

Miller

DEPARTMENT OF THE NAVY

Memorandum

11330
MAIN

DATE: 1 June 1987

FROM: Utilities Systems General Foreman

TO: Foremen and All Leaders, Water Treatment and Wastewater Treatment Plants

SUBJ: TREATMENT FACILITIES INSPECTION; IMPLEMENTATION OF

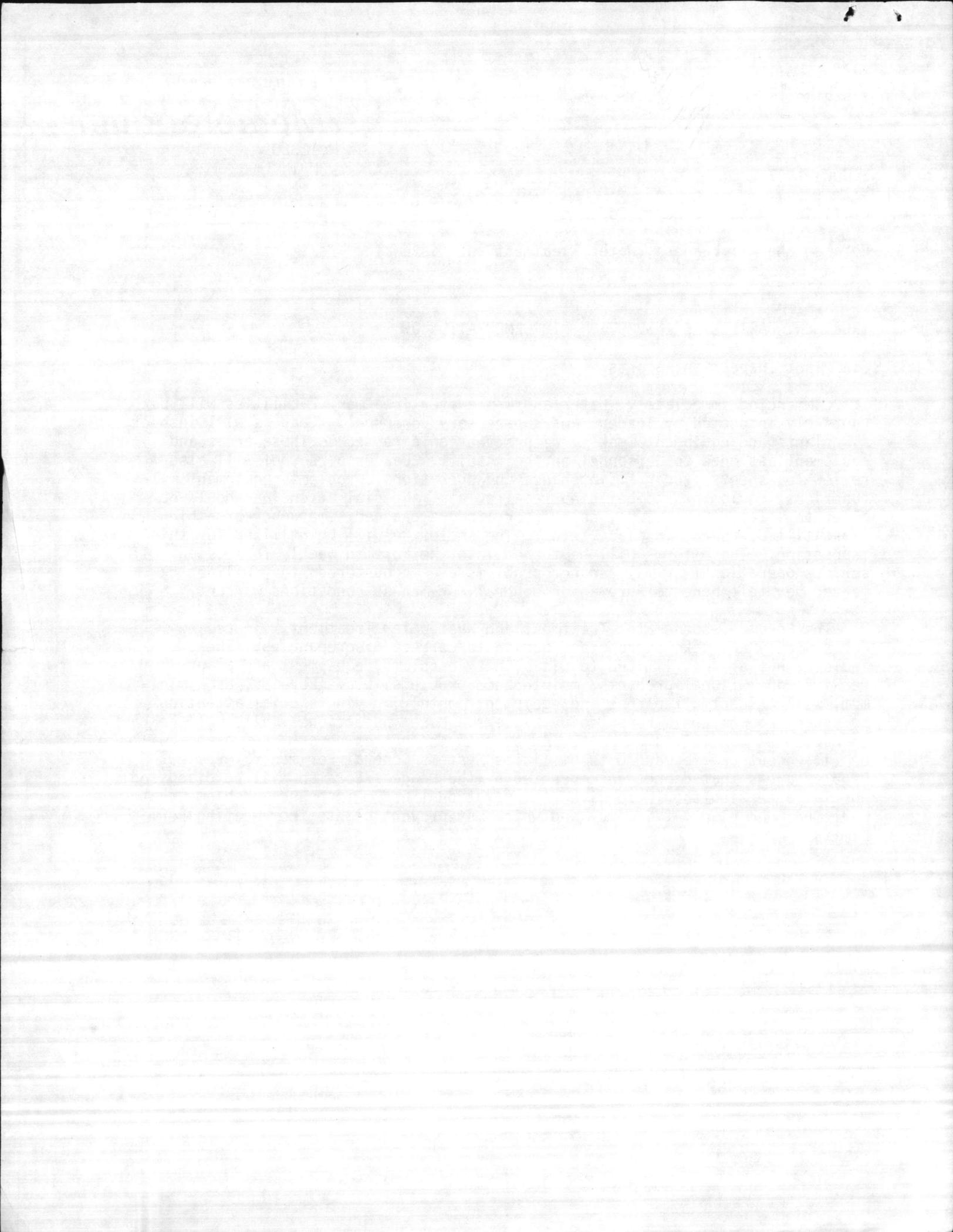
Encl: (1) Plant Inspection Reports

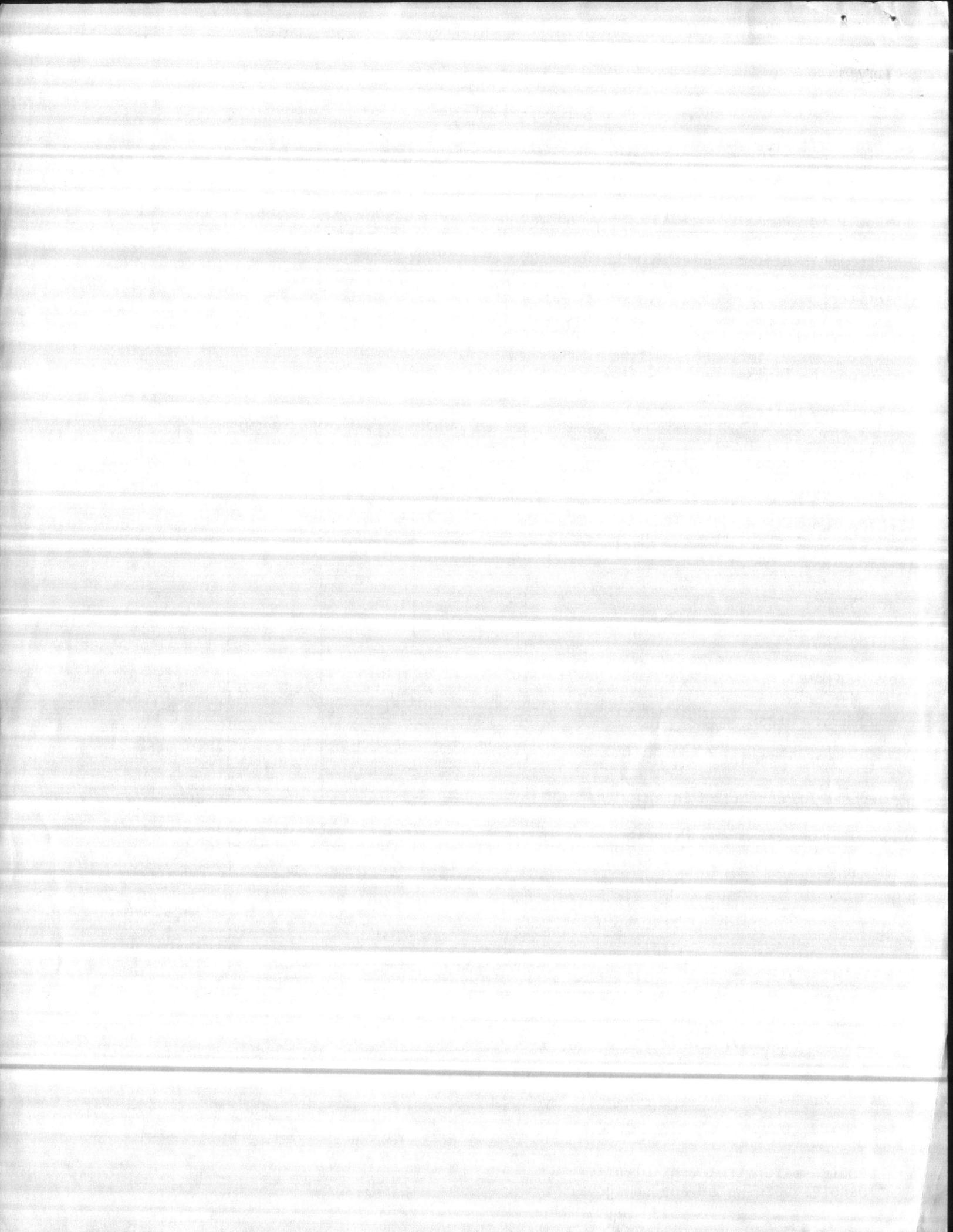
1. Commencing immediately, Water and Wastewater Treatment Facilities will be routinely inspected by leaders and supervisory personnel. Leaders will inspect all plants and equipment weekly, with attention directed to those areas and equipment assigned to personnel on their shift. Leader personnel will also review log sheets, report maintenance and operational problems, equipment malfunctions, equipment and building repairs, etc. Special attention should be given to safety items, i.e., chlorine cylinders chained, emergency breathing tanks filled, guards in place, etc.. The enclosure will be utilized for this inspection. These forms will be turned into the Foreman weekly for review. If serious operational or maintenance problems are encountered, they will be reported per telephone to Foreman or General Foreman as conditions warrant.

