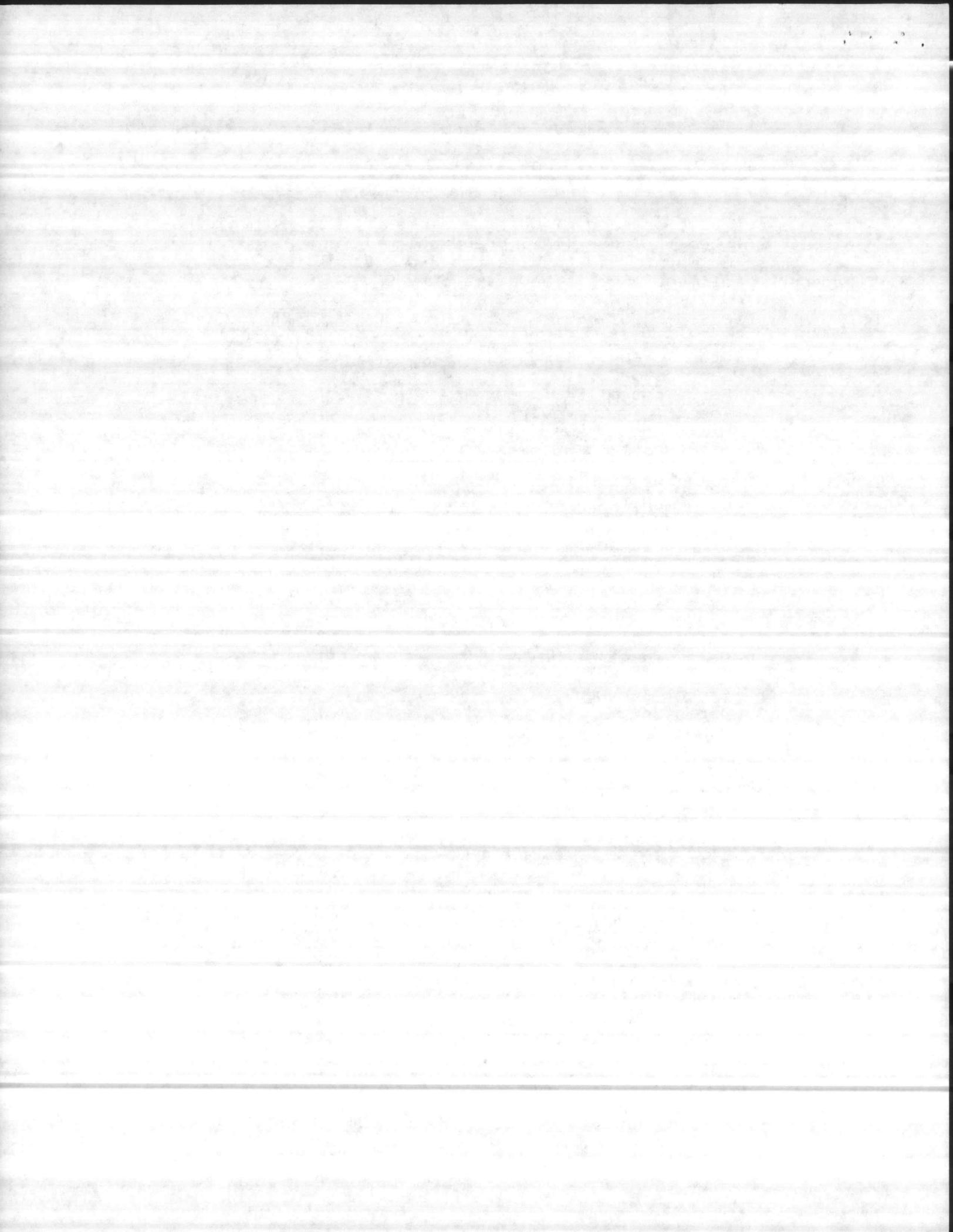


HEAVY EQUIPMENT

03'S

There is one JON for each piece of equipment. Each vehicle has an Equipment Repair Order (ERO) prepared on it and a vehicle jacket must be maintained to file the ERO. Each piece of motor transport equipment doesn't have its own JON.

<u>TYPES OF EQUIPMENT</u>	<u>JON QUANTITY</u>
Steam Cleaner	2
Lubricator	2
** Pest Control Equipment	1
Insecticide Sprayer	7
Harrow	1
** Misc Grounds Equipment	1
Trailers	2
Sewer Cleaners	5
Vacuum Cleaners	4
Compressors	10
Crawler Cranes	2
Oil Distributors	4
Ditchers	4
Excavators	2
Graders	5
Scoop Loaders	7
* Gear Reduction Unit	1
Log Splitter	2
Street Sweeper	2
* Decon Unit	1
Crawl Tractors	12
Boom Ax	5
* Cable Laying trailer	1
* Compactor	1
Floodlights	9
Kittle	2
* Line Marker	1
* Road Mixer	1
Power Mowers	24
Roto Drawn Mower	31
Diaphragm Pump	3
Centrifugal Pump	3
Rollers	3
Rooters	4
* Stump Cutter	1
* Wood Chopper	1
Sweeper	4
Scraper	3
Welder	2
Wellpoint	1
Wheeled Tractor	57



