

POSITION () JOB DESCRIPTION

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|--|--|-----------------|----------------|--------------------------|----------------------|---|
| OFFICIAL CLASSIFICATION OR RATING ACTION | 1. THIRD ACTION | SCHED. OR SERV. | SERIES | GRADE/PAY LEVEL /FORMULA | CLASSIFIERS INITIALS | CLASSIFICATION OR RATING OFFICIAL (Signature, Title and Date) |
| | 2. SECOND ACTION | | | | | |
| | 3. FIRST ACTION <i>Electrician (Lineman) Helper</i> | | <i>WB 2806</i> | <i>5</i> | <i>M</i> | <i>W. R. Martin 11-19-70</i> W. R. MARTIN By direction |
| | 4. RECOMMENDED | | | | | 5. NAME OF EMPLOYEE |

| | | | |
|---|--|--|--|
| 6. ACTIVITY - NAME AND LOCATION Marine Corps Base, Camp Lejeune, N.C. | | 9. (3rd) Mechanical Trades Branch | |
| 7. ORGANIZATIONAL SUBDIVISIONS (1st) Base Maintenance Department | | 10. (4th) Electrical Distribution Shop | |
| 8. (2nd) Maintenance and Repair Division | | 11. ORGANIZATIONAL TITLE OF POSITION OR JOB (If any) | |

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|--|-------------------------------------|-------|----------|
| 12. EMPLOYEES NOW PERFORMING DUTIES (Ungraded jobs only) | | | |
| (No.: | (Title:) | (No.: | (Title:) |
| 2 | Helper Electrician {Lineman} | | |

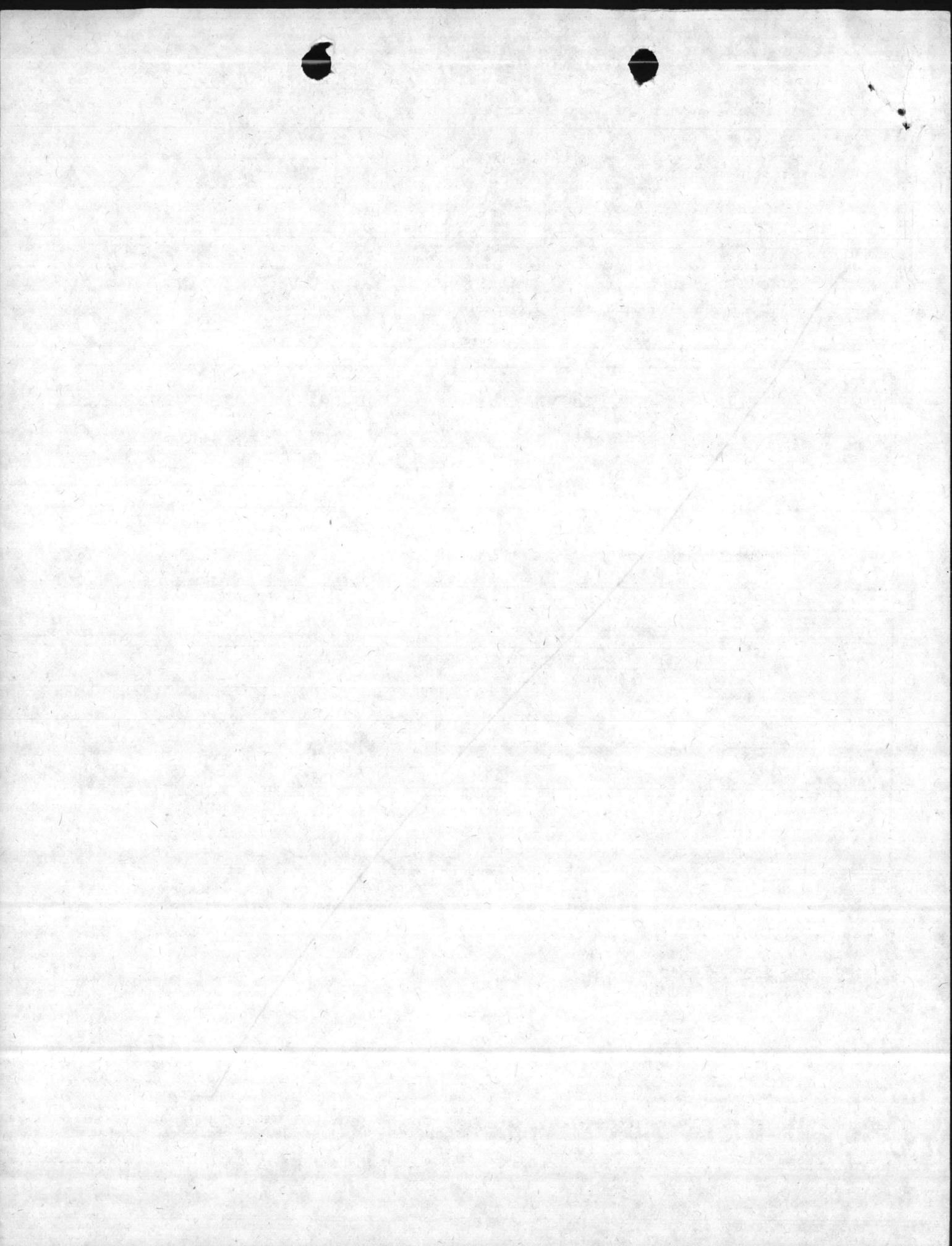
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|---|------------------|-------------------------------------|---|------|
| REASON FOR SUBMISSION | | | CERTIFICATIONS: | |
| <input type="checkbox"/> 13. DUTIES AND RESPONSIBILITIES NOT ELSEWHERE DESCRIBED - COMPLETE DESCRIPTION ATTACHED. | | | The description of the duties and responsibilities of this position or job is complete and accurate. | |
| 14. ATTACHED AMENDMENT NO. | POS. OR JOB # | CLASS. OR RATING | 19. SIGNATURE (Employee) | DATE |
| TO- | | | | |
| 15. IDENTICAL TO- | | | 20. SIGNATURE AND TITLE (Immediate supervisor) | DATE |
| 16. ATTACHED STATEMENT OF DIFFERENCE TO- | | | FRED M. HECKLE Foreman {Leadingman} Elec {Lineman} (Position No., Classification or Rank) | |
| 17. REPLACES- | JD 2-1954 | Helper Electrician {Lineman} | 21. SIGNATURE AND TITLE (Person authorized to establish position or job) | DATE |
| | JD 61-61 | | JOE EVERETT Program Manager, GS-13 | |
| 18. OTHER (Specify) | | | | |