2. The Foreman, both Water Treatment and Wastewater Treatment, will review forms weekly and take appropriate action to correct discrepancies. These include, but are not limited to disciplinary problems, equipment and plant repairs, operational problems, maintenance problems, etc. Foreman, as a minimum, will inspect all plants and equipment monthly, paying special attention to those problem areas reported by Leaders. More inspections/visits will be conducted as conditions warrant. An overall inspection report, per plant, will be filled out and forwarded to Utilities Systems General Foreman for review. Problem areas that cannot be corrected by the Leaders/Foreman will be discussed. Special attention should be given to operational and maintenance problems that may impact on plant efficiency and which may prevent plants from meeting Permit Limits.



B. M. FRAZELLE, II





DEPARTMENT OF THE NAVY
Memorandum

DATE: 15 July 1987

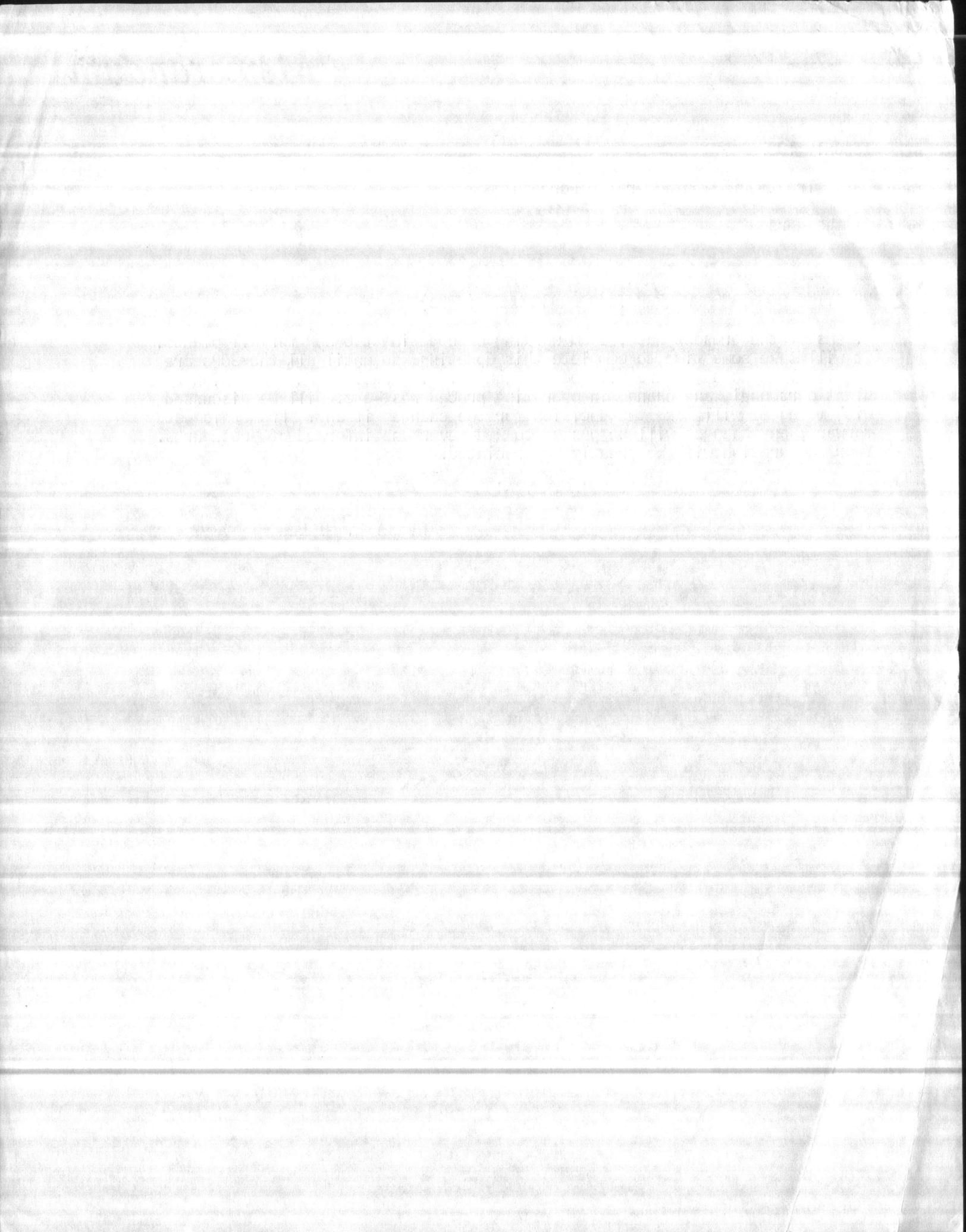
FROM: Water Treatment Plant Operator Foreman