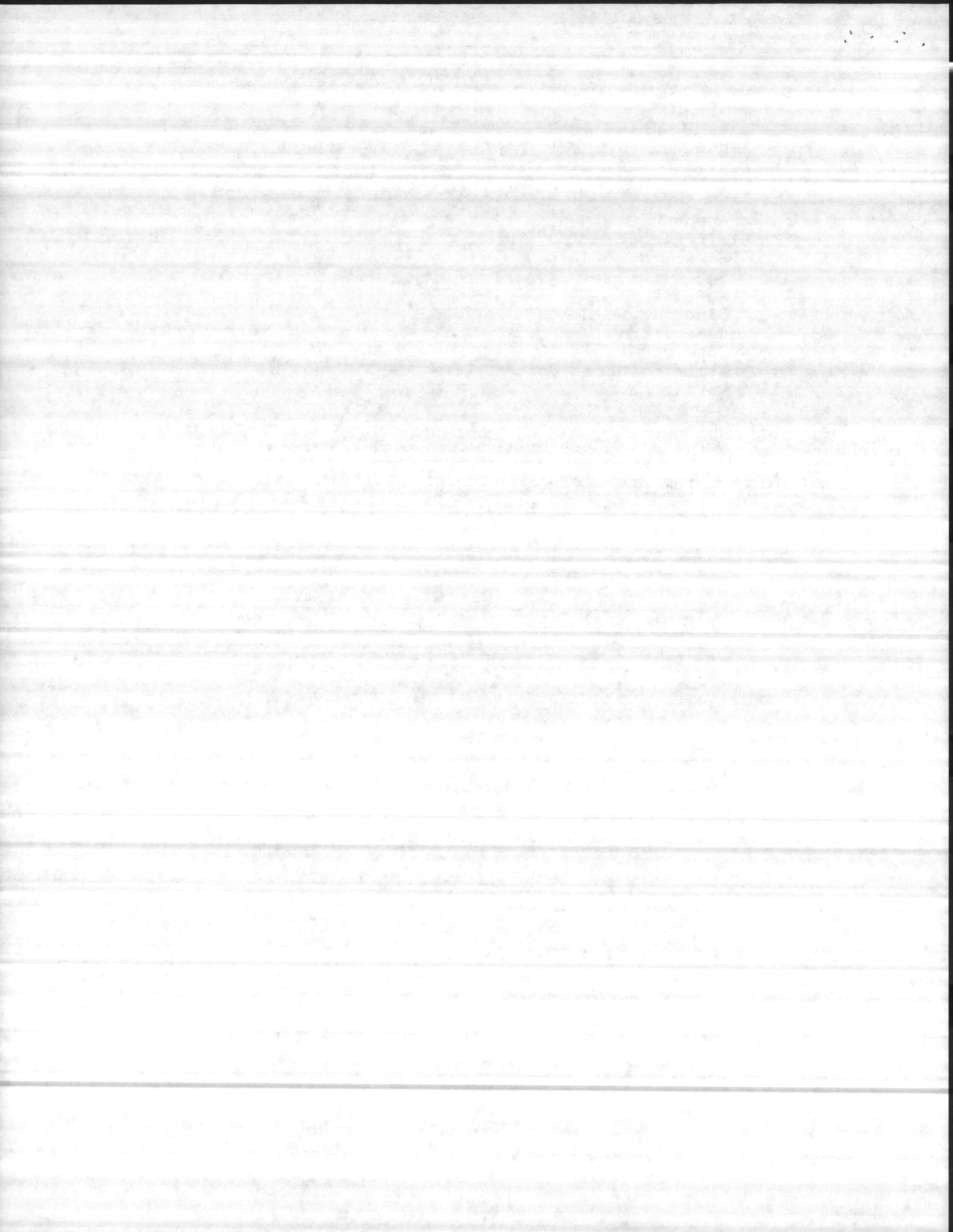
TYPES OF EQUIPMENT

JON QUANTITY

Back Hoe	2
* RR Cars	1
Cranes	4
Airifiers	2
Sweepers	2
Snowplows	2
Welders	3
* Electric Welders	1
Generators	5
Roto Mowers	10
* Asbestos Decon Unit	1
* Pettibone	1

Total number of possibilities is 53 types of equipment having 268 JON's. Why can't these be reduced to 53 JON's?

- * Only one item of equipment.
- ** Could be an all inclusive JON.



REIMBURSABLES

<u>UNIT</u>	<u>BLDG</u>	<u>JON QUANTITY</u>
Naval Medical Center	All NH Bldg (2)	1
	H-16, 23, 24, 30, 31, H-1	1
	H-14	1
	15, 65, 36, 1300, 1041, FC-313, BB-10, RR-11, AS-302 G-770	1
	Pest Control (All Bldg)	18
Commissary	Five Bldgs (Signs/Equipment)	7
Schools	Eight Schools X 26 JONs each equals 208 JON's	208
DRMO	Seven pieces of equipment, One Jon each	7