22. REMARKS

Classification May Be Appealed At Any Time. Standards Are Available In IRO For Your Review.

The classification of this position may be appealed by the incumbent at any time. Appeals from classification actions which result in demotion or reduction in compensation must be timely in order for retroactivity to apply. Consult your classifier or appropriate activity instruction for procedures. Civil Service Commission classification standards and Department of the Navy classification guides are available for review in the Wage and Classification Office.

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| 23. CLASSIFICATION OR RATING RECERTIFICATION: | | | | |
|---|--|--|--|--|



POSITION DESCRIPTION HELPER ELECTRICIAN {LINEMAN}

1. JOB SUMMARY

Assists Electrician {Lineman} in inspection, maintenance and repair of overhead and underground electrical distribution systems.

2. TYPICAL WORK PERFORMED

Assists in installing or replacing poles, crossarms, insulators, switches, electric meters, lightning arrestors, transformers, flood lights and street light lamps. Waits on Lineman while engaged in work on poles.

3. FACTOR STATEMENTS

A. Knowledge and Skill: Must know nomenclature of materials, tools and safety equipment. Must identify and select proper material to be used as to size and length, also must know tools and safety equipment to be used. Must know correct way to tie material and equipment on hand line. Must have state driver's license and pass test to obtain Government driver's permit up to 3 tons.

B. Responsibility: Receives verbal or written instructions from supervisor or mechanic depending upon type of work to be accomplished. Employee must be aware of safety rules and regulations to prevent injuries to himself. Gradually improves himself to assume responsibility until he can perform duties of mechanic.

C. Physical Demands: Employee must be physically able to lift up to 100 pounds; average weight 20 to 75 pounds. Weight may be carried up to 100 feet. Employees must be able to work below or above ground level, also his eyes and hearing must be good. Employee must use hoist, dollies, rope blocks, truck with hoist and assistance from fellow employees.

D. Hazard: Work is exposed to moving objects, electrical conductors and falling objects. Injuries may result from falls, falling objects, burns from hot metal and electrical burns or shock.

E. Working Conditions: All work performed is outdoors; work in all weather conditions when emergency arises.

4. EXPLANATORY STATEMENT

Duties may be required day or night when emergency arises.