TO: All Leaders

SUBJ: UPDATING OF STANDARD OPERATING PROCEDURES (SOPs)

1. As of the present date, I am working on updating the SOP for all plants. It will take some time to complete this updating, so until all the SOPs are completely updated, there will be no changes. To preclude any confusion by plant personnel, any change in operating procedures, etc. will be discussed with me and I will make the decision for the change, if any. From this date forward, any changes will be posted to keep everyone informed of procedures. Your cooperation will be greatly appreciated.


STANLEY L. MILLER



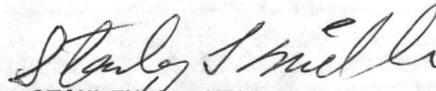
DEPARTMENT OF THE NAVY
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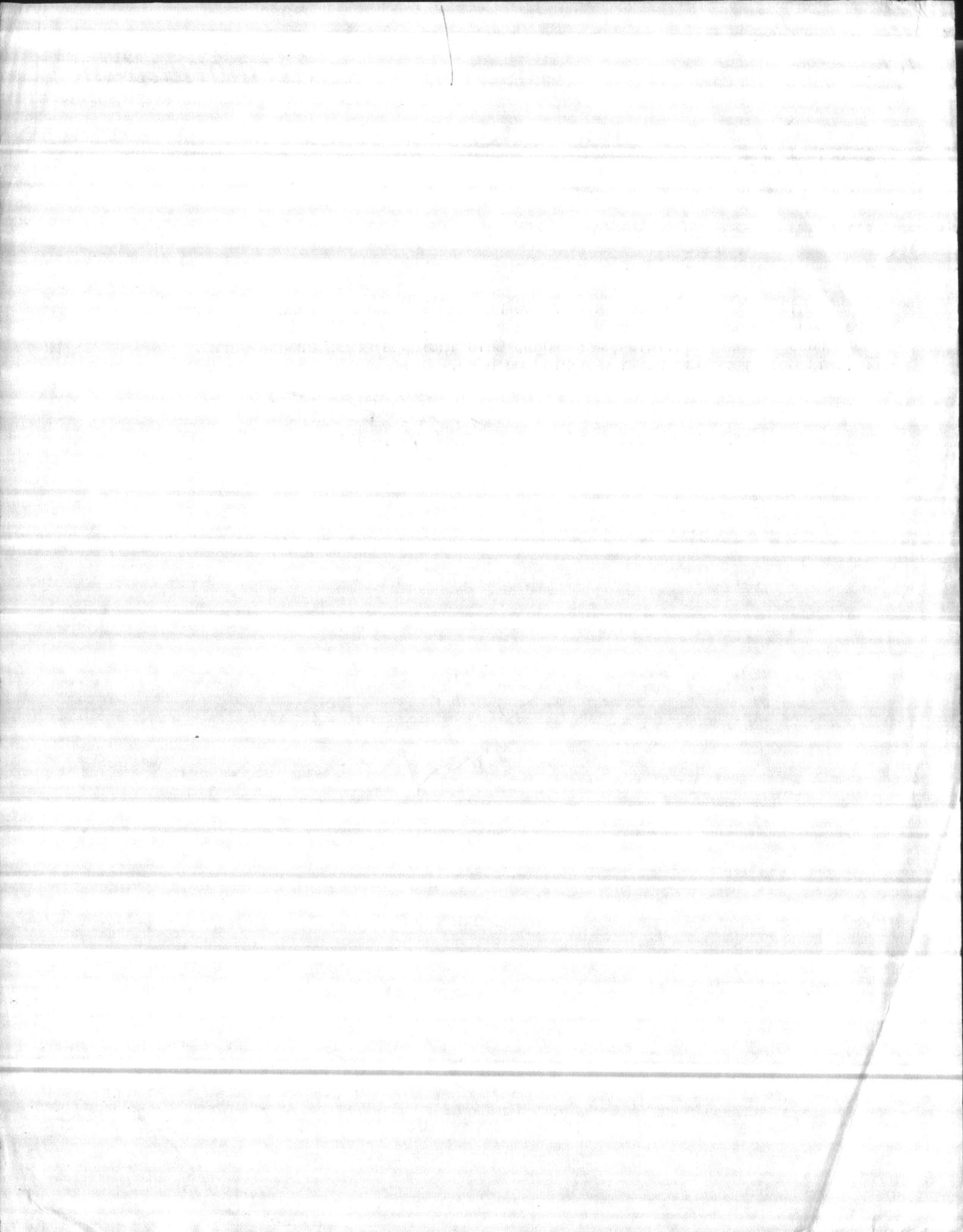
DATE: 16 July 1987

FROM: Water Treatment Plant Operator Foreman

TO: All Leaders Water Treatment Plant

SUBJ: As of this date, you no longer have to run samples at Camp Johnson Water Treatment Plant; just check plant once each day. You will still have to cut grass and keep building swept out; this includes grass around wells. This is only for a short time period we hope.


STANLEY L. MILLER



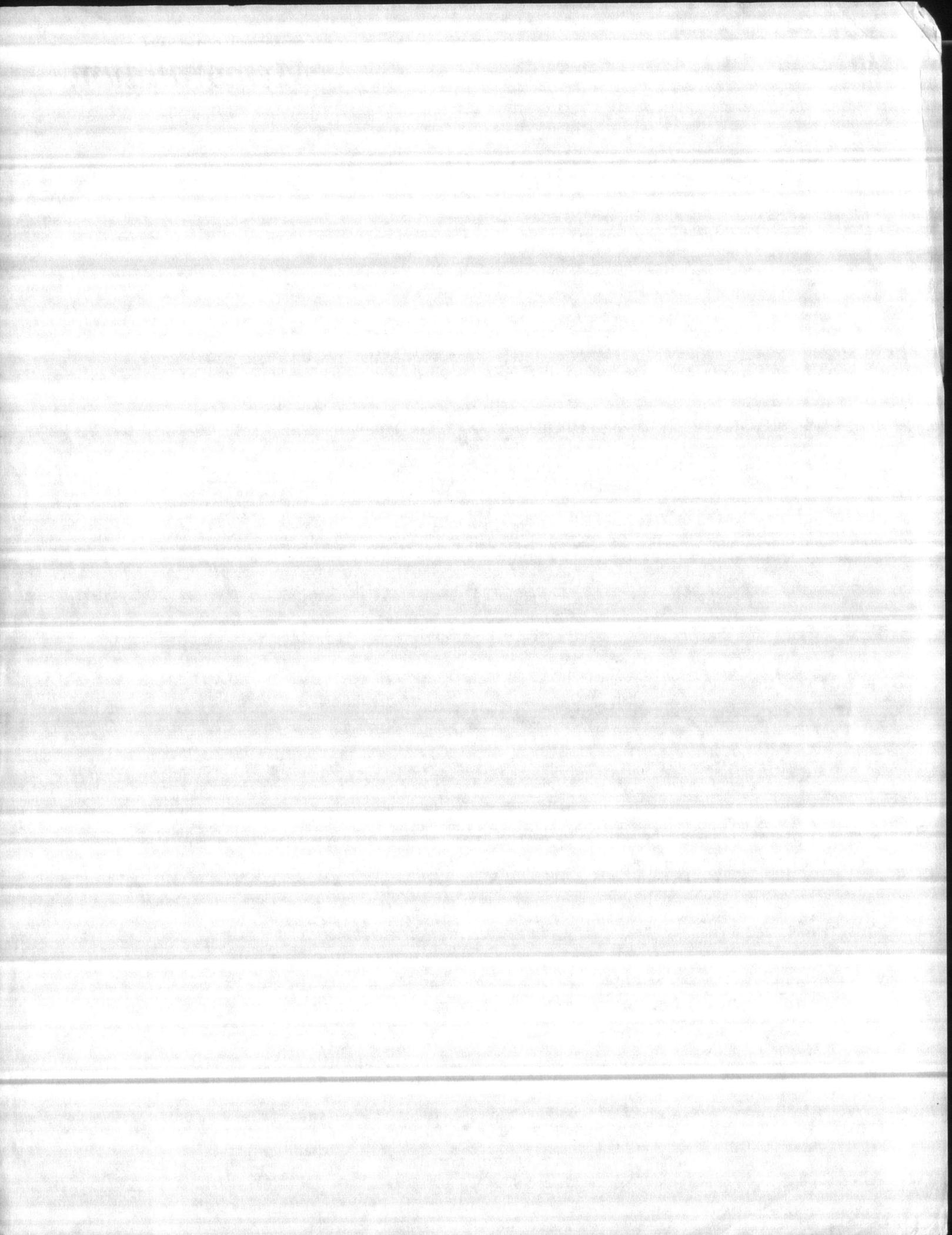
DATE: 30 October 1987
FROM: Water Treatment Plant Operator Foreman
TO: All Leaders and Operators at 670
SUBJ: VISIT BY CHIEF OF STAFF

1. The Chief of Staff and possibly the Commanding General will visit 670 on 10 November 1987. Please have all assigned areas as clean as possible by 9 November 1987.

- Note:
1. Paint all of old hand rails inside building.
 2. #1 and #2 filter walls need painting.
 3. All lime pumps need to be cleaned and painted (Pump and header pipe)
 4. Have all floors and equipment shining.

2. Your hard work and cooperation will be greatly appreciated.

STANLEY L MILLER



BB 190

11-19-87

Remove existing lime mixing tank, lime mixer & associated piping from building. Remove existing lime pump from present location & ^{reinstall} ~~at~~ floor level with new piping. Install new lime mixing tank, lime mixer & associated piping on floor level. Install cover or fill present hole in floor & ^{install} ~~place~~ new floor drain in mixing room. Install platform ^{high enough} to have access to top of mixing tank.

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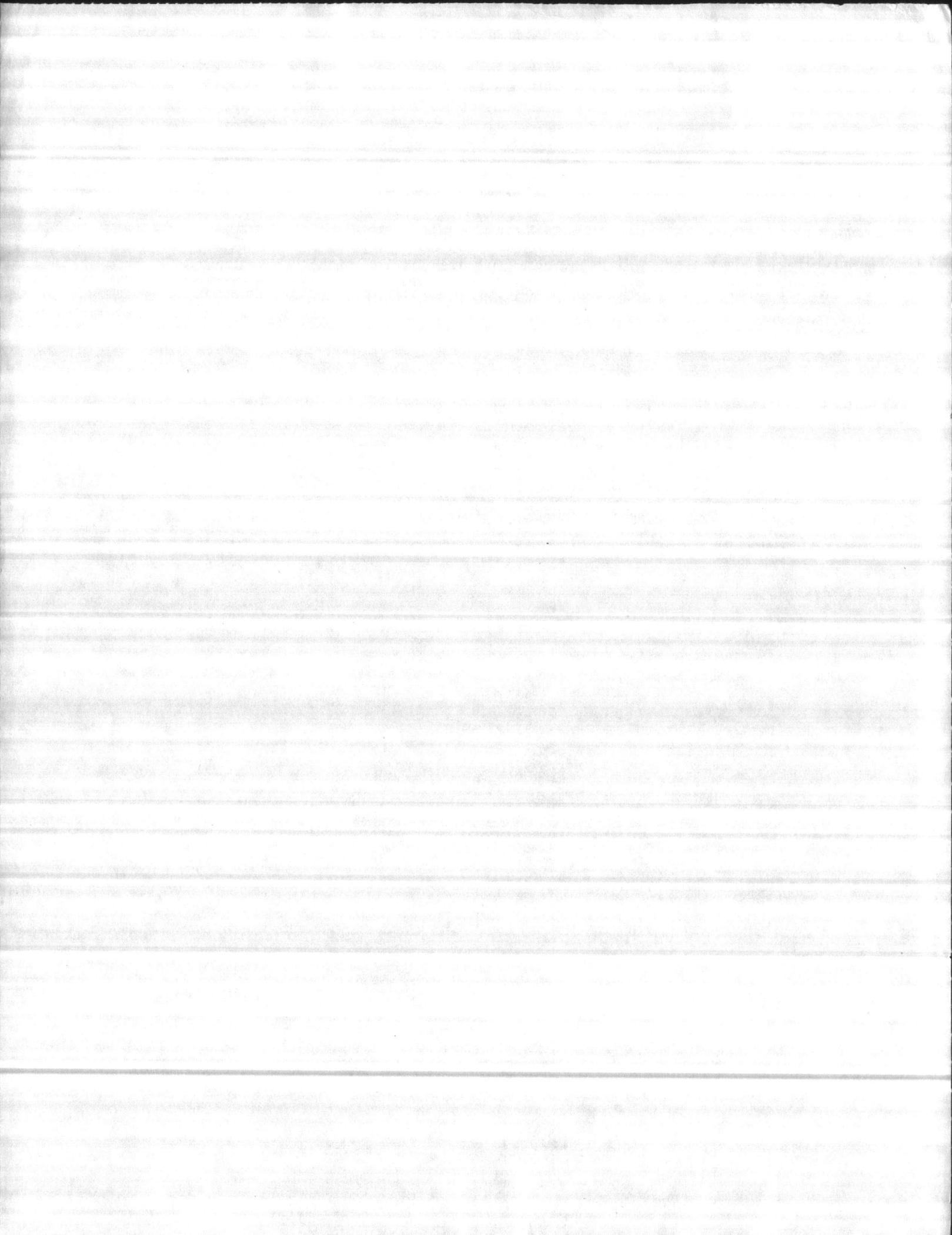
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11-19-87

Building BB-190

Remove existing lime mixing tank, lime mixer and associated piping from building. Remove existing lime pum from present location and reinstall at floor level with new piping. Install new lime mixing tank, lime mixer and associated piping on floor level. **Install cover** or fill present hole in floor and install new floor drain in mixing room. Install platform high enough to have access to top of mixing tank.



DATE: 17 December 1987

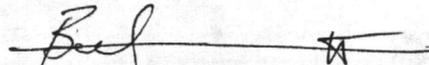
FROM: Utilities Systems General Foreman

TO: Director, Utilities Branch
Via: Utilities General Foreman

SUBJ: CONTRACT #N62470-87-B-9879; COMMENTS CONCERNING

1. Pigging of the raw water lines at Building 20 appears to be not feasible at this time. Joe Lisiewski stated that repairs his shop has made on the raw water lines at Building 20 indicates the lines to be in good condition.

2. It is requested chemical cleaning of piping at Building 20 be accomplished and pigging of the distribution system at Montford Point. We would also like to add raw water line pigging at Courthouse Bay. A permanent pigging station could be installed at Courthouse Bay but we feel other permanent stations may result in more problems than they are worth.


B. M. FRAZELLE, II

